

Agape' MCC Board of Directors Meeting Minutes
January 08, 2018

The **Opening Prayer** was led by Rev. David Wynn.

Establish Quorum – Leigh Wolfer, Cassy Batts, Amy Ashton, Melisa Price, Rev. David Wynn, Lisa Davenport and EJ Hudzina and Ward Thulin were present at the meeting. The quorum was established.

The Meeting was called to Order at 8:00 by Vice Moderator Cassy Batts

Approval of Agenda was motioned by Amy Ashton with additions and seconded by Melisa Price. Motion passed.

Recognition of Guests: No guests or visitors were present at the meeting.

Items approved/resolved by Email:

December 17, 2017 – The BOD approved the December 11, 2017 Meeting Minutes.

December 18, 2017 – The BOD approved the December Treasurer's Report (November Financials).

Reports:

- 1) Treasurer's Report January 2018 (December 2017 Financials) – Lisa Davenport
2017 finished \$915.90 above the budgeted amount for the year.

Motion to approve the Treasurer's Report was made by EJ Hudzina and seconded by Melisa Price. Motion passed.

New Business:

- 1) Servant Keeper payment application versus PushPay. Servant Keeper update.
Simple Give offers an application through Servant Keeper with no monthly fee. Text giving is an additional \$5.00 monthly fee. Melisa will check with them to see if they charge a batch fee when money is sent to our bank. Credit Card and ACH transaction fees are similar to Servant Keeper with no contracts. Melisa will verify how often money is sent from Simple Gifts, weekly basis would be preferable.

Motion was made by Amy Ashton to discontinue Push Pay and begin using Simple Gifts for our online giving. Motion was seconded by Lisa Davenport. Motion passed.

Melisa will send the cancellation letter to PushPay. Amy will verify what information is required in the cancellation letter to ensure the letter meets PushPay requirements.

- 2) Spring Fund Raiser – April 22 @Fat Daddy's 3:00PM-7:00PM
Discussion regarding the raffle, auction and wine grab (\$20). Less raffle items and more auction items. We discussed how to describe the fund raiser. Crisis fund for the underserved/overlooked people. We need to identify how the money will be used and what makes our efforts different from other organizations. The fund is also to raise benevolence funds which is not a budgeted item and is dependent upon the giving of others. Door charge \$5.00. Lisa O'Grady's band will be playing.
Need a children area with games and a paid individual to watch the kids.
Ward and Cassy will work with the restaurant to set up a limited menu for our guests with a flat fee.
Need flyer and letter with a script.
Need to come up with a theme for the fund raiser.

- 3) Set Agenda for Board Retreat. Shooting Star Ranch January 19-21, 2018. The cost is \$700 to rent the house. The cost will be \$100 per BOD Member.
Items to be discussed: 2018 Calendar, dreams for 2018, Spiritual Gifts Assessment, Meditation, answer questions related to experience on the Board.

Menu items:

Friday Dinner: sandwiches (Leigh)

Saturday Breakfast: Breakfast Casserole (Amy)

Saturday Lunch: chicken salad (Leigh) croissants, whole wheat, crackers

Saturday Dinner: chicken, potatoes and salad (Melisa and Leigh)

Sunday Breakfast: breakfast burritos (EJ)

Sunday Lunch: leftovers

Need to bring bottled water, preferred coffee, tea and other drinks.

- 4) Care of the community and spiritual assessment. The BOD will discuss this at the retreat.

Motion to adjourn meeting made by Leigh Wolfer. Melisa Price Seconded. Motion passed. The meeting adjourned at 10:02PM.

Respectfully submitted,



Leigh Wolfer, Clerk

Agape' MCC Board of Directors

**Agape' Metropolitan Community Church
Treasurer's Report
December 31, 2018**

Attached are the December 2017 Financial Reports

December Attendance	47
November Attendance	46
Variance Up / (Down)	<u>1</u>

Income & Expense Variance:	Actual	Dec-18 Budgeted	Variance
Tithes	67,045.90	66,130.00	915.90
Other	25,551.95	29,676.24	(4,124.29)
Total Income	<u>92,597.85</u>	<u>95,806.24</u>	<u>(3,208.39)</u>
Total Expenses	<u>92,944.03</u>	<u>95,936.08</u>	<u>(2,992.05)</u>
Variance (Over) / Below Budget	<u>(346.18)</u>	<u>(129.84)</u>	<u>(216.34)</u>

Accounts Payable	4,107.91
M Wilkerson Scholarship Fund	2,144.91
Benevolence Fund	14.47

Respectfully Submitted,

Lisa A Davenport
Treasurer, Agape MCC Board

Agape' Metropolitan Community Church
Balance Sheet
As of December 31, 2017

	Dec 31, 17
ASSETS	
Current Assets	
Checking/Savings	
Chase - Savings	54.47
Chase - Debit Card	76.55
Chase - Operating	674.32
Total Checking/Savings	805.34
Other Current Assets	
NFS - M Wilkerson Scholarship F	2,296.36
Total Other Current Assets	2,296.36
Total Current Assets	3,101.70
Fixed Assets	
Land	158,000.00
Building	536,270.00
Total Fixed Assets	694,270.00
Other Assets	
Grounds	2,425.00
Electronics	14,305.00
Artwork	12,620.00
Books	5,000.00
Fixtures	18,575.00
Furniture	38,885.00
Kitchen Equipment	2,926.00
Maintenance Equip	5,555.00
Office Equipment/Supplies	8,462.18
Music	26,004.66
Total Other Assets	134,757.84
TOTAL ASSETS	832,129.54
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	4,107.91
Total Accounts Payable	4,107.91
Other Current Liabilities	
Scholarship Awards	2,144.91
Benevolence Fund	14.47
Payroll Liabilities	962.14
Total Other Current Liabilities	3,121.52
Total Current Liabilities	7,229.43
Total Liabilities	7,229.43
Equity	
Opening Bal Donations	448,764.47
Donations	376,481.82
Net Income	-346.18
Total Equity	824,900.11
TOTAL LIABILITIES & EQUITY	832,129.54

Agape' Metropolitan Community Church

01/01/18

Profit & Loss Budget vs. Actual

Accrual Basis

December 2017

	Dec 17	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
Gas Royalty	511.35	250.00	261.35
Rent	0.00	800.00	-800.00
Other Income	1,977.60	1,250.00	727.60
Interest Income	0.00	0.02	-0.02
Tithes/Offerings			
Seasonal Services	0.00	250.00	-250.00
Sunday AM Service	5,990.00	5,510.83	479.17
Total Tithes/Offerings	5,990.00	5,760.83	229.17
Miscellaneous Income			
Fund Raising	0.00	121.33	-121.33
Meet and Eat	71.00	10.00	61.00
Total Miscellaneous Income	71.00	131.33	-60.33
Total Income	8,549.95	8,192.18	357.77
Expense			
Bank Service Charges	115.66	80.00	35.66
Pride	0.00	0.00	0.00
Music Program			
Equipment Repairs - Music	0.00	0.00	0.00
Copyrights	0.00	0.00	0.00
Total Music Program	0.00	0.00	0.00
Worship			
Other Pastor's	150.00		
Total Worship	150.00		
Administrative Expenses			
Clergy License	0.00	0.00	0.00
Recognition	300.00		
Internet/Computers	95.00	70.00	25.00
Telephone	54.51	86.00	-31.49
Office Supplies	66.21	0.00	66.21
Total Administrative Expen...	515.72	156.00	359.72
Property Management			
Taxes - Mineral Rights	0.00	700.00	-700.00
Building Repair	1,700.00	0.00	1,700.00
Security Expense	0.00	0.00	0.00
Dumpster Service	106.06	110.17	-4.11
Utilities			
Gas	80.90	177.25	-96.35
Water	177.17	208.67	-31.50
Electric - Security Light	0.00	65.00	-65.00
Electric - Church	0.00	491.67	-491.67
Total Utilities	258.07	942.59	-684.52
Insurance-Multi Peril	570.14	416.67	153.47
Total Property Management	2,634.27	2,169.43	464.84
Tithes			
Pension	0.00	74.25	-74.25
UFMCC	192.17	333.15	-140.98
Total Tithes	192.17	407.40	-215.23

Agape' Metropolitan Community Church

Profit & Loss Budget vs. Actual

01/01/18

December 2017

Accrual Basis

	Dec 17	Budget	\$ Over Budget
Payroll Expenses			
Payroll Taxes	290.07	307.15	-17.08
Senior Pastor	3,791.66	3,791.67	-0.01
Direct Deposit Fees	2.17	6.19	-4.02
Simple IRA Match	0.00	0.00	0.00
Housing	1,300.00	1,300.00	0.00
Health Insurance	72.89	200.00	-127.11
Payroll Expenses - Other	0.00	0.00	0.00
Total Payroll Expenses	5,456.79	5,605.01	-148.22
Total Expense	9,064.61	8,417.84	646.77
Net Ordinary Income	-514.66	-225.66	-289.00
Net Income	-514.66	-225.66	-289.00

Agape' Metropolitan Community Church
Profit & Loss Budget vs. Actual
 January through December 2017

01/01/18

Accrual Basis

	Jan - Dec 17	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
Gas Royalty	3,979.91	3,000.00	979.91
Rent	0.00	9,600.00	-9,600.00
Other Income	20,930.34	15,000.00	5,930.34
Interest Income	0.30	0.24	0.06
Tithes/Offerings			
Seasonal Services	0.00	500.00	-500.00
Sunday AM Service	67,045.90	66,130.00	915.90
Total Tithes/Offerings	67,045.90	66,630.00	415.90
Miscellaneous Income			
Fund Raising	327.40	1,456.00	-1,128.60
Meet and Eat	314.00	120.00	194.00
Total Miscellaneous Income	641.40	1,576.00	-934.60
Total Income	92,597.85	95,806.24	-3,208.39
Expense			
Bank Service Charges	1,128.37	960.00	168.37
Pride	250.00	250.00	0.00
Music Program			
Equipment Repairs - Music	145.00	0.00	145.00
Copyrights	208.00	208.00	0.00
Total Music Program	353.00	208.00	145.00
Worship			
Other Pastor's	150.00		
Total Worship	150.00		
Administrative Expenses			
Clergy License	175.00	175.00	0.00
Recognition	300.00		
Internet/Computers	1,070.00	840.00	230.00
Telephone	583.17	1,032.00	-448.83
Office Supplies	586.88	0.00	586.88
Total Administrative Expen...	2,715.05	2,047.00	668.05
Property Management			
Taxes - Mineral Rights	284.71	700.00	-415.29
Building Repair	2,767.00	0.00	2,767.00
Security Expense	676.80	500.00	176.80
Dumpster Service	1,270.69	1,322.00	-51.31
Utilities			
Gas	1,337.99	2,127.00	-789.01
Water	2,271.93	2,504.04	-232.11
Electric - Security Light	614.71	779.98	-165.27
Electric - Church	4,324.87	5,900.00	-1,575.13
Total Utilities	8,549.50	11,311.02	-2,761.52
Insurance-Multi Peril	5,787.87	5,000.04	787.83
Total Property Management	19,336.57	18,833.06	503.51
Tithes			
Pension	634.50	891.00	-256.50
UFMCC	1,800.77	3,997.80	-2,197.03
Total Tithes	2,435.27	4,888.80	-2,453.53

Agape' Metropolitan Community Church
Profit & Loss Budget vs. Actual
 January through December 2017

	Jan - Dec 17	Budget	\$ Over Budget
Payroll Expenses			
Payroll Taxes	3,480.75	3,685.78	-205.03
Senior Pastor	45,499.93	45,500.00	-0.07
Direct Deposit Fees	21.70	74.28	-52.58
Simple IRA Match	0.00	1,489.16	-1,489.16
Housing	15,600.00	15,600.00	0.00
Health Insurance	1,967.78	2,400.00	-432.22
Payroll Expenses - Other	5.61	0.00	5.61
Total Payroll Expenses	66,575.77	68,749.22	-2,173.45
Total Expense	92,944.03	95,936.08	-2,992.05
Net Ordinary Income	-346.18	-129.84	-216.34
Net Income	-346.18	-129.84	-216.34