

Agape' MCC Board of Directors Meeting Minutes
February 20, 2017

Present at the meeting were Cassy Batts, Ward Thulin, Lisa Davenport, Melisa Price, Rev. David Wynn, Amy Ashton, and EJ Hudzina. Absent: Leigh Wolfer

The quorum was established and the meeting was called to order at 7:16PM by Cassy Batts.

The opening Prayer was led by Rev. David Wynn.

Approval of Agenda: Motion to approve the agenda with one addition to new business, Easter egg hunt supplies, was made by Lisa Davenport and seconded by Ward Thulin. Motion passed unanimously.

Recognition of Guests: Rachel Carr

Reports:

1) Treasurer's Report January 2017 – Amy Ashton-

Treasurer's report will be sent out via email this week for board approval.

Current financial status:

*Money in the bank-\$1951.

*Bills due-\$3086.00

\$206-progressive waste

\$312-quickbooks payroll processing

\$350-property taxes

\$2200-MCC

** \$350 donated tonight for the taxes. Sent to Pushpay**

Items approved/resolved by Email:

- 1) **January 31, 2017** – Board Minutes approved via email.
- 2) **January 30, 2017** – Lisa Davenport was able to negotiate a lower cost for the QB Payroll application. The original cost was \$569 and she was able to lower it to \$312. The funds for this application renewal have been donated.

Old Business:

1) Property Maintenance

- Updating exterior lighting is in progress. The interior light bulbs have been upgraded to more energy efficient bulbs providing better lighting. The Exit signs in the Social Hall have been replaced and electrical connections repaired. The dimmer switches in the sanctuary need to be replaced by dimmers rated for LED lighting.
- Repair of holes in the parking lot. Repair has been scheduled for February 25th, 2017 9AM-1PM. Supplies for the repair work have been donated. We have a new digital thermostat installed in the social hall to save on energy. Thermostat has been preset with times to keep the A/C and Heat usage low when the social hall is not in use. Discussed adding 2 new thermostats to the main building. Cost is around \$105 each.
- 1st Half 2017 repair plan for the building needs to be created. There will be a team created to make a list of repairs needed around the church, specifically the soffits, which will be paid for through a donation.

2) Securing the Property

Creating a guideline (SOP) that specifies what action is to be taken when intentional damage done to Agape' property. Leigh has completed work on this and will have a final draft for the March 2017 Board Meeting in addition to other SOP's recommended by Church Mutual.

3) Favored Hospitality progress update – FH is currently working meeting insurance requirements for their participants.

Cassy Batts spoke with them tonight. They have their insurance now and are ready to begin; except for the fact that now, they are not sure how much rent they can pay to start because of the added costs of insurance. Cassy suggested to the board that we have a lower rent to start out and do an increased rent when the company is "on their feet" and receiving funding vs. paying out of their pockets as they will be doing for the first 90-120 days. Discussed costs of utilities for a starting point on their rent. Cassy will update the board on what Favored Hospitality feels like they can pay and we will negotiate from there.

4) Security Team Updates

David will follow up on Background checks for the security team core members, Amy will run checks as needed. Distribute forms if needed and complete prior to March meeting. Amy will provide background check sheets to David on Sunday 2/26/17.

5) Live Broadcast of Worship Services via Facebook. Copyright research for broadcasting services update will be provided by Leigh and Billy for the March meeting.

New Business:

1) Time to run background checks for all Sunday school, BOD, and Usher Team members. Assigned Amy Ashton with deadline of March 13, 2017 BOD meeting. Amy will provide background sheets to Mark Howell for ushers, distribute to Sunday school teachers, and Board of Directors on Sunday 02/26/17.

2) Review ADT Alarm response contacts and update correct contact information and contact order. The contact list should be based on proximity to the church.

- 1) Leigh Wolfer – 817-727-9612
- 2) Cassy Batts or EJ Hudzina
- 3) Lisa Davenport

Lisa Davenport has contacted ADT and had the call list updated, the contact order was incorrect. In addition, we have an error on one of the sensors on the AC units, we believe. EJ will make contact with ADT this week.

3) Discuss new "Vision Committee" idea and outline for 2017. The BOD will meet 9:00 AM Saturday March 25th at Agape to discuss further. After our discussion, information will be provided to the Congregation during the Town Hall meeting March 26th. The goal will be to extend an invitation to the congregation to become involved in the visioning for our church. This item has been added to the church calendar.

Cassy Batts motioned for adjournment. Ward Thulin seconded. The motion passed. Meeting adjourned at 9:15 PM.

****Minutes were recorded by Amy Ashton****

Respectfully submitted,



Leigh Wolfer, Clerk
Agape' MCC Board of Directors

Calendar Review

Wednesday	1-Feb	Meditation 7PM
Sunday	5-Feb	Worship 10:30 AM-BOD Installation
Wednesday	8-Feb	Arts and Crafts 7PM
Sunday	12-Feb	Worship 10:30 AM
Monday	13-Feb	BOD Meeting 7PM
Wednesday	15-Feb	Game Night 7PM
Saturday	18-Feb	Parking Lot Repair 9AM-1PM RESCHEDULED TO 2/25/2017
Sunday	19-Feb	Worship 10:30 AM
Wednesday	22-Feb	Wisdom 7PM
Sunday	26-Feb	Worship 10:30 AM 1) Meet and Eat Chili Cook-off 2)Start gathering items for Easter Egg hunt (needed item cards will be available for pickup) PLAN IN PLACE? Amy will have cards out for supplies needed on Sunday 2/26/17.
Wednesday	1-Mar	Ash Wednesday Service - 7PM
Sunday	5-Mar	Worship 10:30 AM-Happy Birthday Day
Wednesday	8-Mar	Arts and Crafts 7PM
Sunday	12-Mar	Worship 10:30 AM-Daylight Savings Begins
Monday	13-Mar	BOD Meeting 7PM
Wednesday	15-Mar	Game Night 7PM
Sunday	19-Mar	Worship 10:30 AM
Wednesday	22-Mar	Wisdom 7PM
Sunday	26-Mar	Worship 10:30 AM-Meet and Eat with Town Hall Meeting
Wednesday	29-Mar	Drum Circle 7PM

Agape' Metropolitan Community Church
Treasurer's Report
January 31, 2017

Attached are the January 2017 Financial Reports

January Attendance	56
December Attendance	59
Variance Up / (Down)	<u>(3)</u>

Income & Expense Variance:	Actual	Jan-17 Budgeted	Variance
Tithes	6,582.35	-	6,582.35
Other	713.02	-	713.02
Total Income	<u>7,295.37</u>	-	<u>7,295.37</u>
Total Expenses	<u>7,369.76</u>	-	<u>7,369.76</u>
Variance (Over) / Below Budget	<u>(74.39)</u>	-	<u>(74.39)</u>

Accounts Payable	4,231.73
M Wilkerson Scholarship Fund	1,000.00
Benevolence Fund	262.85

Respectfully Submitted,

Amy Ashton
Treasurer, Agape MCC Board

Agape' Metropolitan Community Church
Balance Sheet
As of January 31, 2017

	Jan 31, 17
ASSETS	
Current Assets	
Checking/Savings	
Chase - Savings	262.95
Chase - Debit Card	0.19
Chase - Operating	1,669.86
Total Checking/Savings	1,933.00
Other Current Assets	
NFS - M Wilkerson Scholarship F	1,917.74
Total Other Current Assets	1,917.74
Total Current Assets	3,850.74
Fixed Assets	
Land	158,000.00
Building	536,270.00
Total Fixed Assets	694,270.00
Other Assets	
Grounds	2,425.00
Electronics	14,305.00
Artwork	12,620.00
Books	5,000.00
Fixtures	18,575.00
Furniture	38,885.00
Kitchen Equipment	2,926.00
Maintenance Equip	5,555.00
Office Equipment/Supplies	8,380.04
Music	26,004.66
Total Other Assets	134,675.70
TOTAL ASSETS	832,796.44
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	4,231.73
Total Accounts Payable	4,231.73
Other Current Liabilities	
Scholarship Awards	1,000.00
Benevolence Fund	262.85
Payroll Liabilities	962.12
Total Other Current Liabilities	2,224.97
Total Current Liabilities	6,456.70
Total Liabilities	6,456.70
Equity	
Opening Bal Equity	448,764.47
Retained Earnings	377,649.66
Net Income	-74.39
Total Equity	826,339.74
TOTAL LIABILITIES & EQUITY	832,796.44

Agape' Metropolitan Community Church
Profit & Loss Budget vs. Actual
January 2017

02/20/17

Accrual Basis

	Jan 17	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
Gas Royalty	355.80		
Other Income	357.21		
Interest Income	0.01		
Tithes/Offerings			
Sunday AM Service	6,582.35		
Total Tithes/Offerings	<u>6,582.35</u>		
Total Income	7,295.37		
Expense			
Bank Service Charges	120.85		
Administrative Expenses			
Internet/Computers	95.00		
Telephone	47.12		
Total Administrative Expenses	<u>142.12</u>		
Property Management			
Building Repair	63.00		
Security Expense	164.55		
Dumpster Service	102.99		
Utilities			
Gas	316.50		
Water	187.50		
Electric - Security Light	55.39		
Electric - Church	271.49		
Total Utilities	<u>830.88</u>		
Insurance-Multi Peril	331.01		
Total Property Management	<u>1,492.43</u>		
Tithes			
UFMCC	228.90		
Total Tithes	<u>228.90</u>		
Payroll Expenses			
Payroll Taxes	290.06		
Senior Pastor	3,791.66		
Housing	1,300.00		
Payroll Expenses - Other	3.74		
Total Payroll Expenses	<u>5,385.46</u>		
Total Expense	<u>7,369.76</u>		
Net Ordinary Income	<u>-74.39</u>		
Net Income	<u><u>-74.39</u></u>		

Agape' Metropolitan Community Church
A/P Aging Detail
As of February 20, 2017

Type	Date	Num	Name	Due Date	Aging	Open Balance
Current						
Bill	02/01/2017	12027...	Progressive Waste ...	03/03/2017		102.99
Total Current						102.99
1 - 30						
Bill	10/23/2016	2016 ...	Ron Wright, Tax Ass...	01/21/2017	30	350.05
Bill	01/01/2017	12026...	Progressive Waste ...	01/31/2017	20	102.99
Bill	02/05/2017	Jan 20...	UFMCC	02/15/2017	5	221.76
Total 1 - 30						674.80
31 - 60						
Bill Pmt -Check	12/27/2016	ACH	ADT Security Services			-2.47
Bill	01/10/2017	Dec 2...	UFMCC	01/20/2017	31	228.90
Total 31 - 60						226.43
61 - 90						
Bill	12/04/2016	Nov 2...	UFMCC	12/14/2016	68	218.42
Total 61 - 90						218.42
> 90						
Bill	07/16/2016	May 2...	UFMCC	07/26/2016	209	373.76
Bill	07/16/2016	June 2...	UFMCC	07/26/2016	209	288.66
Bill	08/10/2016	July 2...	UFMCC	08/20/2016	184	231.88
Bill	09/01/2016	Augus...	UFMCC	09/11/2016	162	242.76
Bill	10/05/2016	Sept 2...	UFMCC	10/15/2016	128	245.76
Bill	10/23/2016	3rd Qt...	UFMCC Board of Pe...	10/23/2016	120	198.00
Bill	11/06/2016	Octob...	UFMCC	11/16/2016	96	282.90
Total > 90						1,863.72
TOTAL						3,086.36