

Agape' MCC  
**Board of Directors Meeting Agenda Worksheet**  
February 10, 2014

Call to Order : Cassy Batts at 7:07PM

Opening Prayer: Led by Cassy Batts

Establish Quorum: Present for the meeting were: Amy Ashton, Ward Thulin, Cassy Batts, Leigh Wolfer, Lisa Davenport Billy Stewart and Finn Jones. Absent: Rev. David Wynn

Recognition of Guests: none were present

Approval of Agenda: Motioned by: Motion: Cassy Batts    Seconded by: Leigh Wolfer    Approved: Yes

**Reports:**

Treasurer's Report – Lisa Davenport    Motion: Finn Jones    Seconded by: Cassy Batts    Approved: Yes

MCC Assessments for January totaled \$355.56 due 02/10/2014. The Board agreed to postpone voting on paying the MCC assessment until after the offering is counted Sunday February16, 2014.

**Items approved/resolved by Email:**

**January 14** –January Board Meeting minutes were approved by majority with one abstention.

**Old Business:**

- 1) AC Maintenance Proposal – Amy Ashton: The Board agreed to table this item until the March 2014 meeting.
- 2) Fellowship Hall painting and classroom finish – Leigh Wolfer /Ward Thulin. Ward and Leigh will schedule a work day to glue the baseboard into place completing the construction. Linda Schram is building the island for the kitchen and will be asked to coordinate the painting of the women's restroom.
- 3) The fire extinguisher for Fellowship Hall kitchen will be purchased by Ward Thulin and placed no later than Saturday February 15, 2014.
- 4) Church inventory – Cassy will contact Kathy Munn regarding the current status of the inventory and report back at the March 2014 Board Meeting

**New Business:**

1. Creating A Trust Fund – April Nash was ill and could not be present. Cassy and David will reschedule April's presentation for a later date.
2. Safety Protocol / best practices guidelines. Ward Thulin will create a team to write safety protocols for the church including safety guidelines for Sunday school, evening meetings and worship services. The proposals will then be presented to the Board for review and final approvals.

3. Board Installation Service – Rev. Wynn will coordinate this with the Board via email discussion.
4. Retreat Review – Cassy will generate discussion regarding the action items generated from the Board Retreat. The Board will review the Mission Statement, Core Values, SOPs and how we define ourselves as a church (i.e Multi-Faith Community).
5. Kitchen Schedule – Lisa Davenport and Amy Ashton will serve as liaisons for the kitchen crew. Lisa and Amy will meet with the current kitchen team members, recruit new team members and create a schedule for the team. They will report their progress to the Board at the March 2014 meeting. Finn Jones agreed to track and keep inventory of the kitchen supplies which will also include paper goods. Finn will create a supply inventory and ordering process to better manage supplies and associated costs.
6. Chili Cook Off – Finn Jones volunteered to coordinate the Chili Cook Off and will work with Kathy Munn to ensure that detailed event information is included in the weekly update.
7. Food Pantry – Plans were made to move the food pantry back to the closet in the music room. Finn and Leigh will work on cleaning the room out as soon as possible. Finn will post pictures of the file cabinets and pulpit on Craig's list for sale. Finn Jones volunteered to inventory the pantry and track the use.

Meeting was adjourned at 8:17PM.