

Agape' MCC Board of Directors Meeting Minutes
July 16, 2018

Establish Quorum – Leigh Wolfer, Cassy Batts, Rev. David Wynn, Melisa Price, Lisa Davenport and EJ Hudzina were present at the meeting. Ward Thulin participated via conference call. Amy Ashton was absent. The quorum was established.

The Meeting was called to Order at 7:20 by Vice Moderator Cassy Batts.

The **Opening Prayer** was led by Rev. David Wynn.

Approval of Agenda was motioned by Cassy Batts and seconded by Melisa Price. Motion passed.

Recognition of Guests: No guests were present at the meeting.

Items approved/resolved by Email:

June 13, 2018 – The BOD approved the June 11, 2018 Meeting Minutes with 2 abstentions.

Reports:

- 1) **Security Team Report** – No report this month.
- 2) * **June Treasurer Report** – Lisa Davenport. EJ Hudzina motioned to approved the Treasurer's report, Melisa Price seconded. Motioned passed.
- 3) * **July Cash Flow Report** – Lisa Davenport
Leigh Wolfer motioned to approve the Cash Flow Report, seconded by EJ Hudzina. Motion passed.
 - Borrowed \$850 from the benevolence fund. This money will be transferred back tomorrow.
 - Taxes will be paid tomorrow.
 - CCLI is due \$208
 - Fire Alarm inspection (HOFCO) \$200 is due
 - Fire extinguisher \$82 is due – can be paid tomorrow.
 - Electric and Gas are due
 - Insurance \$507 is due.

* Beginning last month the current financial status and the previous month's financial statements will be separated. The current month will be discussed as Cash Flow and the previous month financials will be listed as Treasurer's Report.

Discussion:

- 1) Kathy Munn – Review what Kathy's responsibilities and reassign those tasks.
 - Lay Delegate – Kevin Harkins (alternate delegate)
 - Samaritan House – Rebecca McDonell with David from MHMR
 - Newsletter (Weekly Update) – Leigh Wolfer
 - Website – Leigh Wolfer
 - Video Recording of Services – Media Team
 - Narthex Bulletin Board – TBD
 - FaceBook Page – BOD and Linda Crear
- 2) Recap discussion of the GGGD Funraiser and additional discussion regarding how to manage, track and use the funds raised. Next year we need to track individual donations to have a better idea of actual expenses.

The date for 2019 will be April 7 to pair with Good Deeds Day. Explore different locations to hold the Funraiser. We will discuss how to manage, track and use the funds raised next month. Need to schedule separate meeting after the next Funraiser.

Old Business:

- 1) **Favored Hospitality** – State Application has been submitted.
- 2) **Church Keys** – Review the key holder list. Pushed to the August meeting.
- 3) **Church Safety Action Items** – Status of forming a First Aid Team with Ward as the lead. Pushed to August.
- 4) **SAVES** – Status update regarding the overall partnership that will create a campus environment at Agape'. No update. Will discuss at August BOD meeting.
- 5) **GGGD Restaurant FunRaiser** at Fish City Grill, Mansfield Tuesday July 17, 2018. 20% of lunch and dinner receipts will be donated to Agape'. We need people to staff the fundraiser and provide a fun presence to help promote the event. Suggestions included making T-shirts for the event, maybe sing a little on the patio. We will wear our purple Agape' shirts and name tags. We will create a flyer to hand out to patrons at the restaurant.
- 6) **Review Social Hall Use contract.** Status for scheduling a separate meeting to discuss the contract, down payment and renter's proof of insurance. We also need to verify our liability insurance coverage. Cassy and Lisa will review contract and bring revised contract back or BOD approval. St. Annes' donated drinks and toilet paper. They will also help during the next workday.
- 7) **Social Hall A/C** – one of the 2 units is out. We have a member who has donated the funds to repair the unit. Cassy has scheduled an AC repair company to come out Tuesday June 12. Status of repair. Unit has been repaired and alarm sensor part has been ordered. We need to spray week killer in the AC cages to kill the weeds.

New Business:

- 1) Mid-Year BOD Retreat Saturday July 28, 2018, 9AM-2PM. Discussed using the Port Aransas trip for the retreat and changing the package from 5 days 4 nights to 2 nights 3 days with both condos. Ward will reach out to the owners to see what dates are available Sunchaservacationrental.com. BOD will meet Saturday 11:30 at Agape'. Social Hall Contract discussion will be at 10:00.
- 2) State of MCC – email from Interim Moderator. The BOD discussed the email from the Interim Moderator.
- 3) Thank you cards for Mz. Munn donations.
- 4) Calendar Review.

August	Wednesday	1-Aug	Meditation and Study 7PM
	Saturday	4-Aug	Judy Hudson Art Class 9:00AM - 4:00 PM
	Sunday	5-Aug	Worship 10:30 AM-Birthday Sunday
	Wednesday	8-Aug	Game Night 7PM
	Sunday	12-Aug	Worship 10:30 AM
	Monday	13-Aug	BOD Meeting 7PM
	Wednesday	15-Aug	Arts and Crafts 7PM
	Sunday	19-Aug	Worship 10:30 AM
	Wednesday	22-Aug	Care Night 7PM
	Sunday	26-Aug	Meet and Eat
	Wednesday	29-Aug	Drumming Circle 7PM
September	Sunday	2-Sep	Worship 10:30 AM-Birthday Sunday (Labor Day Weekend)
	Monday	3-Sep	Church Office Closed (no Worship Planning)
	Tuesday	4-Sep	Worship Planning 6PM
	Wednesday	5-Sep	Meditation and Study 7PM
	Sunday	9-Sep	Worship 10:30 AM-Grandparent's Day
	Monday	10-Sep	BOD Meeting 7PM <i>(Review Membership List)</i>
	Wednesday	12-Sep	Game Night 7PM
	Sunday	16-Sep	Worship 10:30 AM
	Wednesday	19-Sep	Arts and Crafts 7PM
	Sunday	23-Sep	Worship 10:30 AM
	Wednesday	26-Sep	Care Night 7PM
	Saturday	29-Sep	Judy Hudson Art Class 9:00AM - 4:00 PM
	Sunday	30-Sep	Communion Breakfast 10:30AM / "Recognition Breakfast"

Cassy Batts motioned to adjourn the meeting at 10:02PM. Leigh Wolfer seconded. Motion passed.

Respectfully submitted,



Leigh Wolfer, Clerk

Agape' MCC Board of Directors

**Agape' Metropolitan Community Church
Treasurer's Report
June 30, 2018**

Attached are the April 2018 Financial Reports

June Attendance	52
May Attendance	56
Variance Up / (Down)	<u>(4)</u>

Income & Expense Variance:	Actual	Jun-18 Budgeted	Variance
Tithes	38,220.42	34,712.90	3,507.52
Other	3,144.92	10,902.74	(7,757.82)
Total Income	<u>41,365.34</u>	<u>45,615.64</u>	<u>(4,250.30)</u>
Total Expenses	<u>39,895.67</u>	<u>45,687.81</u>	<u>(5,792.14)</u>
Variance (Over) / Below Budget	<u>1,469.67</u>	<u>(72.17)</u>	<u>1,541.84</u>

Accounts Payable	2,453.09
M Wilkerson Scholarship Fund	2,421.21
Benevolence Fund	3,861.33

Respectfully Submitted,

Lisa A Davenport
Treasurer, Agape MCC Board

Agape' Metropolitan Community Church
Balance Sheet
As of June 30, 2018

	Jun 30, 18
ASSETS	
Current Assets	
Checking/Savings	
Chase - Savings	3,805.17
Chase - Debit Card	1.55
Chase - Operating	424.32
Total Checking/Savings	4,231.04
Other Current Assets	
NFS - M Wilkerson Scholarship F	2,421.21
Total Other Current Assets	2,421.21
Total Current Assets	6,652.25
Fixed Assets	
Land	158,000.00
Building	536,270.00
Total Fixed Assets	694,270.00
Other Assets	
Grounds	2,425.00
Electronics	14,305.00
Artwork	12,620.00
Books	5,000.00
Fixtures	18,575.00
Furniture	38,885.00
Kitchen Equipment	2,926.00
Maintenance Equip	5,555.00
Office Equipment/Supplies	8,499.32
Music	26,004.66
Total Other Assets	134,794.98
TOTAL ASSETS	835,717.23
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	2,453.09
Total Accounts Payable	2,453.09
Other Current Liabilities	
Scholarship Awards	2,144.91
Benevolence Fund	3,861.33
Payroll Liabilities	888.12
Total Other Current Liabilities	6,894.36
Total Current Liabilities	9,347.45
Total Liabilities	9,347.45
Equity	
Opening Bal Donations	448,764.47
Donations	376,135.64
Net Income	1,469.67
Total Equity	826,369.78
TOTAL LIABILITIES & EQUITY	835,717.23

Agape' Metropolitan Community Church Profit & Loss Budget vs. Actual

07/16/18

June 2018

Accrual Basis

	Jun 18	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
Gas Royalty	200.81	0.00	200.81
Other Income	181.63	1,398.05	-1,216.42
Interest Income	0.09	0.02	0.07
Tithes/Offerings			
Sunday AM Service	6,630.00	5,149.70	1,480.30
Total Tithes/Offerings	6,630.00	5,149.70	1,480.30
Miscellaneous Income			
Fund Raising	0.00	0.00	0.00
Meet and Eat	0.00	0.00	0.00
Total Miscellaneous Income	0.00	0.00	0.00
Total Income	7,012.53	6,547.77	464.76
Expense			
Bank Service Charges	77.27	64.52	12.75
Pride	0.00	0.00	0.00
Music Program			
Equipment Repairs - Music	0.00	0.00	0.00
Copyrights	208.00	208.00	0.00
Total Music Program	208.00	208.00	0.00
Worship			
Other Pastor's	0.00	0.00	0.00
Total Worship	0.00	0.00	0.00
Administrative Expenses			
Clergy License	0.00	0.00	0.00
Recognition	0.00	0.00	0.00
Internet/Computers	165.00	95.00	70.00
Telephone	109.86	54.29	55.57
Office Supplies	0.00	0.00	0.00
Total Administrative Expenses	274.86	149.29	125.57
Property Management			
Taxes - Mineral Rights	0.00	0.00	0.00
Building Repair	507.00	63.00	444.00
Security Expense	0.00	0.00	0.00
Dumpster Service	0.00	106.06	-106.06
Utilities			
Gas	58.22	35.40	22.82
Water	177.17	206.92	-29.75
Electric - Security Light	58.33	58.10	0.23
Electric - Church	547.96	403.94	144.02
Total Utilities	841.68	704.36	137.32
Insurance-Multi Peril	506.77	570.14	-63.37
Total Property Management	1,855.45	1,443.56	411.89
Tithes			
Pension	0.00	0.00	0.00
UFMCC	0.00	0.00	0.00
Total Tithes	0.00	0.00	0.00

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07/16/18

Accrual Basis

Agape' Metropolitan Community Church
Profit & Loss Budget vs. Actual
June 2018

	<u>Jun 18</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Payroll Expenses			
Payroll Taxes	290.06	290.06	0.00
Senior Pastor	3,791.66	3,791.66	0.00
Direct Deposit Fees	2.17	2.17	0.00
Housing	1,300.00	1,300.00	0.00
Health Insurance	0.00	278.76	-278.76
Payroll Expenses - Other	0.00	0.00	0.00
Total Payroll Expenses	<u>5,383.89</u>	<u>5,662.65</u>	<u>-278.76</u>
Total Expense	<u>7,799.47</u>	<u>7,528.02</u>	<u>271.45</u>
Net Ordinary Income	<u>-786.94</u>	<u>-980.25</u>	<u>193.31</u>
Net Income	<u>-786.94</u>	<u>-980.25</u>	<u>193.31</u>

Agape' Metropolitan Community Church

Profit & Loss Budget vs. Actual

07/16/18

January through June 2018

Accrual Basis

	Jan - Jun 18	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
Gas Royalty	930.74	2,084.81	-1,154.07
Other Income	1,674.98	8,680.65	-7,005.67
Interest Income	0.20	0.28	-0.08
Tithes/Offerings			
Sunday AM Service	38,220.42	34,712.90	3,507.52
Total Tithes/Offerings	38,220.42	34,712.90	3,507.52
Miscellaneous Income			
Fund Raising	0.00	0.00	0.00
Meet and Eat	539.00	137.00	402.00
Total Miscellaneous Income	539.00	137.00	402.00
Total Income	41,365.34	45,615.64	-4,250.30
Expense			
Bank Service Charges	536.99	639.05	-102.06
Pride	0.00	0.00	0.00
Music Program			
Equipment Repairs - Music	0.00	145.00	-145.00
Copyrights	208.00	208.00	0.00
Total Music Program	208.00	353.00	-145.00
Worship			
Other Pastor's	0.00	0.00	0.00
Total Worship	0.00	0.00	0.00
Administrative Expenses			
Clergy License	0.00	0.00	0.00
Recognition	0.00	0.00	0.00
Internet/Computers	640.00	500.00	140.00
Telephone	383.41	257.02	126.39
Office Supplies	0.00	276.90	-276.90
Total Administrative Expenses	1,023.41	1,033.92	-10.51
Property Management			
Taxes - Mineral Rights	0.00	0.00	0.00
Building Repair	507.00	815.00	-308.00
Security Expense	347.70	329.10	18.60
Dumpster Service	0.00	630.22	-630.22
Utilities			
Gas	1,341.15	970.18	370.97
Water	1,069.53	1,170.27	-100.74
Electric - Security Light	405.59	337.76	67.83
Electric - Church	2,286.20	1,693.24	592.96
Total Utilities	5,102.47	4,171.45	931.02
Insurance-Multi Peril	2,386.75	2,945.17	-558.42
Total Property Management	8,343.92	8,890.94	-547.02
Tithes			
Pension	0.00	423.00	-423.00
UFMCC	-3,684.91	928.65	-4,613.56
Total Tithes	-3,684.91	1,351.65	-5,036.56

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07/16/18

Accrual Basis

Agape' Metropolitan Community Church
Profit & Loss Budget vs. Actual
January through June 2018

	<u>Jan - Jun 18</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Payroll Expenses			
Payroll Taxes	1,740.37	1,740.37	0.00
Senior Pastor	22,749.96	22,749.97	-0.01
Direct Deposit Fees	10.85	8.68	2.17
Housing	7,800.00	7,800.00	0.00
Health Insurance	750.72	1,114.62	-363.90
Payroll Expenses - Other	416.36	5.61	410.75
Total Payroll Expenses	<u>33,468.26</u>	<u>33,419.25</u>	<u>49.01</u>
Total Expense	<u>39,895.67</u>	<u>45,687.81</u>	<u>-5,792.14</u>
Net Ordinary Income	<u>1,469.67</u>	<u>-72.17</u>	<u>1,541.84</u>
Net Income	<u>1,469.67</u>	<u>-72.17</u>	<u>1,541.84</u>