

Agape' MCC Board of Directors Meeting Minutes
June 11, 2018

Establish Quorum – Leigh Wolfer, Cassy Batts, Rev. David Wynn, Melisa Price, Lisa Davenport and EJ Hudzina were present at the meeting. Ward Thulin and Amy Ashton were absent. The quorum was established.

The Meeting was called to Order at 7:30 by Vice Moderator Cassy Batts.

Approval of Agenda was motioned by Cassy Batts and seconded by Lisa Davenport. Motion passed.

The **Opening Prayer** was led by Rev. David Wynn.

Recognition of Guests: No guests were present at the meeting.

Items approved/resolved by Email:

May 22, 2018 – The BOD approved the May 12, 2018 Meeting Minutes with 2 abstentions.

May 28, 2018 – 3 new handicap spaces were added through a donation from Lisa Davenport's employer.

Reports:

- 1) **Security Team Report** – Lisa O'Grady The BOD is the next concentration for training. Will need to set a date where all BOD Members can be present with Lisa and Sgt. Stokes.
- 2) **June Cash Flow*** – 1st Payroll is covered. Taxes are due \$890. We are current on all bills. Simple Give giving is consistently increasing. Lisa will send financial status updates each Friday.
- 3) **Approval of May Treasurer Report***. Cassy Batts motioned for acceptance of the Treasurer's Report. EJ Hudzina seconded the motion. Motion passed.

* Beginning this month the current financial status and the previous month's financial statements will be separated. The current month will be discussed as Cash Flow and the previous month financials will be listed as Treasurer's Report.

Discussion: Recap discussion of the GGGD Fundraiser and additional discussion regarding how to manage, track and use the funds raised. Next year we need to track individual donations to have a better idea of actual expenses. The date for 2019 will be April 7 to pair with Good Deeds Day. Explore different locations to hold the Fundraiser. We will discuss how to manage, track and use the funds raised next month.

Old Business:

- 1) **Favored Hospitality** – State Application has been submitted. The Fire Marshall had to reinspect the premises since the report they had was a year old. We provided a passed Fire Marshall report to FH.
- 2) **Church Keys** – Review the key holder list. Pushed to July's BOD Meeting.
- 3) **Church Safety Action Items** - We will be forming a First Aid Team with Ward as the lead. Pushed to July's BOD Meeting.
- 4) Recap of discussion with **SAVES** regarding sustainable living. Cassy and David are continuing discussion with Sharon and John with how the relationship (partnership) between the two organizations will look. The sustainable living piece is part of the overall partnership that will create a campus environment at Agape'.

- 5) **GGGD Restaurant FunRaiser** at Fish City Grill, Mansfield Tuesday July 17, 2018. 20% of lunch and dinner receipts will be donated to Agape'. We need people to staff the fundraiser and provide a fun presence to help promote the event. Suggestions included making T-shirts for the event, maybe sing a little on the patio.
- 6) Discussion regarding designated parking spaces for chili/brownie winners, should they remain as first place prize? We will offer gift cards or ribbons or create a mural with spaces to add the winner's names in lieu of parking spaces.

New Business:

- 1) Review Social Hall Use contract. Will schedule a separate meeting to discuss the contract, down payment and renter's proof of insurance. We also need to verify our liability insurance coverage.
- 2) Social Hall A/C – one of the 2 units is out. We have a member who has donated the funds to repair the unit. Cassy has scheduled an AC repair company to come out Tuesday June 12.
- 3) Calendar Review.

Cassy Batts motioned to adjourn the meeting at 10:02PM. Leigh Wolfer seconded. Motion passed.

Respectfully submitted,



Leigh Wolfer, Clerk
Agape' MCC Board of Directors

**Agape' Metropolitan Community Church
Treasurer's Report
May 31, 2018**

Attached are the May 2018 Financial Reports

May Attendance	56
April Attendance	57
Variance Up / (Down)	<u>(1)</u>

Income & Expense Variance:	Actual	May-18 Budgeted	Variance
Tithes	31,590.42	29,563.20	2,027.22
Other	2,762.39	9,504.67	(6,742.28)
Total Income	<u>34,352.81</u>	<u>39,067.87</u>	<u>(4,715.06)</u>
Total Expenses	<u>32,080.42</u>	<u>38,159.79</u>	<u>(6,079.37)</u>
Variance (Over) / Below Budget	<u>2,272.39</u>	<u>908.08</u>	<u>1,364.31</u>

Accounts Payable	1,728.11
M Wilkerson Scholarship Fund	2,144.91
Benevolence Fund	3,861.33

Respectfully Submitted,

Lisa A Davenport
Treasurer, Agape MCC Board

Agape' Metropolitan Community Church
Balance Sheet
As of May 31, 2018

	May 31, 18
ASSETS	
Current Assets	
Checking/Savings	
Chase - Savings	4,044.58
Chase - Debit Card	1.55
Chase - Operating	319.35
	4,365.48
Total Checking/Savings	4,365.48
Other Current Assets	
NFS - M Wilkerson Scholarship F	2,364.51
	2,364.51
Total Other Current Assets	2,364.51
Total Current Assets	6,729.99
Fixed Assets	
Land	158,000.00
Building	536,270.00
	694,270.00
Total Fixed Assets	694,270.00
Other Assets	
Grounds	2,425.00
Electronics	14,305.00
Artwork	12,620.00
Books	5,000.00
Fixtures	18,575.00
Furniture	38,885.00
Kitchen Equipment	2,926.00
Maintenance Equip	5,555.00
Office Equipment/Supplies	8,499.32
Music	26,004.66
	134,794.98
Total Other Assets	134,794.98
TOTAL ASSETS	835,794.97
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	1,728.11
	1,728.11
Total Accounts Payable	1,728.11
Other Current Liabilities	
Scholarship Awards	2,144.91
Benevolence Fund	3,861.33
Payroll Liabilities	888.12
	6,894.36
Total Other Current Liabilities	6,894.36
Total Current Liabilities	8,622.47
Total Liabilities	8,622.47
Equity	
Opening Bal Donations	448,764.47
Donations	376,135.64
Net Income	2,272.39
	827,172.50
Total Equity	827,172.50
TOTAL LIABILITIES & EQUITY	835,794.97

Agape' Metropolitan Community Church
Profit & Loss Budget vs. Actual
 January through May 2018

	Jan - May 18	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
Gas Royalty	729.93	2,084.81	-1,354.88
Other Income	1,493.35	7,282.60	-5,789.25
Interest Income	0.11	0.26	-0.15
Tithes/Offerings			
Sunday AM Service	31,590.42	29,563.20	2,027.22
Total Tithes/Offerings	31,590.42	29,563.20	2,027.22
Miscellaneous Income			
Fund Raising	0.00	0.00	0.00
Meet and Eat	539.00	137.00	402.00
Total Miscellaneous Income	539.00	137.00	402.00
Total Income	34,352.81	39,067.87	-4,715.06
Expense			
Bank Service Charges	459.72	574.53	-114.81
Pride	0.00	0.00	0.00
Music Program			
Equipment Repairs - Music	0.00	145.00	-145.00
Copyrights	0.00	0.00	0.00
Total Music Program	0.00	145.00	-145.00
Worship			
Other Pastor's	0.00	0.00	0.00
Total Worship	0.00	0.00	0.00
Administrative Expenses			
Clergy License	0.00	0.00	0.00
Recognition	0.00	0.00	0.00
Internet/Computers	475.00	405.00	70.00
Telephone	273.55	202.73	70.82
Office Supplies	0.00	276.90	-276.90
Total Administrative Expenses	748.55	884.63	-136.08
Property Management			
Taxes - Mineral Rights	0.00	0.00	0.00
Building Repair	0.00	752.00	-752.00
Security Expense	347.70	329.10	18.60
Dumpster Service	0.00	524.16	-524.16
Utilities			
Gas	1,282.93	934.78	348.15
Water	892.36	963.35	-70.99
Electric - Security Light	344.54	279.66	64.88
Electric - Church	1,725.18	1,289.30	435.88
Total Utilities	4,245.01	3,467.09	777.92
Insurance-Multi Peril	1,879.98	2,375.03	-495.05
Total Property Management	6,472.69	7,447.38	-974.69
Tithes			
Pension	0.00	423.00	-423.00
UFMCC	-3,684.91	928.65	-4,613.56
Total Tithes	-3,684.91	1,351.65	-5,036.56

9:49 AM

06/03/18

Accrual Basis

Agape' Metropolitan Community Church
Profit & Loss Budget vs. Actual
January through May 2018

	<u>Jan - May 18</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Payroll Expenses			
Payroll Taxes	1,450.31	1,450.31	0.00
Senior Pastor	18,958.30	18,958.31	-0.01
Direct Deposit Fees	8.68	6.51	2.17
Housing	6,500.00	6,500.00	0.00
Health Insurance	750.72	835.86	-85.14
Payroll Expenses - Other	416.36	5.61	410.75
Total Payroll Expenses	<u>28,084.37</u>	<u>27,756.60</u>	<u>327.77</u>
Total Expense	<u>32,080.42</u>	<u>38,159.79</u>	<u>-6,079.37</u>
Net Ordinary Income	<u>2,272.39</u>	<u>908.08</u>	<u>1,364.31</u>
Net Income	<u>2,272.39</u>	<u>908.08</u>	<u>1,364.31</u>

Agape' Metropolitan Community Church
Profit & Loss Budget vs. Actual
May 2018

06/03/18

Accrual Basis

	May 18	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
Gas Royalty	251.63	595.25	-343.62
Other Income	241.85	363.25	-121.40
Interest Income	0.10	0.16	-0.06
Tithes/Offerings			
Sunday AM Service	6,233.00	5,657.00	576.00
Total Tithes/Offerings	6,233.00	5,657.00	576.00
Miscellaneous Income			
Fund Raising	0.00	0.00	0.00
Meet and Eat	53.00	137.00	-84.00
Total Miscellaneous Income	53.00	137.00	-84.00
Total Income	6,779.58	6,752.66	26.92
Expense			
Bank Service Charges	75.41	106.96	-31.55
Pride	0.00	0.00	0.00
Music Program			
Equipment Repairs - Music	0.00	0.00	0.00
Copyrights	0.00	0.00	0.00
Total Music Program	0.00	0.00	0.00
Worship			
Other Pastor's	0.00	0.00	0.00
Total Worship	0.00	0.00	0.00
Administrative Expenses			
Clergy License	0.00	0.00	0.00
Recognition	0.00	0.00	0.00
Internet/Computers	95.00	25.00	70.00
Telephone	54.93	0.00	54.93
Office Supplies	0.00	0.00	0.00
Total Administrative Expenses	149.93	25.00	124.93
Property Management			
Taxes - Mineral Rights	0.00	0.00	0.00
Building Repair	0.00	63.00	-63.00
Security Expense	173.85	164.55	9.30
Dumpster Service	0.00	106.06	-106.06
Utilities			
Gas	138.55	75.08	63.47
Water	177.17	187.50	-10.33
Electric - Security Light	55.61	55.39	0.22
Electric - Church	266.78	305.25	-38.47
Total Utilities	638.11	623.22	14.89
Insurance-Multi Peril	506.77	1,140.28	-633.51
Total Property Management	1,318.73	2,097.11	-778.38
Tithes			
Pension	0.00	0.00	0.00
UFMCC	0.00	0.00	0.00
Total Tithes	0.00	0.00	0.00

9:47 AM

06/03/18

Accrual Basis

Agape' Metropolitan Community Church
Profit & Loss Budget vs. Actual
May 2018

	<u>May 18</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Payroll Expenses			
Payroll Taxes	290.06	290.06	0.00
Senior Pastor	3,791.66	3,791.66	0.00
Direct Deposit Fees	2.17	2.17	0.00
Housing	1,300.00	1,300.00	0.00
Health Insurance	130.89	167.17	-36.28
Payroll Expenses - Other	0.00	0.00	0.00
Total Payroll Expenses	<u>5,514.78</u>	<u>5,551.06</u>	<u>-36.28</u>
Total Expense	<u>7,058.85</u>	<u>7,780.13</u>	<u>-721.28</u>
Net Ordinary Income	<u>-279.27</u>	<u>-1,027.47</u>	<u>748.20</u>
Net Income	<u>-279.27</u>	<u>-1,027.47</u>	<u>748.20</u>