

Agape' MCC Board of Directors Agenda
May 13, 2019

Establish Quorum – Leigh Wolfer, Cassy Batts, EJ Hudzina, Lisa Davenport, Melisa Price and Rev. David Wynn were present at the meeting. Ward Thulin called in remotely. Amy Ashton was absent. Quorum was established.

The Meeting was called to Order at 7:15 by Vice Moderator Cassy Batts.

The **Opening Prayer** was led by Rev. Wynn.

Approval of Agenda was motioned by Melisa Price and seconded by EJ Hudzina. Motion passed with two additions to new business.

Recognition of Guests: No guests or visitors were present at the meeting.

Items approved/resolved by Email:

April 09, 2019 – The BOD approved the minutes from the April 08, 2019 BOD Meeting.

April 14, 2019 – The BOD approved a request from Faith Ashton for \$500 from the Mary Wilkerson Scholarship Fund.

Reports:

1) **Security Team Report:**

Two locks have been installed on the sanctuary doors. The installed side door lock will require door frame revision in order to make is secure. Cassy will check with Gary to see when this project will be completed.

2) **April 2019 Treasurer Report** was presented by Lisa Davenport.

3) **May 2019 Cash Flow Report** was presented by Lisa Davenport.

Caprock Update (Cassy to provide login information to the BOD) Lisa will show separate line for Caprock income until we have an idea of what the average income will be. We will use a 6-month period for averaging. BOD will do mid-year evaluation for income versus budget.

MCC Assessment Update: MCC has received all the requested reports to close our case.

Motion to approve the Treasurer's Report and Cash Flow Report was made by Ward Thulin. Seconded by Melisa Price. Motion passed.

4) **Servant Keeper/Simple Give:** Received \$810.00 through Simple Give April 2019. YTD: \$5,465.00.

Melisa will provide an attendance report at the June Board meeting so we can compare last year attendance to this year as part of the overall financial review.

Old Business:

1) **Favored Hospitality Update** – Deadline to finish inspection punch list is May 31, 2019. We will have another meeting with Favored Hospitality June 1, 2019. Leigh has contacted HcFco to arrange smoke detector installation and obtain a copy of the Fire Alarm Certification Certificate FML009.

2) **Agape' Website** (Smat Web Designs) Update. Will push this until artwork for logo is ready.

3) **Kathy Munn Estate** Update. House is ready for sale and will on the market in 10 days.

4) **Dream List Progress** (created at the BOD Retreat). The budget for property repairs is \$20,000.

1. Repairing the eaves and soffits. Completed
2. Parking lot repair. Bid resurfacing parking lot and restripe. Need to set time to review all bids and decide on repairs or replace of lot. We will have the sanctuary foundation checked before making decision on the parking lot repairs.
3. Painting front of sanctuary including wood trim.
4. Scrape, re-texture and paint Narthex ceiling and update space. (Leigh, Melisa and Jim have volunteered to scrape) Cassy and Ward suggested a reclaimed wood feature wall.
5. Update Narthex women's restroom. Completed.
6. Need to have roof inspected, steeple resealed/tightened and need to have steeple spotlights repaired. Need to text Scott Wells for reschedule due to rain delays.
7. Have Sanctuary Foundation inspected. Cassy has contacted Integrity Foundation/Water to schedule as part of building maintenance.
8. Media/Sound – media equipment is aging (computer and projectors) and we are out of space to add new microphones. The snake and sound board are at max capacity.

New Business:

- 1) **GGGD** – need to schedule GGGD meeting. We will push this item to the September meeting.
- 2) **Church Inventory** – the site that hosted the online church inventory is no longer in business and the latest inventory is not accessible. A hard copy of the 2008 inventory was in the BOD safe. Leigh scanned and converted the 2008 document to an excel spreadsheet. We will update the inventory after all the updates/remodeling is completed.
- 3) **Sanctuary Projectors and Media** – Billy purchased a refurbished LED projector to replace the back unit. He fabricated a new hanger for the projector and installed it; it was in use for the service May 12, 2019. Billy has a new bulb for the front projector and will install it.
- 4) **Background Checks** – We will determine who needs background checks at the June BOD meeting and set a goal to have them completed by mid-July.
- 5) **Security Camera App Update** – Billy has contacted the N-Eye Pro app developer and is waiting for a solution. The app has a known issue when installed on iPhones.
- 6) **BOD Retreat Port Aransas, TX** – Ward will check with the site to see what off season dates are available.
- 7) **General Conference: Moderator election information and Delegate Expenses** – Kevin has asked for BOD/Congregation input regarding the Moderator election. Links to the candidate's townhall interviews will be sent to the BOD for review and this information will also be placed in the newsletter. Need to give an expense check to Kevin for his conference expenses and David will register him for conference using the church credit card.
- 8) **Calendar Review**
No Meet and Eat in May.
Cheesecake bake-off has been moved to June 2, 2019.
David will follow up on the Luau Graduation plans with Amy.

May	Wednesday	2-May	Meditation and Study 7PM
	Sunday	5-May	Worship 10:30 AM (Birthday Sunday)
	Wednesday	8-May	Game Night 7PM
	Sunday	12-May	Worship 10:30 AM-Mother's Day
	Monday	13-May	BOD Meeting 7PM
	Wednesday	15-May	Arts and Crafts 7PM
	Saturday	18-May	Workday 9AM-1PM
	Sunday	19-May	Worship 10:30 AM
	Wednesday	22-May	Care Night 7PM
	Sunday	26-May	Worship 10:30 AM-Memorial Day Weekend
	Monday	27-May	Memorial Day - Church Office Closed / No Worship Planning
	Wednesday	29-May	Care Night 7PM
June	Saturday	1-Jun	Youth Graduation Luau - 11:00AM - 2:00 PM
	Sunday	2-Jun	Worship 10:30 AM - Meet and Eat Cheesecake Bake off
	Wednesday	5-Jun	Care Night 7PM
	Sunday	9-Jun	Worship 10:30
	Monday	10-Jun	BOD Meeting 7PM
	Wednesday	12-Jun	Care Night 7PM
	Sunday	16-Jun	Worship 10:30 AM-Father's Day
	Wednesday	19-Jun	Care Night 7PM
	Sunday	23-Jun	Worship 10:30 AM
	Wednesday	26-Jun	Care Night 7PM
	Sunday	30-Jun	Communion Breakfast / Heart to Heart
July	Wednesday	3-Jul	No Wednesday Gathering - General MCC Conference
	Sunday	7-Jul	Worship 10:30 AM
	Monday	8-Jul	No BOD Meeting (BOD Retreat July 20)
	Wednesday	10-Jul	Game Night 7PM
	Sunday	14-Jul	Worship 10:30 AM
	Wednesday	17-Jul	Care Night 7PM
	Saturday	20-Jul	Mid Year BOD 9AM-2PM
	Sunday	21-Jul	Worship 10:30AM
	Wednesday	25-Jul	Care Circle 7:00PM
	Sunday	28-Jul	Worship 10:30 AM / Meet and Eat
	Wednesday	31-Jul	Care Night 7PM

Leigh wolfer motioned for adjournment at 9:23PM. EJ Hudzina seconded. Motion passed.

Respectfully submitted,



Leigh Wolfer, Clerk
Agape' MCC Board of Directors

Agape' Metropolitan Community Church
Treasurer's Report
April 30, 2019

Attached are the April 2019 Financial Reports

April Attendance	45
March Attendance	47
Variance Up / (Down)	<u>(2)</u>

Income & Expense Variance:	Actual	Budgeted	Variance
Tithes	19,382.48	23,583.36	(4,200.88)
Other	14,033.52	10,206.00	3,827.52
Total Income	<u>33,416.00</u>	<u>33,789.36</u>	<u>(373.36)</u>
Total Expenses	<u>37,518.07</u>	<u>31,745.20</u>	<u>(5,772.87)</u>
Variance (Over) / Below Budget	<u>(4,102.07)</u>	<u>2,044.16</u>	<u>(2,057.91)</u>

M Wilkerson Scholarship Fund	2,363.46
Benevolence Fund	4,129.88

Respectfully Submitted,

Lisa A Davenport
Treasurer, Agape MCC Board

AGAPE' METROPOLITAN COMMUNITY CHURCH

BALANCE SHEET

As of April 30, 2019

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Chase - Debit Card	6.00
Chase - Operating	534.74
Chase - Savings	4,195.24
Total Bank Accounts	\$4,735.98
Other Current Assets	
NFS - M Wilkerson Scholarship F	2,893.57
Receivables	0.00
Total Other Current Assets	\$2,893.57
Total Current Assets	\$7,629.55
Fixed Assets	
Building	536,270.00
Land	158,000.00
Total Fixed Assets	\$694,270.00
Other Assets	
Artwork	12,620.00
Books	5,000.00
Electronics	14,305.00
Fixtures	18,575.00
Furniture	38,885.00
Grounds	2,425.00
Kitchen Equipment	2,926.00
Maintenance Equip	5,555.00
Music	26,004.66
Office Equipment/Supplies	8,573.60
Total Other Assets	\$134,869.26
TOTAL ASSETS	\$836,768.81
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Benevolence / GGGDS Fund	4,129.88
Building Maintenance Fund	0.00
Direct Deposit Payable	0.00
MCC	0.00
Payroll Liabilities	448.88
Federal Taxes (941/944)	449.56
Total Payroll Liabilities	898.44
Rev Wynn Christmas Fund	0.00
Scholarship Awards	2,363.46
Special Offerings	0.00

	TOTAL
Total Other Current Liabilities	\$7,391.78
Total Current Liabilities	\$7,391.78
Total Liabilities	\$7,391.78
Equity	
Donations	384,714.63
Opening Bal Donations	448,764.47
Net Revenue	-4,102.07
Total Equity	\$829,377.03
TOTAL LIABILITIES AND EQUITY	\$836,768.81

AGAPE' METROPOLITAN COMMUNITY CHURCH

STATEMENT OF ACTIVITY COMPARISON

April 2019

	TOTAL
Revenue	
Other Income	317.00
Gas Royalty	231.50
Interest Income	601.49
Total Other Income	1,149.99
Tithes/Offerings	
Sunday Service	5,103.55
Total Tithes/Offerings	5,103.55
Total Revenue	\$6,253.54
GROSS PROFIT	\$6,253.54
Expenditures	
Administrative Expenses	
Bank Service Charges	-68.93
Internet/Computers	25.00
Total Administrative Expenses	-43.93
Payroll Expenses	
Health Insurance	37.56
Housing	1,416.66
Payroll Taxes	293.89
Senior Pastor	3,841.66
Total Payroll Expenses	5,589.77
Property Management	
Building Repair	172.00
Electric - Church	274.69
Electric - Security Light	69.05
Gas	201.72
Insurance-Multi Peril	473.51
Water	247.10
Yard Maintenance	190.00
Total Property Management	1,628.07
Tithes	
UFMCC	283.38
Total Tithes	283.38
Total Expenditures	\$7,457.29
NET OPERATING REVENUE	\$ -1,203.75
NET REVENUE	\$ -1,203.75

AGAPE' METROPOLITAN COMMUNITY CHURCH

STATEMENT OF ACTIVITY COMPARISON

January - April, 2019

	TOTAL
Revenue	
Fundraising Income	
Grace Gray's Good Deeds	500.00
Total Fundraising Income	500.00
Other Income	11,712.43
Gas Royalty	558.30
Interest Income	782.68
Meet and Eat	450.00
Misc Income	30.11
Total Other Income	13,533.52
Tithes/Offerings	
Sunday Service	19,382.48
Total Tithes/Offerings	19,382.48
Total Revenue	\$33,416.00
GROSS PROFIT	\$33,416.00
Expenditures	
Administrative Expenses	
Bank Service Charges	106.17
Internet/Computers	417.05
Telephone	100.48
Total Administrative Expenses	623.70
Payroll Expenses	
Direct Deposit Fees	2.39
Health Insurance	75.12
Housing	5,666.64
Payroll Taxes	1,175.55
Senior Pastor	15,366.64
Total Payroll Expenses	22,286.34
Property Management	
Building Repair	4,377.63
Electric - Church	1,047.88
Electric - Security Light	269.76
Gas	1,011.28
Insurance-Multi Peril	980.28
Security Expense	183.15
Taxes - Mineral Rights	293.35
Water	785.12
Yard Maintenance	190.00
Total Property Management	9,138.45
Tithes	
Pension	679.56
UFMCC	4,790.02

	TOTAL
Total Tithes	5,469.58
Total Expenditures	\$37,518.07
NET OPERATING REVENUE	\$ -4,102.07
NET REVENUE	\$ -4,102.07