

Agape' MCC Board of Directors Meeting Minutes
October 09, 2017

Establish Quorum – Leigh Wolfer, Cassy Batts, Ward Thulin, Melisa Price, Rev. David Wynn, Lisa Davenport and EJ Hudzina were present at the meeting. Amy Ashton was absent. The quorum was established.

The Meeting was called to Order at 7:30 by Vice Moderator Cassy Batts

The **Opening Prayer** was led by Rev. David Wynn.

Approval of Agenda was motioned by EJ Hudzina and seconded by Melisa Price. Motion passed.

Recognition of Guests: No guests or visitors were present at the meeting.

Reports:

- 1) Security Team Report – Working with Forest Hill PD to schedule next phase of training.
- 2) Treasurer's Report September 2017 Financials – Lisa Davenport

Motion to approve the Treasurer's Report was motioned by Cassy Batts and seconded by Leigh Wolfer. Motion passed.

Items approved/resolved by Email:

- 1) September 26, 2017 – BOD Minutes approved via email.

Discussion Topic: Fourth Quarter Health and Wellness

Old Business:

- 1) **Favored Hospitality** progress update – Update on lease agreement. FH is still working on state application.
- 2) **Push Pay** –Relaunch status. Refund check for \$1188 was received October 2, 2017. Melisa has an appointment on October 10, 2017 to discuss relaunch with our account rep.
- 3) **"Vision Committee"** project updates for 2017.
 - Holiday project with Danni DeVera in the Philippines. Sunday school has started the craft projects. Gifts/Cards need to be mailed during the month of November.
 - Update the Grace Gray Crisis Assistance Foundation. The Board agreed that for planning purposes, this project will be pushed to Spring. The Board also agreed that we should not be afraid to mention this fundraiser is sponsored by our church to benefit both our church and the underserved of our community. Dates between April 22 to early May 2018.
- 4) Status for rekeying locks for both the Social Hall and Sanctuary. Cost of crash bar is prohibitive \$2128.29. Do we rekey or not? The Board voted to not rekey this year. We will revisit this issue January 2018.
- 5) Status of Servant Keeper historical record updates. Contributor records are completed for 2017. 80% of attendee record updates are completed. Attendance records are the next project.
- 6) Status of Tonya Gilbert Reed assuming the duties of Bookkeeper. Final training is scheduled for Saturday Oct 15th.

7) Trimming trees and removal. Estimate is pending.

8) Coalition for Aging LGBT. Agape' will host the 3rd Thursday, Tammy Broaddus will coordinate. IHOP off I-20 in Arlington will be the set location.

9) AC Sensor repair status. We need to locate a new AC service to replace the sensor.

New Business:

1) Congregational Meeting:

Reports due October 15, 2017 for Congregational Meeting to be held after worship November 19, 2017:

2016 Congregational Minutes – Leigh Wolfer	Completed
Clerk Report – Leigh Wolfer	Completed
Treasurer – Lisa Davenport	
Auditor Report – Lisa Davenport	Completed
2018 Budget – Lisa Davenport	
Pastor Report – Rev. David Wynn	
Property and Grounds – EJ and Ward	
Fund Raising Report – Cassy Batts	

Two (2) Board Positions are up for election - Amy Ashton and Cassy Batts positions are up for election.

2) Trees by Social Hall entrance are dying. Will incorporate removal in the quote for having trees trimmed.

3) After discussion regarding changing the date, the Breakfast Sunday remain on Sunday, October 29, 2017.

4) Calendar Review.

Motion to adjourn meeting made by Leigh Wolfer. Ward Thulin Seconded. Motion passed.

Respectfully submitted,



Leigh Wolfer, Clerk
Agape' MCC Board of Directors

October	Sunday	1-Oct	Worship 10:30 AM-Happy Birthday Day
	Wednesday	4-Oct	Meditation 7PM
	Sunday	8-Oct	Worship 10:30 AM / Pride Week 7th and 8th
	Monday	9-Oct	BOD Meeting 7PM
	Wednesday	11-Oct	Arts and Crafts 7PM
	Sunday	15-Oct	Worship 10:30 AM <i>(Congregational Reports Due for Packet)</i>
	Wednesday	18-Oct	Game Night 7PM
	Sunday	22-Oct	Worship 10:30 AM (No Meet and Eat)
	Wednesday	25-Oct	Pet Blessing 7:00
	Sunday	29-Oct	Communion Breakfast 10:30AM
November	Wednesday	1-Nov	Meditation 7PM (All Saints Day)
	Saturday	4-Nov	All Church Clean Up 9:00 - 1:00
	Sunday	5-Nov	Worship 10:30 AM-Birthday Day <i>(Daylight Savings Ends)</i>
	Wednesday	8-Nov	Arts and Crafts 7PM
	Saturday	11-Nov	Movie Night 6:00PM
	Sunday	12-Nov	Worship 10:30 AM - Congregational Forum
	Monday	13-Nov	BOD Meeting 7PM
	Wednesday	15-Nov	Game Night 7PM
	Sunday	19-Nov	Worship 10:30 AM – Congregational Meeting
	Wednesday	22-Nov	No Wednesday Night Gathering
	Sunday	26-Nov	Worship 10:30 AM (Thanksgiving Weekend)
	Wednesday	29-Nov	Outreach Wednesday 7PM (details TBD)
December	Sunday	3-Dec	Worship 10:30 AM-Happy Birthday Day
	Wednesday	6-Dec	Meditation 7PM
	Sunday	10-Dec	Worship 10:30 AM-Holiday Potluck
	Monday	11-Dec	BOD Meeting 7PM
	Wednesday	13-Dec	Arts and Crafts (for residents at Vincent Victoria Center)
	Sunday	17-Dec	Worship 10:30 AM
	Wednesday	20-Dec	Game Night 7PM
	Sunday	24-Dec	Christmas Eve Morning -Communion Breakfast 10:30AM
	Sunday	24-Dec	Christmas Eve Service - 7PM
	Wednesday	27-Dec	No Wednesday Night Gathering
	Sunday	31-Dec	Worship 10:30 AM-New Year's Eve Day

Agape' Metropolitan Community Church
Treasurer's Report
September 30, 2017

Attached are the September 2017 Financial Reports

September Attendance	43
August Attendance	<u>55</u>
Variance Up / (Down)	<u><u>(12)</u></u>

Income & Expense Variance:	Actual	Sep-17 Budgeted	Variance
Tithes	50,748.90	49,847.51	901.39
Other	17,427.99	21,882.15	(4,454.16)
Total Income	<u>68,176.89</u>	<u>71,729.66</u>	<u>(3,552.77)</u>
 Total Expenses	 <u>68,702.03</u>	 <u>71,410.27</u>	 <u>(2,708.24)</u>
 Variance (Over) / Below Budget	 <u><u>(525.14)</u></u>	 <u><u>319.39</u></u>	 <u><u>(844.53)</u></u>

Accounts Payable	4,319.32
 M Wilkerson Scholarship Fund	 2,144.91
Benevolence Fund	14.47

Respectfully Submitted,

Lisa A Davenport
Treasurer, Agape MCC Board

Agape' Metropolitan Community Church
Balance Sheet
As of September 30, 2017

	Sep 30, 17
ASSETS	
Current Assets	
Checking/Savings	
Chase - Savings	54.47
Chase - Debit Card	2.13
Chase - Operating	1,235.88
Total Checking/Savings	1,292.48
Other Current Assets	
NFS - M Wilkerson Scholarship F	2,144.91
Total Other Current Assets	2,144.91
Total Current Assets	3,437.39
Fixed Assets	
Land	158,000.00
Building	536,270.00
Total Fixed Assets	694,270.00
Other Assets	
Grounds	2,425.00
Electronics	14,305.00
Artwork	12,620.00
Books	5,000.00
Fixtures	18,575.00
Furniture	38,885.00
Kitchen Equipment	2,926.00
Maintenance Equip	5,555.00
Office Equipment/Supplies	8,462.18
Music	26,004.66
Total Other Assets	134,757.84
TOTAL ASSETS	832,465.23
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	4,622.56
Total Accounts Payable	4,622.56
Other Current Liabilities	
Scholarship Awards	2,144.91
Benevolence Fund	14.47
Payroll Liabilities	962.14
Total Other Current Liabilities	3,121.52
Total Current Liabilities	7,744.08
Total Liabilities	7,744.08
Equity	
Opening Bal Donations	448,764.47
Donations	376,481.82
Net Income	-525.14
Total Equity	824,721.15
TOTAL LIABILITIES & EQUITY	832,465.23

Agape' Metropolitan Community Church

Profit & Loss Budget vs. Actual

September 2017

10/08/17

Accrual Basis

	Sep 17	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
Gas Royalty	291.33	250.00	41.33
Rent	0.00	800.00	-800.00
Other Income	1,434.45	1,250.00	184.45
Interest Income	0.00	0.02	-0.02
Tithes/Offerings			
Seasonal Services	0.00	0.00	0.00
Sunday AM Service	4,688.00	5,510.83	-822.83
Total Tithes/Offerings	4,688.00	5,510.83	-822.83
Miscellaneous Income			
Fund Raising	0.00	121.33	-121.33
Meet and Eat	50.00	10.00	40.00
Total Miscellaneous Income	50.00	131.33	-81.33
Total Income	6,463.78	7,942.18	-1,478.40
Expense			
Bank Service Charges	-1,098.36	80.00	-1,178.36
Pride	0.00	0.00	0.00
Music Program			
Equipment Repairs - Music	0.00	0.00	0.00
Copyrights	0.00	0.00	0.00
Total Music Program	0.00	0.00	0.00
Administrative Expenses			
Clergy License	0.00	0.00	0.00
Internet/Computers	95.00	70.00	25.00
Telephone	54.28	86.00	-31.72
Office Supplies	0.00	0.00	0.00
Total Administrative Expenses	149.28	156.00	-6.72
Property Management			
Taxes - Mineral Rights	0.00	0.00	0.00
Building Repair	63.00	0.00	63.00
Security Expense	0.00	0.00	0.00
Dumpster Service	110.17	110.17	0.00
Utilities			
Gas	57.05	177.25	-120.20
Water	182.45	208.67	-26.22
Electric - Security Light	55.39	65.00	-9.61
Electric - Church	607.73	491.67	116.06
Total Utilities	902.62	942.59	-39.97
Insurance-Multi Peril	0.00	416.67	-416.67
Total Property Management	1,075.79	1,469.43	-393.64
Tithes			
Pension	0.00	74.25	-74.25
UFMCC	228.24	333.15	-104.91
Total Tithes	228.24	407.40	-179.16

Agape' Metropolitan Community Church
Profit & Loss Budget vs. Actual
September 2017

	Sep 17	Budget	\$ Over Budget
Payroll Expenses			
Payroll Taxes	290.07	307.15	-17.08
Senior Pastor	3,791.66	3,791.67	-0.01
Direct Deposit Fees	1.95	6.19	-4.24
Simple IRA Match	0.00	0.00	0.00
Housing	1,300.00	1,300.00	0.00
Health Insurance	55.58	200.00	-144.42
Payroll Expenses - Other	0.00	0.00	0.00
Total Payroll Expenses	5,439.26	5,605.01	-165.75
Total Expense	5,794.21	7,717.84	-1,923.63
Net Ordinary Income	669.57	224.34	445.23
Net Income	669.57	224.34	445.23

Agape' Metropolitan Community Church

Profit & Loss Budget vs. Actual

January through September 2017

	Jan - Sep 17	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
Gas Royalty	2,930.60	2,250.00	680.60
Rent	0.00	7,200.00	-7,200.00
Other Income	14,254.09	11,250.00	3,004.09
Interest Income	0.30	0.18	0.12
Tithes/Offerings			
Seasonal Services	0.00	250.00	-250.00
Sunday AM Service	50,748.90	49,597.51	1,151.39
Total Tithes/Offerings	50,748.90	49,847.51	901.39
Miscellaneous Income			
Fund Raising	0.00	1,091.97	-1,091.97
Meet and Eat	243.00	90.00	153.00
Total Miscellaneous Income	243.00	1,181.97	-938.97
Total Income	68,176.89	71,729.66	-3,552.77
Expense			
Bank Service Charges	869.11	720.00	149.11
Pride	250.00	250.00	0.00
Music Program			
Equipment Repairs - Music	145.00	0.00	145.00
Copyrights	208.00	208.00	0.00
Total Music Program	353.00	208.00	145.00
Administrative Expenses			
Clergy License	0.00	0.00	0.00
Internet/Computers	855.00	630.00	225.00
Telephone	474.15	774.00	-299.85
Office Supplies	520.67	0.00	520.67
Total Administrative Expenses	1,849.82	1,404.00	445.82
Property Management			
Taxes - Mineral Rights	0.00	0.00	0.00
Building Repair	1,004.00	0.00	1,004.00
Security Expense	502.95	375.00	127.95
Dumpster Service	952.51	991.49	-38.98
Utilities			
Gas	1,142.07	1,595.25	-453.18
Water	1,747.14	1,878.03	-130.89
Electric - Security Light	503.93	584.98	-81.05
Electric - Church	3,471.15	4,424.99	-953.84
Total Utilities	6,864.29	8,483.25	-1,618.96
Insurance-Multi Peril	4,085.45	3,750.03	335.42
Total Property Management	13,409.20	13,599.77	-190.57
Tithes			
Pension	634.50	668.25	-33.75
UFMCC	1,375.55	2,998.35	-1,622.80
Total Tithes	2,010.05	3,666.60	-1,656.55

Agape' Metropolitan Community Church

Profit & Loss Budget vs. Actual

January through September 2017

10/08/17

Accrual Basis

	Jan - Sep 17	Budget	\$ Over Budget
Payroll Expenses			
Payroll Taxes	2,610.56	2,764.33	-153.77
Senior Pastor	34,124.95	34,124.99	-0.04
Direct Deposit Fees	15.19	55.71	-40.52
Simple IRA Match	0.00	1,116.87	-1,116.87
Housing	11,700.00	11,700.00	0.00
Health Insurance	1,504.54	1,800.00	-295.46
Payroll Expenses - Other	5.61	0.00	5.61
Total Payroll Expenses	49,960.85	51,561.90	-1,601.05
Total Expense	68,702.03	71,410.27	-2,708.24
Net Ordinary Income	-525.14	319.39	-844.53
Net Income	-525.14	319.39	-844.53