

# *Agape' Metropolitan Community Church*

## **Board Application AND POSITION DESCRIPTION**

### Overview

The Board of Directors governs the overall execution of the organization's mission. Principally, the Board manages organizational finances and sets long term priorities for programs, including the development and visioning. Additionally, the Board oversees the Pastoral staff's contract, who is responsible for day-to-day management of the organization. Overall, the members of the Board contribute the educational, management, legal, and financial skills needed to ensure long term organizational stability and ensure year-to-year support of the pastor and his/her spiritual direction.

The Board of Directors has up to 8 voting members. Terms are for 3 years. Per By-law requirements, persons applying for the BOD position are required to be a member of Agape MCC for a minimum period of 12 months or have transferred MCC membership and been a member of Agape' MCC for 6 months.

Board Member responsibilities include attendance regular board meetings (minimum 1 per month), as well as twice yearly retreats. In some cases, special meeting may be called. Board members also hold a fiduciary responsibility for management of organizational capital and ensuring appropriate filings with federal, state, and local authorities consistent with the organization's status as a 501(c)(3) nonprofit organization. The attendance policy allows for removal if consecutive meetings are missed without notice or if someone is unable to fulfill the duties. The Board of Agape MCC works as a closely bonded, cohesive director of what is best for the whole of the congregation.

### ***Declaration of Candidacy***

Board positions require a time and energy commitment that should not be underestimated. Candidates are urged to consider personal priorities for the next year as well as the ways to contribute to the development of the organization.

Resources available to prospective members:

- Organizational Documents: Bylaws, Budget, Operating Principles, and BOD minutes upon request
- Calendar of Events
- Email or call any Board Member or the Pastor with questions.

To apply:

- Submit an application by October 21, 2018 to either the Clerk of the Board of Directors or Vice Moderator.

### ***Time and Financial Considerations***

Meetings, Duties and considerations.

- Board Meetings- monthly plus 1 additional budget meeting per year
- Committee Work
- Annual Meeting
- Annual Fundraisers- board participation needed/required
- Opening and closing duties on Wednesday's and Sundays.

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## Application for Elected Office

Please check appropriate line for desired position:

Board of Directors \_\_\_\_\_ Lay Delegate \_\_\_\_\_ Alternate Lay Delegate \_\_\_\_\_

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_ City/State/Zip \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Current Occupation/School/Employer: \_\_\_\_\_

Years in this industry/company: \_\_\_\_\_ Primary occupation or studies if retired: \_\_\_\_\_

Preferred Method and Best day(s) and time(s) to contact you for an interview: \_\_\_\_\_

Time you have been attending Agape MCC \_\_\_\_\_? Other faith/church history, if any? \_\_\_\_\_

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***(Please do not write in this area)***

Interview Notes:

Attendance Verification	_____	Meets Requirements
Contribution Verification	_____	Meets Requirements
Date of Membership __/__/__	_____	Meets Requirements
<b>(Please do not write in this box)</b>		

Date: \_\_\_\_\_ Name \_\_\_\_\_

Please briefly describe your background, relevant experience and the skills you feel will benefit you in serving?

Why do you seek an elected position at Agape MCC?

List current or past board of directors' or committee experience.

What Church activities have been most meaningful and/or rewarding for you?

How are you currently contributing to Agape' MCC? Please describe. (financially, time and/or talent)

How do you visualize your talents/skills/service will impact the Agape' Community?

**For Board of Director Applicants Only:**

Number of Agape' BOD meetings attended in the last 12 months: \_\_\_\_\_

What are your areas of interest? (*Social Media, Social, Financial, Facilities, Administrative, Congregant Care, Spiritual Direction*): \_\_\_\_\_

\_\_\_\_\_

Describe your experience and understanding of the role of an elected Board of Directors' position. Share your views on leadership, confidentiality and commitment please.

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