

**Agape MCC  
Board Meeting Minutes  
February 8, 2010**

**Present:** Rev. David Wynn, Shelly Shea, Stacy Jones, Billy Stewart, Carlos Zapata, Pat Parker and Lisa Davenport

**Absent:** Cassy Batts

**Guest:** Jimmy Marshall

1. Agenda was reviewed. Moved item #15 Awards Wall in Fellowship Hall to #1 to accommodate Jimmy Marshall. Motioned by Bill and second by Shelly.
2. The December 2009 Minutes was corrected to add Cassy Batts as new Board Member under item #4 and under New Business #1. The date for the Church Size Summit was corrected to January 31, 2010. The January 2010 Minutes and the December 2009 Minutes were approved. Motion by Carlos and second by Stacy.
3. The Treasurer's Report for December 2009 and January 2010 were reviewed. The Meat & Eat line item needs to be looked at corrected if needed on the January 2010 Report. The Treasurer's Reports were approved. Motion by Stacy and second by Lisa.
4. Rev David welcomed our guest to the meeting.

**Old Business:**

1. Security Camera – moved to March agenda.
2. Rewiring of flood lights for steeple and outside lights – moved to March Agenda
3. Music Director Update – Rev David stated that we have Eli with us at the present time as a candidate. Eli practiced and led worship this past Sunday. Eli will meet again with the personnel Committee and they may extend a 90 day interim period to him.
4. Information Books – at the present time we have decided to not update the Information Booklets and Shelly has volunteered to set-up a Face Book account for the Church and to get a link from our Web Page to it and vice versa. Discussion came up about a new logo, specifically the one that Robert Myers used in the Core Leadership Meeting presenting the Church Size Summit to us. Talked followed about folks who would be good in advertising and Kent Helser and Kris McIntosh's name came up.

**New Business:**

1. Awards Wall in Fellowship Hall – this was approved for Jimmy to get with Cassy, Kris and Linda Schram on placement in the Hall. Motion by Carlos and second by Stacy.
2. General Conference – Acapulco
  - a. Wayne Crutchfield – Fundraiser – Stacy to follow-up with Wayne on how much was made for Agape MCC from the two weekends they sold merchandise her at Church and get back with us.
  - b. Jane – Donation \$600 – Billy to talk with Jane and see if she is still going to do this.

- c. Book flights and secure rooms – Rev David to get flight dates and room dates to Billy so he can start checking airfares and booking rooms.
- d. Question was brought up as to whether or not the folks going pay for their stuff and then turn in receipts. There is not enough credit on the Church's credit card to book it all.
- e. Rev David brought up that maybe we could see if folks who frequent flyer miles would be willing to donate some of them.
3. WJD Bank Account – after discussion it was decided to close the account and get a cashier's check and lock it up in the safe until Curtis lets us know how to disburse it. Billy to get with Deb Beaulieu. to get this done and Billy will also send Curtis an e-mail telling him we are doing this. The motion was made by Shelly and second by Pat.
4. Bonus Office Cleaning contract up in June need to get 3 bids before April meeting to see about changing service – we will put an ad in the Wednesday Update that we are seeking a new Cleaning Company so that if anyone knows one to refer that can. Carlos is to get with Kathy Munn about Angie's List as well.
5. MICS for Media – Carlos is going to see if he can get these donated and if not then we move to allow Shelly to purchase the ones she found on the internet. The motion was made by Pat and second by Stacy.
6. Dallas Voice – Cowtown Connection ad \$187/month – after discussion of making the Face Book page it was decided not to run the ad for February and to talk about it again in March's meeting.
7. SOP's & Personnel Handbook being revised – Rev David and Lisa did a quick update to everyone.
8. Water Heater – condemned by Leon, need to find plate with serial number – Billy to get with Jimmy and see if he knows where the plate is. Discussion about moving the water heater to the kitchen area or the closet was also entertained. We will see how much this cost and possibly get it done at the same time the water heater is replaced.
9. Payroll Direct Deposit – this has been setup and is ready to use and the Personnel handbook will need to be updated as well.
10. Vendor Direct Debits – Lisa will start collecting information to get this going and the SOP's will need to reflect this change as well.
11. Church Mutual Insurance renewal – Pat has reviewed and our coverage is adequate.
12. Rental Team and agreement – we went over the items that Cassy sent and we have a few questions and Stacy will get with Cassy on them. The questions are:
  - a. Who is the Building Manger?
  - b. Is security needed if they serve alcohol? Get with City of Forest Hills.
  - c. On the Rental Agreement Worksheet under the TABC Licensed Bartender we need to add a place for the name of Bartender, TABC License number and driver's license number. Also, we need a copy of the two licenses attached to the form.
  - d. The Building Manager who is here that night needs to verify these documents when the bartender gets here.
13. Roof repair – Carlos to call Penny and Brian Smith (Shelly gave Brian's card to Carlos as Brian is doing roof repairs/replacement at Shelly's house). Carlos to get back with us ASAP on what the responses are.
14. Garage sale – Set for May 1<sup>st</sup> at Jenn Nolan's house in Arlington.

15. Board Duty list – we scheduled for the next month.
16. Yahoo Groups communication – everyone is using and it is going good.
17. Board Tab on the website – Meeting Minutes & SOP's these are set-up and ready to go.

The meeting was adjourned at 9.16pm. Motion made by Billy and second by Shelly.

Respectfully submitted by,

Lisa A. Davenport  
Clerk of the Board