

Agape' MCC Board of Directors Meeting Minutes
July 10, 2017

Establish Quorum – Leigh Wolfer, Cassy Batts, Amy Ashton, Melisa Price, Rev. David Wynn, Lisa Davenport and EJ Hudzina were present at the meeting. Ward Thulin was absent. The quorum was established.

The Meeting was called to Order at 7:43 by Vice Moderator Cassy Batts

The **Opening Prayer** was led by Rev. David Wynn.

Approval of Agenda was motioned by Rev. David Wynn and seconded by Amy Ashton. Motion passed.

Recognition of Guests: No guests or visitors were present at the meeting.

Reports:

Treasurer's Report June 2017 Financials – Amy Ashton

- Church Mutual \$564 June payment is due.
- 2 payments are due to Massey Exterminator totaling \$126. Leigh Wolfer will generate a letter to Massey to cancel monthly service.

Benevolence Fund is currently at \$654.

The approval of the Treasurer's Report was motioned by EJ Hudzina and seconded by Cassy Batts. Motion passed.

Items approved/resolved by Email:

- 1) June 12, 2017 – Board Minutes approved via email.

Old Business:

1) **Securing the Property**

Creating a guideline (SOP) that specifies what action is to be taken when intentional damage done to Agape' property. This item is complete and will be discussed at the BOD Policy Workday TBD.

2) **Favored Hospitality** progress update – have not heard back from FH regarding property zoning status.

3) **Push Pay** – current renewal and relaunch status. Cassy has not heard back from Push Pay and will reach out to them.

4) **Vision Committee** for 2017. Proposed names are Grace Gray Crisis Fund, Grace Gray Crisis Assistance Foundation, Grace Gray Community Foundation, Grace Gray Crisis Assistance Project, The Grace Gray Crisis Foundation, or The Grace Gray Crisis Assistance Project. After much discussion, the Board decided to submit The Grace Gray Crisis Assistance Project and The Grace Gray Crisis Assistance Foundation names to the graphic designer to see which looks better incorporated with the Agape' Tree Logo.

Pending projects include:

- Holiday project with Danni DeVera in the Philippines. Make cards during the month of September/October to make cards and begin collecting funds to send for Christmas gifts. Funds can also be designated from the Foundation Fund Raiser. Gifts/Cards need to be mailed during the month of November.
- Update Artisan crafts. Crafts projects are in progress and plans are being made to add additional days for completing more projects.

New Business:

- 1) Discuss Pride for 2017. Agape' will walk in the parade. The Board agreed to pay the related fees for the parade and for a booth at the Picnic.
- 2) Midyear Board Retreat confirmation –scheduled for 9AM-3PM, Saturday July 15, 2017 at Ward and Jim's house.
- 3) Need to set SOP Review date for new policies and updates to existing policies. Saturday July 22, 2017 10AM-2PM at Melisa's house.
- 4) Calendar Review:

August	Wednesday	2-Aug	Meditation 7PM
	Sunday	6-Aug	Worship 10:30 AM-Happy Birthday Day
	Wednesday	9-Aug	Arts and Crafts 7PM
	Sunday	13-Aug	Worship 10:30 AM
	Monday	14-Aug	BOD Meeeting 7PM (begin Budget work)
	Wednesday	16-Aug	Game Night 7PM
	Sunday	20-Aug	Worship 10:30 AM
	Wednesday	23-Aug	Wisdom 7PM
	Sunday	27-Aug	Meet and Eat
	Wednesday	30-Aug	Outreach Wednesday 7PM (details TBD)
September	Sunday	3-Sep	Worship 10:30 AM-Happy Birthday Day (Labor Day Weekend)
	Wednesday	6-Sep	Meditation 7PM
	Sunday	10-Sep	Worship 10:30 AM-Grandparent's Day
	Monday	11-Sep	BOD Meeting 7PM (<i>Review Membership List</i>)
	Wednesday	13-Sep	Arts and Crafts 7PM
	Sunday	17-Sep	Worship 10:30 AM-Grandparent's Day
	Wednesday	20-Sep	Game Night 7PM
	Sunday	24-Sep	Worship 10:30 AM-Meet and Eat
	Wednesday	27-Sep	Wisdom 7PM
October	Sunday	1-Oct	Worship 10:30 AM-Happy Birthday Day
	Wednesday	4-Oct	Meditation 7PM
	Sunday	8-Oct	Worship 10:30 AM / Pride Week 7th and 8th
	Monday	9-Oct	BOD Meeting 7PM
	Wednesday	11-Oct	Arts and Crafts 7PM
	Sunday	15-Oct	Worship 10:30 AM (<i>Congregational Reports Due for Packet</i>)
	Wednesday	18-Oct	Game Night 7PM
	Sunday	22-Oct	Worship 10:30 AM
	Wednesday	25-Oct	Wisdom 7PM
	Sunday	29-Oct	Communion Breakfast 10:30AM / Fall Festival

5. 2017 Congregational Meeting Information:

- Ward Thulin and Melisa Price elected at the 2016 Meeting
- Leigh Wolfer, EJ Hudzina, and Lisa Davenport – 1 year remaining
- Amy Ashton, and Cassy Batts – terms are up for election

October 15, 2017 – Congregational Packet Reports due

November 5, 2017 – Congregational Forum

November 12, 2017 – Congregational Meeting

Motion to adjourn meeting made by Cassy. David Wynn Seconded. Motion passed.

Respectfully submitted,



Leigh Wolfer, Clerk

Agape' MCC Board of Directors

Agape' Metropolitan Community Church
Treasurer's Report
May 31, 2017

Attached are the May 2017 Financial Reports

May Attendance	57
April Attendance	57
Variance Up / (Down)	<u>-</u>

Income & Expense Variance:	Actual	May-17 Budgeted	Variance
Tithes	34,712.90	33,315.02	1,397.88
Other	10,828.96	14,527.98	(3,699.02)
Total Income	<u>45,541.86</u>	<u>47,843.00</u>	<u>(2,301.14)</u>
Total Expenses	<u>45,659.81</u>	<u>47,509.46</u>	<u>(1,849.65)</u>
Variance (Over) / Below Budget	<u>(117.95)</u>	<u>333.54</u>	<u>(451.49)</u>

Accounts Payable	5,202.59
M Wilkerson Scholarship Fund	1,000.00
Benevolence Fund	854.27

Respectfully Submitted,

Amy Ashton
Treasurer, Agape MCC Board

Agape' Metropolitan Community Church
Balance Sheet
As of June 30, 2017

	Jun 30, 17
ASSETS	
Current Assets	
Checking/Savings	
Chase - Savings	854.43
Chase - Debit Card	20.29
Chase - Operating	2,374.16
Total Checking/Savings	3,248.88
Other Current Assets	
NFS - M Wilkerson Scholarship F	2,015.51
Total Other Current Assets	2,015.51
Total Current Assets	5,264.39
Fixed Assets	
Land	158,000.00
Building	536,270.00
Total Fixed Assets	694,270.00
Other Assets	
Grounds	2,425.00
Electronics	14,305.00
Artwork	12,620.00
Books	5,000.00
Fixtures	18,575.00
Furniture	38,885.00
Kitchen Equipment	2,926.00
Maintenance Equip	5,555.00
Office Equipment/Supplies	8,462.18
Music	26,004.66
Total Other Assets	134,757.84
TOTAL ASSETS	834,292.23
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	5,202.59
Total Accounts Payable	5,202.59
Other Current Liabilities	
Scholarship Awards	1,000.00
Benevolence Fund	854.27
Payroll Liabilities	962.12
Total Other Current Liabilities	2,816.39
Total Current Liabilities	8,018.98
Total Liabilities	8,018.98
Equity	
Opening Bal Equity	448,764.47
Retained Earnings	377,626.73
Net Income	-117.95
Total Equity	826,273.25
TOTAL LIABILITIES & EQUITY	834,292.23

Agape' Metropolitan Community Church Profit & Loss Budget vs. Actual

07/10/17

June 2017

Accrual Basis

	Jun 17	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
Gas Royalty	0.00	250.00	-250.00
Rent	0.00	800.00	-800.00
Other Income	1,324.29	1,250.00	74.29
Tithes/Offerings			
Seasonal Services	0.00	0.00	0.00
Sunday AM Service	5,149.70	5,510.83	-361.13
Total Tithes/Offerings	5,149.70	5,510.83	-361.13
Miscellaneous Income			
Fund Raising	0.00	121.33	-121.33
Total Miscellaneous Income	0.00	121.33	-121.33
Total Income	6,473.99	7,932.16	-1,458.17
Expense			
Bank Service Charges	44.52	80.00	-35.48
Music Program			
Equipment Repairs - Music	0.00	0.00	0.00
Copyrights	208.00	208.00	0.00
Total Music Program	208.00	208.00	0.00
Administrative Expenses			
Clergy License	0.00	0.00	0.00
Internet/Computers	95.00	70.00	25.00
Telephone	54.29	86.00	-31.71
Office Supplies	0.00	0.00	0.00
Total Administrative Expen...	149.29	156.00	-6.71
Property Management			
Taxes - Mineral Rights	0.00	0.00	0.00
Building Repair	63.00	0.00	63.00
Security Expense	0.00	0.00	0.00
Dumpster Service	106.06	110.17	-4.11
Utilities			
Gas	35.40	177.25	-141.85
Water	206.92	208.67	-1.75
Electric - Security Light	58.10	65.00	-6.90
Electric - Church	403.94	491.67	-87.73
Total Utilities	704.36	942.59	-238.23
Insurance-Multi Peril	570.14	416.67	153.47
Total Property Management	1,443.56	1,469.43	-25.87
Tithes			
Pension	0.00	74.25	-74.25
UFMCC	0.00	333.15	-333.15
Total Tithes	0.00	407.40	-407.40

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07/10/17

Accrual Basis

Agape' Metropolitan Community Church
Profit & Loss Budget vs. Actual
June 2017

	<u>Jun 17</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Payroll Expenses			
Payroll Taxes	290.06	307.15	-17.09
Senior Pastor	3,791.66	3,791.67	-0.01
Direct Deposit Fees	2.17	6.19	-4.02
Simple IRA Match	0.00	0.00	0.00
Housing	1,300.00	1,300.00	0.00
Health Insurance	278.76	200.00	78.76
Payroll Expenses - Other	0.00	0.00	0.00
Total Payroll Expenses	<u>5,662.65</u>	<u>5,605.01</u>	<u>57.64</u>
Total Expense	<u>7,508.02</u>	<u>7,925.84</u>	<u>-417.82</u>
Net Ordinary Income	<u>-1,034.03</u>	<u>6.32</u>	<u>-1,040.35</u>
Net Income	<u>-1,034.03</u>	<u>6.32</u>	<u>-1,040.35</u>

Agape' Metropolitan Community Church
Profit & Loss Budget vs. Actual
January through June 2017

07/10/17

Accrual Basis

	Jan - Jun 17	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
Gas Royalty	2,084.81	1,500.00	584.81
Rent	0.00	4,800.00	-4,800.00
Other Income	8,606.89	7,500.00	1,106.89
Interest Income	0.26		
Tithes/Offerings			
Seasonal Services	0.00	250.00	-250.00
Sunday AM Service	34,712.90	33,065.02	1,647.88
Total Tithes/Offerings	34,712.90	33,315.02	1,397.88
Miscellaneous Income			
Fund Raising	0.00	727.98	-727.98
Meet and Eat	137.00		
Total Miscellaneous Income	137.00	727.98	-590.98
Total Income	45,541.86	47,843.00	-2,301.14
Expense			
Bank Service Charges	619.05	480.00	139.05
Music Program			
Equipment Repairs - Music	145.00	0.00	145.00
Copyrights	208.00	208.00	0.00
Total Music Program	353.00	208.00	145.00
Administrative Expenses			
Clergy License	0.00	0.00	0.00
Internet/Computers	500.00	420.00	80.00
Telephone	257.02	516.00	-258.98
Office Supplies	276.90	0.00	276.90
Total Administrative Expen...	1,033.92	936.00	97.92
Property Management			
Taxes - Mineral Rights	0.00	0.00	0.00
Building Repair	815.00	0.00	815.00
Security Expense	329.10	250.00	79.10
Dumpster Service	630.22	660.98	-30.76
Utilities			
Gas	970.18	1,063.50	-93.32
Water	1,170.27	1,252.02	-81.75
Electric - Security Light	337.76	389.98	-52.22
Electric - Church	1,693.24	2,949.98	-1,256.74
Total Utilities	4,171.45	5,655.48	-1,484.03
Insurance-Multi Peril	2,937.17	2,500.02	437.15
Total Property Management	8,882.94	9,066.48	-183.54
Tithes			
Pension	423.00	445.50	-22.50
UFMCC	928.65	1,998.90	-1,070.25
Total Tithes	1,351.65	2,444.40	-1,092.75

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07/10/17

Accrual Basis

Agape' Metropolitan Community Church
Profit & Loss Budget vs. Actual
January through June 2017

	<u>Jan - Jun 17</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Payroll Expenses			
Payroll Taxes	1,740.37	1,842.88	-102.51
Senior Pastor	22,749.97	22,749.98	-0.01
Direct Deposit Fees	8.68	37.14	-28.46
Simple IRA Match	0.00	744.58	-744.58
Housing	7,800.00	7,800.00	0.00
Health Insurance	1,114.62	1,200.00	-85.38
Payroll Expenses - Other	5.61	0.00	5.61
Total Payroll Expenses	<u>33,419.25</u>	<u>34,374.58</u>	<u>-955.33</u>
Total Expense	<u>45,659.81</u>	<u>47,509.46</u>	<u>-1,849.65</u>
Net Ordinary Income	<u>-117.95</u>	<u>333.54</u>	<u>-451.49</u>
Net Income	<u>-117.95</u>	<u>333.54</u>	<u>-451.49</u>