

**Agape' MCC Board of Directors Meeting Minutes
May 21, 2018**

The **Opening Prayer** was led by Rev. David Wynn.

Establish Quorum – Leigh Wolfer, Cassy Batts, Amy Ashton, Rev. David Wynn, Melisa Price, Lisa Davenport and EJ Hudzina were present at the meeting. Ward Thulin was absent. The quorum was established.

The Meeting was called to Order at 7:24 by Vice Moderator Cassy Batts.

Approval of Agenda was motioned by EJ Hudzina and seconded by Amy Ashton. Motion passed.

Recognition of Guests: No guests were present at the meeting.

Items approved/resolved by Email:

April 11, 2018 – The BOD approved the April 09, 2018 Meeting Minutes.

April 16, 2018 – The BOD voted to not pay \$500 for the final giving report from PushPay.

Reports:

- 1) **Security Team Report** – Lisa O’Grady will provide the BOD with an informational presentation at the June Meeting.
- 2) **Treasurer’s Report** April 2018 (March Financials emailed 04/30/18) and May 2018 (April Finances)
Cassy Batts motioned to approve the April 2018 Treasurer’s Report. Lisa Davenport seconded. Motion passed.
Lisa provided a verbal May 2018 Treasurer’s Report (April Finances) and will email the back-up documentation next week.
\$1383 current checking account balance. Bills due are ADT, Church Mutual, Ameripower. Due next week are payroll and health insurance expenses. We need \$4300 to become current on all expenses minus cash on hand \$1383 leaves a balance of \$2900 owed.
Amy Ashton moved to accept the May 2018 Treasurer’s Report. Melisa seconded. The motion passed.

Discussion:

- 1) **GraceGraysGoodDeeds:** Set date to talk about what worked and what did not. **Saturday July 28 9:00-2:00.**

Old Business:

- 1) **Favored Hospitality** – State Application has been submitted. Waiting on State to process the application.
- 2) **Church Keys** – Review the key holder list. Pushed this item to the June BOD meeting.
- 3) **Church Safety Action Items:**
 - a) Review, fill and position first aid kits in clear site by Sunday March 18, 2018. (current locations Kitchen and volunteer office. Need to wall mount first aid kits in accessible locations. New kits have been donated by Leigh Wolfer. **Completed**
 - b) Identify locations of all fire extinguishers. One in the sanctuary near board office, one in narthex near volunteer office, one in the kitchen and one hanging near the entry door of the fellowship hall. **Completed.** Extinguishers are due for inspection. David will call and set an appointment. **Completed.**
 - c) Form a First Aid Team with Ward as the lead. Status? Pushed this item to the June BOD meeting.

New Business:

- 1) Recap of discussion with SAVES regarding sustainable living. John and Kyle from SAVES met with David and Cassy. Their goal is to have transitional housing, emergency housing and meeting space. They are interested in partnering with Agape' since both organizations have the similar values, beliefs and missions. The BOD agreed that this is a partnership that merits additional conversation and investigation.
- 2) GGGD Restraint FunRaiser at Fish City Grill, Mansfield Tuesday July 17, 2018. 15% of the total sales from the restaurant will go to the GGGD fund. Cassy is working out the details with the restaurant manager.
- 3) Review Social Hall Use contract. This item was pushed to the June BOD meeting.
- 4) Designated parking spaces for handicap and chili/brownie winners. The BOD discussed moving the chili/brownie winner spaces across the parking lot (nursing home side under trees) and converting the first three parking spaces into 2 additional handicap spaces (closest to the main sanctuary entrance). Lisa Davenport will check with her company to see if they will donate the striping for the new handicap spaces or provide the striping at a discounted cost.
- 5) Calendar review. Added movie night June 16, 2018 6:00PM, The Greatest Showman.

Cassy Batts motioned to adjourn the meeting at 9:45PM. Leigh Wolfer seconded. Motion passed.

Respectfully submitted,



Leigh Wolfer, Clerk
Agape' MCC Board of Directors

June	Sunday	3-Jun	Worship 10:30 AM - Birthday Sunday
	Wednesday	6-Jun	Meditation and Study 7PM
	Sunday	10-Jun	Worship 10:30
	Monday	11-Jun	BOD Meeting 7PM (begin Pride Discussion/Review Rolls)
	Wednesday	13-Jun	Game Night 7PM
	Saturday	16-Jun	Mosaic Tile Class 9:00 AM - 4:00 PM / Movie Night 6PM – The Greatest Showman
	Sunday	17-Jun	Worship 10:30 AM-Father's Day
	Wednesday	20-Jun	Arts and Crafts 7PM
	Saturday	23-Jun	Underwater World Art Class 9:00AM - 4:00 PM
	Sunday	24-Jun	Worship 10:30 AM - Meet and Eat
	Wednesday	27-Jun	Care Night 7PM
July	Sunday	1-Jul	Worship 10:30 AM-Birthday Sunday
	Wednesday	4-Jul	No Wednesday Night Gathering
	Sunday	8-Jul	Worship 10:30 AM
	Monday	9-Jul	BOD Meeting 7PM
	Wednesday	11-Jul	Game Night 7PM
	Sunday	15-Jul	Worship 10:30 AM

	Tuesday	17-Jul	GGGD Restraint FunRaiser at Fish City Grill, Mansfield
	Wednesday	18-Jul	Arts and Crafts 7PM
	Saturday	21-Jul	Mosaic Tile Class 9:00 AM - 4:00 PM
	Sunday	22-Jul	Worship 10:30AM
	Wednesday	25-Jul	Care Night 7PM
	Saturday	28-Jul	Mid Year BOD 9AM-2PM / Underwater World Art Class 9:00AM - 4:00 PM
	Sunday	29-Jul	Worship 10:30 AM-Communion Breakfast Social Hall
August	Wednesday	1-Aug	Meditation and Study 7PM
	Sunday	5-Aug	Worship 10:30 AM-Birthday Sunday
	Wednesday	8-Aug	Game Night 7PM
	Sunday	12-Aug	Worship 10:30 AM
	Monday	13-Aug	BOD Meeting 7PM
	Wednesday	15-Aug	Arts and Crafts 7PM
	Sunday	19-Aug	Worship 10:30 AM
	Wednesday	22-Aug	Care Night 7PM
	Sunday	26-Aug	Meet and Eat
	Wednesday	29-Aug	Drumming Circle 7PM

Agape' Metropolitan Community Church
Treasurer's Report
April 30, 2018

Attached are the April 2018 Financial Reports

April Attendance	57
March Attendance	50
Variance Up / (Down)	<u>7</u>

Income & Expense Variance:	Actual	Apr-18 Budgeted	Variance
Tithes	25,357.42	23,906.20	1,451.22
Other	2,215.81	8,409.01	(6,193.20)
Total Income	<u>27,573.23</u>	<u>32,315.21</u>	<u>(4,741.98)</u>
Total Expenses	<u>25,004.61</u>	<u>30,379.66</u>	<u>(5,375.05)</u>
Variance (Over) / Below Budget	<u>2,568.62</u>	<u>1,935.55</u>	<u>633.07</u>

Accounts Payable	1,071.36
M Wilkerson Scholarship Fund	2,144.91
Benevolence Fund	3,861.33

Respectfully Submitted,

Lisa A Davenport
Treasurer, Agape MCC Board

Agape' Metropolitan Community Church
Balance Sheet
As of April 30, 2018

	Apr 30, 18
ASSETS	
Current Assets	
Checking/Savings	
Chase - Savings	1,294.48
Chase - Debit Card	1.55
Chase - Operating	2,731.81
	4,027.84
Total Checking/Savings	4,027.84
Other Current Assets	
NFS - M Wilkerson Scholarship F	2,341.63
	2,341.63
Total Other Current Assets	2,341.63
Total Current Assets	6,369.47
Fixed Assets	
Land	158,000.00
Building	536,270.00
	694,270.00
Total Fixed Assets	694,270.00
Other Assets	
Grounds	2,425.00
Electronics	14,305.00
Artwork	12,620.00
Books	5,000.00
Fixtures	18,575.00
Furniture	38,885.00
Kitchen Equipment	2,926.00
Maintenance Equip	5,555.00
Office Equipment/Supplies	8,499.32
Music	26,004.66
	134,794.98
Total Other Assets	134,794.98
TOTAL ASSETS	835,434.45
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	1,071.36
	1,071.36
Total Accounts Payable	1,071.36
Other Current Liabilities	
Scholarship Awards	2,144.91
Benevolence Fund	3,861.33
Payroll Liabilities	888.12
	6,894.36
Total Other Current Liabilities	6,894.36
Total Current Liabilities	7,965.72
Total Liabilities	7,965.72
Equity	
Opening Bal Donations	448,764.47
Donations	376,135.64
Net Income	2,568.62
	827,468.73
Total Equity	827,468.73
TOTAL LIABILITIES & EQUITY	835,434.45

Agape' Metropolitan Community Church

Profit & Loss Budget vs. Actual

April 2018

05/06/18

Accrual Basis

	Apr 18	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
Gas Royalty	0.00	458.33	-458.33
Other Income	-39.77	4,383.56	-4,423.33
Interest Income	0.01	0.02	-0.01
Tithes/Offerings			
Sunday AM Service	6,278.60	5,130.00	1,148.60
Total Tithes/Offerings	6,278.60	5,130.00	1,148.60
Miscellaneous Income			
Fund Raising	0.00	0.00	0.00
Meet and Eat	0.00	0.00	0.00
Total Miscellaneous Income	0.00	0.00	0.00
Total Income	6,238.84	9,971.91	-3,733.07
Expense			
Bank Service Charges	85.95	99.55	-13.60
Pride	0.00	0.00	0.00
Music Program			
Equipment Repairs - Music	0.00	0.00	0.00
Copyrights	0.00	0.00	0.00
Total Music Program	0.00	0.00	0.00
Worship			
Other Pastor's	0.00	0.00	0.00
Total Worship	0.00	0.00	0.00
Administrative Expenses			
Clergy License	0.00	0.00	0.00
Recognition	0.00	0.00	0.00
Internet/Computers	95.00	95.00	0.00
Telephone	54.75	54.29	0.46
Office Supplies	0.00	0.00	0.00
Total Administrative Expenses	149.75	149.29	0.46
Property Management			
Taxes - Mineral Rights	0.00	0.00	0.00
Building Repair	0.00	500.00	-500.00
Security Expense	0.00	0.00	0.00
Dumpster Service	0.00	106.06	-106.06
Utilities			
Gas	0.00	147.05	-147.05
Water	177.17	176.45	0.72
Electric - Security Light	55.61	55.39	0.22
Electric - Church	290.83	277.75	13.08
Total Utilities	523.61	656.64	-133.03
Insurance-Multi Peril	803.07	0.00	803.07
Total Property Management	1,326.68	1,262.70	63.98
Tithes			
Pension	0.00	211.50	-211.50
UFMCC	0.00	198.33	-198.33
Total Tithes	0.00	409.83	-409.83

Agape' Metropolitan Community Church
Profit & Loss Budget vs. Actual
April 2018

	Apr 18	Budget	\$ Over Budget
Payroll Expenses			
Payroll Taxes	290.06	290.06	0.00
Senior Pastor	3,791.66	3,791.66	0.00
Direct Deposit Fees	2.17	2.17	0.00
Housing	1,300.00	1,300.00	0.00
Health Insurance	244.47	55.58	188.89
Payroll Expenses - Other	0.00	0.00	0.00
Total Payroll Expenses	5,628.36	5,439.47	188.89
Total Expense	7,190.74	7,360.84	-170.10
Net Ordinary Income	-951.90	2,611.07	-3,562.97
Net Income	-951.90	2,611.07	-3,562.97

Agape' Metropolitan Community Church
Profit & Loss Budget vs. Actual
 January through April 2018

05/06/18

Accrual Basis

	Jan - Apr 18	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
Gas Royalty	478.30	1,489.56	-1,011.26
Other Income	1,251.50	6,919.35	-5,667.85
Interest Income	0.01	0.10	-0.09
Tithes/Offerings			
Sunday AM Service	25,357.42	23,906.20	1,451.22
Total Tithes/Offerings	25,357.42	23,906.20	1,451.22
Miscellaneous Income			
Fund Raising	0.00	0.00	0.00
Meet and Eat	486.00	0.00	486.00
Total Miscellaneous Income	486.00	0.00	486.00
Total Income	27,573.23	32,315.21	-4,741.98
Expense			
Bank Service Charges	384.31	467.57	-83.26
Pride	0.00	0.00	0.00
Music Program			
Equipment Repairs - Music	0.00	145.00	-145.00
Copyrights	0.00	0.00	0.00
Total Music Program	0.00	145.00	-145.00
Worship			
Other Pastor's	0.00	0.00	0.00
Total Worship	0.00	0.00	0.00
Administrative Expenses			
Clergy License	0.00	0.00	0.00
Recognition	0.00	0.00	0.00
Internet/Computers	380.00	380.00	0.00
Telephone	218.62	202.73	15.89
Office Supplies	0.00	276.90	-276.90
Total Administrative Expenses	598.62	859.63	-261.01
Property Management			
Taxes - Mineral Rights	0.00	0.00	0.00
Building Repair	0.00	689.00	-689.00
Security Expense	173.85	164.55	9.30
Dumpster Service	0.00	418.10	-418.10
Utilities			
Gas	1,144.38	859.70	284.68
Water	715.19	775.85	-60.66
Electric - Security Light	286.21	224.27	61.94
Electric - Church	1,444.16	984.05	460.11
Total Utilities	3,589.94	2,843.87	746.07
Insurance-Multi Peril	1,373.21	1,234.75	138.46
Total Property Management	5,137.00	5,350.27	-213.27
Tithes			
Pension	0.00	423.00	-423.00
UFMCC	-3,684.91	928.65	-4,613.56
Total Tithes	-3,684.91	1,351.65	-5,036.56

Agape' Metropolitan Community Church
Profit & Loss Budget vs. Actual
 January through April 2018

05/06/18

Accrual Basis

	Jan - Apr 18	Budget	\$ Over Budget
Payroll Expenses			
Payroll Taxes	1,160.25	1,160.25	0.00
Senior Pastor	15,166.64	15,166.65	-0.01
Direct Deposit Fees	6.51	4.34	2.17
Housing	5,200.00	5,200.00	0.00
Health Insurance	619.83	668.69	-48.86
Payroll Expenses - Other	416.36	5.61	410.75
Total Payroll Expenses	22,569.59	22,205.54	364.05
Total Expense	25,004.61	30,379.66	-5,375.05
Net Ordinary Income	2,568.62	1,935.55	633.07
Net Income	2,568.62	1,935.55	633.07