

Agape' MCC Board of Directors Minutes
June 10, 2019

Establish Quorum – Leigh Wolfer, Cassy Batts, EJ Hudzina, Lisa Davenport, Melisa Price, Amy Ashton and Rev. David Wynn were present at the meeting. Ward Thulin was absent. Quorum was established.

The Meeting was called to Order at 7:19 by Vice Moderator Cassy Batts.

The **Opening Prayer** was led by EJ Hudzina.

Approval of Agenda was motioned by Lisa Davenport and seconded by EJ Hudzina. Motion passed with one addition to new business.

Recognition of Guests: No guests or visitors were present at the meeting.

Items approved/resolved by Email:

May 15, 2019 – The BOD approved the minutes from the May 13, 2019 BOD Meeting.

June 01, 2019 – The BOD approved a request for \$190 reimburse toward the cost of the Graduation party bounce house and \$150 for a booth in support of a new pride Group forming which is separate from FT Pride.

Reports:

1) **Security Team Report** - Locks have been installed and approved by FHPD. Still working on congregational practice sessions.

2) **May 2019 Treasurer Report**

In evaluating the budget through mid-year, tithes are behind approximately \$3400.0. The expenses are over budget due to the Tithe settlement payment to MCC, building repairs and MCC Pension payment. Lisa will shift the Assessments and Pension payments since they are actual 2018 expenses. This will provide a truer picture of our budget income/expenses.

Motion to approve the Treasurer's Report was made by Melisa Price, seconded by EJ Hudzina.
Motion passed.

3) **June 2019 Cash Flow Report**

Bills are current.

Motion to approve the Cash Flow Report was made by Melisa Price. Seconded by Leigh Wolfer.
Motion passed.

4) **Servant Keeper/Simple Give:** \$4165.00 total for May 2019.

Discussion regarding community care and try again to achieve a plan for regular contact with the community. Melisa will print out report for EJ. EJ will review the report and send out follow up cards to the community.

Old Business:

1) **Favored Hospitality Update** – Deadline to finish inspection punch list is May 31, 2019. Gas Line pressure test was completed. Leigh has contacted HcFco to arrange smoke detector installation and obtain a copy of the Fire Alarm Certification Certificate FML009. No response after two attempts. Will keep trying.

- 2) **Agape' Website** (Smat Web Designs) Update. This item is pending artwork for the logo.
- 3) **Kathy Munn Estate** Update. House is ready for sale. House will be listed next week.
- 4) **Dream List Progress** (created at the BOD Retreat). The budget for property repairs is \$20,000.
 1. Repairing the eaves and soffits. Completed
 2. Parking lot repair. Bid resurfacing parking lot and restripe. Need to set time to review all bids and decide on repairs or replace of lot. We will have the sanctuary foundation checked before making decision on the parking lot repairs.
 3. Painting front of sanctuary including wood trim.
 4. Scrape, re-texture and paint Narthex ceiling and update space. (Leigh, Melisa and Jim have volunteered to scrape) Cassy and Ward suggested a reclaimed wood feature wall.
 5. Update Narthex women's restroom. Completed.
 6. Need to have roof inspected, steeple resealed/tightened and need to have steeple spotlights repaired. Need to text Scott Wells for reschedule due to rain delays.
 7. Have Sanctuary Foundation inspected. Cassy has contacted Integrity Foundation/Water to schedule as part of building maintenance.
 8. Media/Sound – media equipment is aging (computer and projectors) and we are out of space to add new microphones. The snake and sound board are at max capacity. Rachel is working with Lynn to redesign the layout of the sound system and increase the input capacity needed on stage.
- 5) **GGGD** –Schedule GGGD meeting during the September meeting.
- 6) **Church Inventory** – the site that hosted the online church inventory is no longer in business and the latest inventory is not accessible. A hard copy of the 2008 inventory was in the BOD safe. Leigh scanned and converted the 2008 document to an excel spreadsheet. We will update the inventory after all the updates/remodeling is completed. July is the target for completing the inventory.
- 7) **Security Camera App Update** – Billy has contacted the N-Eye Pro app developer. iPhone users need to install XVR Pro to resolve the issue.
- 8) **BOD Retreat Port Aransas, TX** – Ward is checking with the site to see what off season dates are available.
- 9) **General Conference: Moderator election information and Delegate Expenses** – Kevin has asked for BOD/Congregation input regarding the Moderator election. Survey went out in the Update June 4th. Leigh will provide the results to the BOD and Kevin when the survey closes at the end of this week. So far only 3 people have responded to the survey.

New Business:

- 1) **Review** of YTD Budget and Attendance – will discuss at July 2019 BOD Meeting.
- 2) **Background Checks** – Need to determine who needs background checks and set a date to have them completed. Amy will coordinate the background checks.

3) St. Anne's

a. Property Vandalism - steps of repayment

The individual who vandalized the sound booth owned responsibility. He will be meeting with Sgt. Stokes and Rev. David to discuss the legal ramifications of his actions this week. He will be required to either clean up or replace the damaged area in the sound booth at his expense. He will be asked to apologize for the vandalism to the sound booth team and the congregation. He may be required to perform community service with Rev. David supervising.

b. Written formal evaluation of ongoing business arrangement – Cassy has prepared a lease contract for St. Anne's and will meet with Rev. John Luft to go over the contract. We will reassess/re-negotiate the contract at the end of the year. We will have further discussion regarding the lease pending the outcome of item a.

4) Request for Space Rental was made by Shalom SDA of Forest Hill.

- a. Saturday 9-1 and 4-6
- b. Wednesday evening social hall for Pathway youth meeting weekly during school year.
- c. 2 outreach events per year
- d. \$725.00- \$800.00 a month plus supplies and weekly cleaning

After discussing and visualizing how this would work, the Board agreed to continue dialog with Shalom SDA of Forest Hill. David will follow up with them.

5) Calendar Review

Judy Art Class dates:

- June 10-14 (Mon-Fri 9-4)
- June 20-23 (Thurs-Sun 9-4)
- June 24-28 (Mon-Fri 9-4)
- July 09-July 12 (Mon-Fri 9-4)
- July 12-July 19 (Mon-Fri 9-4)

6) GGGD Memorial Donation – Use the GGGD to receive funds for Jimmie Penland donations. These funds will be given to youth organizations in Jimmie's name.

June	Saturday	1-Jun	Youth Graduation Luau - 11:00AM - 2:00 PM
	Sunday	2-Jun	Worship 10:30 AM - Meet and Eat Cheesecake Bake off
	Wednesday	5-Jun	Spirit Café 7:00PM
	Sunday	9-Jun	Worship 10:30
	Monday	10-Jun	BOD Meeting 7PM - Review of YTD Budget and Attendance / Judy Art Class 9-3
	Tuesday	11-Jun	Judy Art Class 9-3 - Social Hall
	Wednesday	12-Jun	Spirit Café - 7PM / Judy Art Class 9-3
	Thursday	13-Jun	Judy Art Class 9-3
	Friday	14-Jun	Judy Art Class 9-3
	Sunday	16-Jun	Worship 10:30 AM - Father's Day
	Wednesday	19-Jun	Spirit Café - 7PM
	Thursday	20-Jun	Judy Hudson Art Class - Social Hall 9-3
	Friday	21-Jun	Judy Hudson Art Class - Social Hall 9-3

	Saturday	22-Jun	Judy Hudson Art Class - Social Hall 9-3
	Sunday	23-Jun	Worship 10:30 AM / Judy Hudson Art Class - Social Hall 9-3
	Monday	24-Jun	Judy Hudson Art Class - Social Hall 9-3
	Tuesday	25-Jun	Judy Hudson Art Class - Social Hall 9-3
	Wednesday	26-Jun	Judy Hudson Art Class - Social Hall 9-3 / Spirit Café 7:00PM
	Thursday	27-Jun	Judy Hudson Art Class - Social Hall 9-3
	Friday	28-Jun	Judy Hudson Art Class - Social Hall 9-3
	Sunday	30-Jun	Communion Breakfast / Heart to Heart / Jimmie Penland's Memorial Service 2PM
July	Wednesday	3-Jul	No Wednesday Gathering - General MCC Conference
	Sunday	7-Jul	Worship 10:30 AM
	Monday	8-Jul	No BOD Meeting / Judy Hudson Art Class - Social Hall 9-3
	Tuesday	9-Jul	Judy Hudson Art Class - Social Hall 9-3
	Wednesday	10-Jul	Spirit Café - 7PM / Judy Hudson Art Class - Social Hall 9-3
	Thursday	11-Jul	Judy Hudson Art Class - Social Hall 9-3
	Friday	12-Jul	Judy Hudson Art Class - Social Hall 9-3
	Sunday	14-Jul	Worship 10:30 AM
	Monday	15-Jul	Judy Hudson Art Class - Social Hall 9-3
	Tuesday	16-Jul	Judy Hudson Art Class - Social Hall 9-3
	Wednesday	17-Jul	Care Night 7PM / Judy Hudson Art Class - Social Hall 9-3
	Thursday	18-Jul	Judy Hudson Art Class - Social Hall 9-3
	Friday	19-Jul	Judy Hudson Art Class - Social Hall 9-3
	Saturday	20-Jul	Mid-Year BOD 9AM-2PM
	Sunday	21-Jul	Worship 10:30AM
	Wednesday	25-Jul	Care Circle 7:00PM
	Sunday	28-Jul	Worship 10:30 AM / Meet and Eat
	Wednesday	31-Jul	Spirit Café - 7PM
August	Sunday	4-Aug	Worship 10:30 AM-Birthday Sunday
	Wednesday	7-Aug	Spirit Café - 7PM
	Sunday	11-Aug	Worship 10:30 AM
	Monday	12-Aug	WP 6PM / BOD Meeting 7PM
	Wednesday	14-Aug	Spirit Café - 7PM
	Sunday	18-Aug	Worship 10:30 AM
	Wednesday	21-Aug	Spirit Café - 7PM
	Sunday	25-Aug	Worship 10:30AM / Meet and Eat
	Wednesday	28-Aug	Spirit Café - 7PM
September	Saturday	1-Sep	Worship 10:30 AM (Labor Day Weekend)
	Monday	2-Sep	Church Office Closed (No Worship Planning)
	Tuesday	3-Sep	Worship Planning - 6PM
	Wednesday	4-Sep	Meditation and Study - 7PM
	Sunday	8-Sep	Worship 10:30 AM - Grandparent's Day / Birthday Sunday

	Monday	9-Sep	BOD Meeting - 7PM <i>(Review Membership List)</i>
	Wednesday	12-Sep	Spirit Café - 7PM
	Sunday	15-Sep	Worship 10:30 AM
	Wednesday	18-Sep	Spirit Café - 7PM
	Sunday	22-Sep	Worship 10:30 AM
	Wednesday	25-Sep	Spirit Café - 7PM
	Sunday	29-Sep	Communion Breakfast 10:30AM / Heart to Heart

Leigh wolfer motioned for adjournment at 10:44PM. EJ Hudzina seconded. Motion passed.

Respectfully submitted,



Leigh Wolfer, Clerk
 Agape' MCC Board of Directors

Agape' Metropolitan Community Church
Treasurer's Report
May 31, 2019

Attached are the May 2019 Financial Reports

April Attendance	49
April Attendance	<u>45</u>
Variance Up / (Down)	<u><u>4</u></u>

Income & Expense Variance:	Actual	Budgeted	Variance
Tithes	25,974.55	29,416.69	(3,442.14)
Other	<u>14,865.53</u>	<u>12,331.00</u>	<u>2,534.53</u>
Total Income	40,840.08	41,747.69	(907.61)
Total Expenses	<u>46,157.75</u>	<u>39,681.50</u>	<u>(6,476.25)</u>
Variance (Over) / Below Budget	<u><u>(5,317.67)</u></u>	<u><u>2,066.19</u></u>	<u><u>(3,251.48)</u></u>

M Wilkerson Scholarship Fund	2,893.57
Benevolence Fund	4,129.88

Respectfully Submitted,

Lisa A Davenport
Treasurer, Agape MCC Board

AGAPE' METROPOLITAN COMMUNITY CHURCH

BALANCE SHEET

As of May 31, 2019

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Chase - Debit Card	37.48
Chase - Operating	-262.47
Chase - Savings	3,495.35
Total Bank Accounts	\$3,270.36
Other Current Assets	
NFS - M Wilkerson Scholarship F	2,893.57
Receivables	0.00
Total Other Current Assets	\$2,893.57
Total Current Assets	\$6,163.93
Fixed Assets	
Building	536,270.00
Land	158,000.00
Total Fixed Assets	\$694,270.00
Other Assets	
Artwork	12,620.00
Books	5,000.00
Electronics	14,305.00
Fixtures	18,575.00
Furniture	38,885.00
Grounds	2,425.00
Kitchen Equipment	2,926.00
Maintenance Equip	5,555.00
Music	26,004.66
Office Equipment/Supplies	8,573.60
Total Other Assets	\$134,869.26
TOTAL ASSETS	\$835,303.19
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Benevolence / GGGDS Fund	4,129.88
Building Maintenance Fund	0.00
Direct Deposit Payable	0.00
MCC	0.00
Payroll Liabilities	448.88
Federal Taxes (941/944)	449.54
Total Payroll Liabilities	898.42
Rev Wynn Christmas Fund	0.00
Scholarship Awards	2,363.46
Special Offerings	0.00

	TOTAL
Total Other Current Liabilities	\$7,391.76
Total Current Liabilities	\$7,391.76
Total Liabilities	\$7,391.76
Equity	
Donations	384,714.63
Opening Bal Donations	448,764.47
Net Revenue	-5,567.67
Total Equity	\$827,911.43
TOTAL LIABILITIES AND EQUITY	\$835,303.19

AGAPE' METROPOLITAN COMMUNITY CHURCH

STATEMENT OF ACTIVITY COMPARISON

May 2019

	TOTAL
Revenue	
Other Income	110.00
Gas Royalty	150.45
Interest Income	571.56
Total Other Income	832.01
Tithes/Offerings	
Sunday Service	6,342.07
Total Tithes/Offerings	6,342.07
Total Revenue	\$7,174.08
GROSS PROFIT	\$7,174.08
Expenditures	
Administrative Expenses	
Bank Service Charges	43.31
Internet/Computers	277.14
Total Administrative Expenses	320.45
Conferences	
General Conference	499.74
Total Conferences	499.74
Music Program	
Repair & Maint - Audio	343.71
Total Music Program	343.71
Payroll Expenses	
Health Insurance	18.78
Housing	1,416.66
Payroll Taxes	293.88
Senior Pastor	3,841.66
Total Payroll Expenses	5,570.98
Property Management	
Electric - Church	329.80
Electric - Security Light	65.83
Gas	69.67
Insurance-Multi Peril	475.59
Security Expense	183.15
Water	230.23
Total Property Management	1,354.27
Tithes	
Pension	277.50
UFMCC	241.29
Total Tithes	518.79
Worship	
Altar Supplies	31.74
Total Worship	31.74

	TOTAL
Total Expenditures	\$8,639.68
NET OPERATING REVENUE	\$ -1,465.60
NET REVENUE	\$ -1,465.60

AGAPE' METROPOLITAN COMMUNITY CHURCH

STATEMENT OF ACTIVITY COMPARISON

January - May, 2019

	TOTAL
Revenue	
Fundraising Income	
Grace Gray's Good Deeds	500.00
Total Fundraising Income	500.00
Other Income	11,822.43
Gas Royalty	708.75
Interest Income	1,354.24
Meet and Eat	450.00
Misc Income	30.11
Total Other Income	14,365.53
Tithes/Offerings	
Sunday Service	25,724.55
Total Tithes/Offerings	25,724.55
Total Revenue	\$40,590.08
GROSS PROFIT	\$40,590.08
Expenditures	
Administrative Expenses	
Bank Service Charges	149.48
Internet/Computers	694.19
Telephone	100.48
Total Administrative Expenses	944.15
Conferences	
General Conference	499.74
Total Conferences	499.74
Music Program	
Repair & Maint - Audio	343.71
Total Music Program	343.71
Payroll Expenses	
Direct Deposit Fees	2.39
Health Insurance	93.90
Housing	7,083.30
Payroll Taxes	1,469.43
Senior Pastor	19,208.30
Total Payroll Expenses	27,857.32
Property Management	
Building Repair	4,377.63
Electric - Church	1,377.68
Electric - Security Light	335.59
Gas	1,080.95
Insurance-Multi Peril	1,455.87
Security Expense	366.30
Taxes - Mineral Rights	293.35

	TOTAL
Water	1,015.35
Yard Maintenance	190.00
Total Property Management	10,492.72
Tithes	
Pension	957.06
UFMCC	5,031.31
Total Tithes	5,988.37
Worship	
Altar Supplies	31.74
Total Worship	31.74
Total Expenditures	\$46,157.75
NET OPERATING REVENUE	\$ -5,567.67
NET REVENUE	\$ -5,567.67

AGAPE' METROPOLITAN COMMUNITY CHURCH
Statement of Activity Comparison
January - May, 2019

	Actual	Budget	Difference
Revenue			
Fundraising Income	-	1,456.00	(1,456.00)
Grace Gray's Good Deeds	500.00	250.00	250.00
Total Fundraising Income	500.00	1,706.00	(1,206.00)
Other Income	11,822.43	9,375.00	2,447.43
Gas Royalty	708.75	1,250.00	(541.25)
Interest Income	1,354.24	-	1,354.24
Meet and Eat	450.00	-	450.00
Misc Income	30.11	-	30.11
Total Other Income	14,365.53	10,625.00	3,740.53
Tithes/Offerings			
Seasonal Service	250.00	250.00	-
Sunday Service	25,724.55	29,166.69	(3,442.14)
Total Tithes/Offerings	25,974.55	29,416.69	(3,442.14)
Total Revenue	40,840.08	41,747.69	(907.61)
Gross Profit	40,840.08	41,747.69	(907.61)
Expenditures			
Administrative Expenses			
Bank Service Charges	149.48	465.90	(316.42)
Internet/Computers	694.19	504.19	190.00
Telephone	100.48	333.31	(232.83)
Total Administrative Expenses	944.15	1,303.40	(359.25)
Conferences			
General Conference	499.74	-	499.74
Total Conferences	499.74	-	499.74
Music Program			
Repair & Maint - Audio	343.71	-	343.71
Total Music Program	343.71	-	343.71
Payroll Expenses			
Direct Deposit Fees	2.39	193.75	(191.36)
Health Insurance	93.90	1,000.00	(906.10)
Housing	7,083.30	7,083.35	(0.05)
Payroll Taxes	1,469.43	1,464.65	4.78
Senior Pastor	19,208.30	19,208.35	(0.05)
Total Payroll Expenses	27,857.32	28,950.10	(1,092.78)
Property Management			
Building Repair	4,377.63	-	4,377.63
Electric - Church	1,377.68	2,458.35	(1,080.67)
Electric - Security Light	335.59	325.00	10.59
Gas	1,080.95	625.00	455.95
Insurance-Multi Peril	1,455.87	2,083.35	(627.48)

Security Expense	366.30	208.35	157.95
Taxes - Mineral Rights	293.35	-	293.35
Water	1,015.35	1,043.35	(28.00)
Dumpster	-	550.85	(550.85)
Yard Maintenance	190.00	-	190.00
Total Property Management	10,492.72	7,294.25	3,198.47
Tithes			
Pension	957.06	371.25	585.81
UFMCC	5,031.31	1,762.50	3,268.81
Total Tithes	5,988.37	2,133.75	3,854.62
Worship			
Altar Supplies	31.74	-	31.74
Total Worship	31.74	-	31.74
Total Expenditures	46,157.75	39,681.50	6,476.25
Net Operating Revenue	(5,317.67)	2,066.19	(3,251.48)
Net Revenue	(5,317.67)	2,066.19	(3,251.48)