

**Agape' MCC Board of Directors Meeting Minutes**  
**April 10, 2017**

**Establish Quorum** – Leigh Wolfer, Cassy Batts, Amy Ashton, Melisa Price, Ward Thulin and Lisa Davenport.  
Absent – EJ Hudzina

**Call Meeting to Order** – Rev. David Wynn

**Opening Prayer** – Rev. David Wynn

**Approval of Agenda** – Leigh Wolfer motion, Amy Ashton second. Approved.

**Recognition of Guests:** Sgt. Chris Stokes and Rachel Carr

**Security Awareness:** Sgt. Chris Stokes, FHPD reviewed the “why we need” a security team and presented statistics related to crime against churches. There was much discussion related to how to keep the congregation safe and explained what our liability is in certain scenarios.

**Reports:**

- 1) Treasurer’s Report March 2017 Financials – Amy Ashton  
Motion to approve Lisa Davenport. Second Ward Thulin. Approved.

**Items approved/resolved by Email:**

- 1) April 15, 2017 – Board Minutes approved via email.
- 2) April 15, 2017 – Treasurer’s Report approved via email.

**Old Business:**

1) **Property Maintenance**

The dimmer switches in the sanctuary will be replaced with dimmers rated for LED lighting.

2) **Securing the Property**

Creating a guideline (SOP) that specifies what action is to be taken when intentional damage done to Agape’ property. This item is complete and will be discussed at the BOD Policy Workday TBD.

- 3) **Favored Hospitality** progress update – Update on lease agreement. Two inspections scheduled this week 1) City of Forrest Hill Fire Marshall and 2) City Inspection for permit. Lease may be signed May 2017. Payment will begin at \$450 and will graduate.

**New Business:**

- 1) **Set a SOP/By-Law work Day** to review new SOP policies, policy revisions and changes to the local By-Laws.

- 2) **Heart to Heart Meeting** Topic(s) - Safety Team, invite the congregation to share what brought them here and what keeps them here.

- 3) **Push Pay** renewal - Ward has contacted Push Pay to begin renewal process. He has not heard back from them and will follow up with them.

- 4) **Disposition of Coke Machine.** The coke machine is not repairable and Rachel Carr has agreed to look into selling it for scrap. City Vending is building near Agape’ and Cassy will check with them about placing a machine in the Social

Hall. There should be no upfront or ongoing charges for Agape'.

Motion to adjourn made by Leigh Wolfer. Seconded by Amy Ashton. Motion passed. Meeting was adjourned at 10:15 PM.

**Calendar Review:**

<b>April</b>	<b>Sunday</b>	<b>2-Apr</b>	Worship 10:30 AM-Happy Birthday Day
	Wednesday	5-Apr	Meditation 7PM
	Saturday	8-Apr	Outdoor/Indoor Cleanup 9AM-12PM
	Sunday	9-Apr	Worship 10:30 AM-Palm Sunday (with Choir)
	Monday	10-Apr	BOD Meeting 7PM
	Wednesday	12-Apr	Arts and Crafts 7PM
	Friday	14-Apr	Good Friday Service 7PM
	Saturday	15-Apr	Easter Eggstravaganza 10AM-1PM Volunteers arrive at 9AM/ Egg Hunt will be at 11:00AM
	Sunday	16-Apr	Sunrise Service 7AM/Breakfast 8AM/Easter Service 10:30 (with Hand Chime Choir)
	Wednesday	19-Apr	Game Night 7PM
	Sunday	23-Apr	Worship 10:30 AM
	Wednesday	26-Apr	Wisdom 7PM
	Sunday	30-Apr	Breakfast Communion Service 10:30AM
<b>May</b>	<b>Wednesday</b>	<b>3-May</b>	Meditation 7PM
	Sunday	7-May	Worship 10:30 AM-Happy Birthday Day
	Monday	8-May	BOD Meeting 7PM
	Wednesday	10-May	Arts and Crafts 7PM
	Sunday	14-May	Worship 10:30 AM-Mother's Day
	wednesday	17-May	Game Night 7PM
	Saturday	20-May	Garage Sale (location TBD)
	Sunday	21-May	Worship 10:30 AM-Meet and Eat Cheesecake Bake off
	Wednesday	24-May	Wisdom 7PM
	Sunday	28-May	Worship 10:30 AM-Memorial Day Weekend
	Wednesday	31-May	Drum Circle 7PM

Respectfully submitted,



Leigh Wolfer, Clerk  
 Agape' MCC Board of Directors

**Agape' Metropolitan Community Church**  
**Treasurer's Report**  
**March 31, 2017**

Attached are the March 2017 Financial Reports

March Attendance	54
February Attendance	60
Variance Up / (Down)	<u>(6)</u>

<b>Income &amp; Expense Variance:</b>	<b>Actual</b>	<b>Mar-17 Budgeted</b>	<b>Variance</b>
Tithes	18,776.20	16,532.53	2,243.67
Other	3,567.10	7,263.99	(3,696.89)
Total Income	<u>22,343.30</u>	<u>23,796.52</u>	<u>(1,453.22)</u>
 Total Expenses	 <u>22,112.61</u>	 <u>23,650.65</u>	 <u>(1,538.04)</u>
 Variance (Over) / Below Budget	 <u>230.69</u>	 <u>145.87</u>	 <u>84.82</u>

<b>Accounts Payable</b>	<b>3,498.28</b>
 M Wilkerson Scholarship Fund	 1,000.00
Benevolence Fund	713.02

*Respectfully Submitted,*

**Amy Ashton**  
*Treasurer, Agape MCC Board*

**Agape' Metropolitan Community Church**  
**A/P Aging Detail**  
**As of March 31, 2017**

Type	Date	Num	Name	Due Date	Aging	Open Balance
<b>Current</b>						
Bill	03/14/2017	193	City of Forest Hill	04/03/2017		170.45
Bill	03/22/2017	April 2...	Charter Communica...	04/11/2017		124.20
Bill	03/30/2017	W634...	Cokesbury	04/29/2017		37.14
Total Current						331.79
<b>1 - 30</b>						
Bill	03/05/2017	Feb 2...	UFMCC	03/15/2017	16	279.66
Bill	03/20/2017	3398	Pianotex	03/20/2017	11	145.00
Total 1 - 30						424.66
<b>31 - 60</b>						
Bill	02/05/2017	Jan 20...	UFMCC	02/15/2017	44	221.76
Total 31 - 60						221.76
<b>61 - 90</b>						
Bill	01/10/2017	Dec 2...	UFMCC	01/20/2017	70	228.90
Bill	01/10/2017	4th Qt...	UFMCC Board of Pe...	01/25/2017	65	211.50
Total 61 - 90						440.40
<b>&gt; 90</b>						
Bill	07/16/2016	May 2...	UFMCC	07/26/2016	248	373.76
Bill	07/16/2016	June 2...	UFMCC	07/26/2016	248	288.66
Bill	08/10/2016	July 2...	UFMCC	08/20/2016	223	231.88
Bill	09/01/2016	Augus...	UFMCC	09/11/2016	201	242.76
Bill	10/05/2016	Sept 2...	UFMCC	10/15/2016	167	245.76
Bill	10/23/2016	3rd Qt...	UFMCC Board of Pe...	10/23/2016	159	198.00
Bill	11/06/2016	Octob...	UFMCC	11/16/2016	135	282.90
Bill	12/04/2016	Nov 2...	UFMCC	12/14/2016	107	218.42
Bill Pmt -Check	12/27/2016	ACH	ADT Security Services			-2.47
Total > 90						2,079.67
<b>TOTAL</b>						<b>3,498.28</b>

**Agape' Metropolitan Community Church**  
**Balance Sheet**  
As of March 31, 2017

	Mar 31, 17
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
Chase - Savings	713.02
Chase - Debit Card	37.03
Chase - Operating	1,061.27
	1,811.32
<b>Total Checking/Savings</b>	1,811.32
<b>Other Current Assets</b>	
NFS - M Wilkerson Scholarship F	1,956.15
	1,956.15
<b>Total Other Current Assets</b>	1,956.15
<b>Total Current Assets</b>	3,767.47
<b>Fixed Assets</b>	
Land	158,000.00
Building	536,270.00
	694,270.00
<b>Total Fixed Assets</b>	694,270.00
<b>Other Assets</b>	
Grounds	2,425.00
Electronics	14,305.00
Artwork	12,620.00
Books	5,000.00
Fixtures	18,575.00
Furniture	38,885.00
Kitchen Equipment	2,926.00
Maintenance Equip	5,555.00
Office Equipment/Supplies	8,462.18
Music	26,004.66
	134,757.84
<b>Total Other Assets</b>	134,757.84
<b>TOTAL ASSETS</b>	<b>832,795.31</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
Accounts Payable	3,498.28
	3,498.28
<b>Total Accounts Payable</b>	3,498.28
<b>Other Current Liabilities</b>	
Scholarship Awards	1,000.00
Benevolence Fund	713.02
Payroll Liabilities	962.12
	2,675.14
<b>Total Other Current Liabilities</b>	2,675.14
<b>Total Current Liabilities</b>	6,173.42
<b>Total Liabilities</b>	6,173.42
<b>Equity</b>	
Opening Bal Equity	448,764.47
Retained Earnings	377,626.73
Net Income	230.69
	826,621.89
<b>Total Equity</b>	826,621.89
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>832,795.31</b>

**Agape' Metropolitan Community Church**  
**Profit & Loss Budget vs. Actual**  
 January through March 2017

04/02/17

Accrual Basis

	Jan - Mar 17	Budget	\$ Over Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
Gas Royalty	1,031.23	750.00	281.23
Rent	0.00	2,400.00	-2,400.00
Other Income	2,535.79	3,750.00	-1,214.21
Interest Income	0.08		
<b>Tithes/Offerings</b>			
Seasonal Services	0.00	0.00	0.00
Sunday AM Service	18,776.20	16,532.53	2,243.67
<b>Total Tithes/Offerings</b>	18,776.20	16,532.53	2,243.67
<b>Miscellaneous Income</b>			
Fund Raising	0.00	363.99	-363.99
<b>Total Miscellaneous Income</b>	0.00	363.99	-363.99
<b>Total Income</b>	22,343.30	23,796.52	-1,453.22
<b>Expense</b>			
Bank Service Charges	365.55	240.00	125.55
<b>Music Program</b>			
Equipment Repairs - Music	145.00	0.00	145.00
Copyrights	0.00	0.00	0.00
<b>Total Music Program</b>	145.00	0.00	145.00
<b>Administrative Expenses</b>			
Clergy License	0.00	0.00	0.00
Internet/Computers	285.00	210.00	75.00
Telephone	148.44	258.00	-109.56
Office Supplies	276.90	0.00	276.90
<b>Total Administrative Expenses</b>	710.34	468.00	242.34
<b>Property Management</b>			
Taxes - Mineral Rights	0.00	0.00	0.00
Building Repair	189.00	0.00	189.00
Security Expense	164.55	125.00	39.55
Dumpster Service	312.04	330.47	-18.43
<b>Utilities</b>			
Gas	712.65	531.75	180.90
Water	599.40	626.01	-26.61
Electric - Security Light	168.88	194.98	-26.10
Electric - Church	706.30	1,474.97	-768.67
<b>Total Utilities</b>	2,187.23	2,827.71	-640.48
<b>Insurance-Multi Peril</b>	331.01	1,250.01	-919.00
<b>Total Property Management</b>	3,183.83	4,533.19	-1,349.36
<b>Tithes</b>			
Pension	211.50	222.75	-11.25
UFMCC	730.32	999.45	-269.13
<b>Total Tithes</b>	941.82	1,222.20	-280.38

**Agape' Metropolitan Community Church**  
**Profit & Loss Budget vs. Actual**  
 January through March 2017

04/02/17

Accrual Basis

	Jan - Mar 17	Budget	\$ Over Budget
<b>Payroll Expenses</b>			
Payroll Taxes	870.19	921.43	-51.24
Senior Pastor	11,374.99	11,374.97	0.02
Direct Deposit Fees	2.17	18.57	-16.40
Simple IRA Match	0.00	372.29	-372.29
Housing	3,900.00	3,900.00	0.00
Health Insurance	613.11	600.00	13.11
Payroll Expenses - Other	5.61	0.00	5.61
<b>Total Payroll Expenses</b>	16,766.07	17,187.26	-421.19
<b>Total Expense</b>	22,112.61	23,650.65	-1,538.04
<b>Net Ordinary Income</b>	230.69	145.87	84.82
<b>Net Income</b>	<b>230.69</b>	<b>145.87</b>	<b>84.82</b>