

Agape' MCC
Board of Directors Meeting Minutes
March 10, 2014

The meeting was called to order at 7:18 PM by Rev. David Wynn

The Opening Prayer was lead by Rev. Wynn

Present at the meeting were: Rev. David Wynn, Finn Jones, Amy Ashton, Lisa Davenport, Leigh Wolfer, Billy Stewart and Ward Thulin. Cassy Batts was absent from the meeting. Quorum was established.

Recognition of Guests: Rev. Teresa Mallott

Approval of Agenda: The motion to approve the agenda was made by Lisa Davenport. Seconded by Amy Ashton. Motion was approved.

Reports:

Treasurer's Report – Lisa Davenport

Rev. Nancy Wilson approved our request to reduce Assessment to 6% and approved a 45 day extension to pay February tithes.

Motion to approve the Treasurers Report was made by Billy Steward. Seconded by Finn Jones. Motion was approved.

Items approved/resolved by Email:

February 14, 2014 – February Board Meeting minutes were approved by majority.

February 25, 2014 – The Board approved a letter to Rev. Elder Nancy Wilson informing her of our current financial status and requesting continuation of our reprieve from Fellowship assessments and a grace period for the February payment.

Unfinished Business:

- 1) AC Maintenance Proposal – Amy Ashton – postpone to May after AC repairs are completed. Amy will contact the AC Answerman Company for additional information regarding the cost for Freon sensors and cleaning permanent filters in lieu of replacing filers during maintenance.
- 2) Status of fire extinguisher for Fellowship Hall kitchen – Ward Thulin- installed and completed
- 3) Church inventory Update – Cassy Batts
Spoke with Kathy Munn regarding inventory status. This will be moved to the April BOD meeting for discussion.
- 4) Safety Protocol / best practices guidelines update. Ward Thulin
Preliminary conversation stage completed, resource material purchased, will update again in April. Team Targets completion of first phase 4/30/14.
- 5) Board Retreat Review Update – Cassy generated discussion regarding the action items from the Board Retreat via email. Discussion around “Who are we” was lively. The Board scheduled time to work on this in more detail, March 24, 2014 at 7PM.

- 6) Kitchen Schedule Update – Lisa Davenport and Amy Ashton – much progress has been made. Lisa and Amy met to stay on track with plans. They will continue to head the kitchen for now with Lisa working directly with folks as part of training. A real positive impact was felt last Sunday that was noticeable to many. Lisa will report monthly on issues or help needed.

Lisa's Comments:

1. I am working with Denise Pruitt and Randall Roberts to get the Kitchen cleaned up and organized as well as the storage room. Amy is helping where she can and we are continually tossing ideas to each other. The past two Sundays I have genuinely felt there has been an improved atmosphere over there.
 2. I am going to approach a few folks on having a cleaning the kitchen Saturday to pull out all the dishes and wipe the inside of the cabinets down and then organize and arrange things better.
 3. I will be asking folks to consider buying and donating some plastic mixing bowls with lids to the kitchen. We will be pulling out the glass dishes and offering them for a small donation to the A/C Fund.
 4. The meet & eat for March will be soup and I have a few folks bringing soup already. We have lots of crackers and bread to make garlic bread. All we will need is a couple of tubs of butter/margarine and desserts.
 5. I have sent an update to Kathy to put in this week's Wednesday Update.
- 7) Supply inventory and ordering process update – Finn Jones.
Finn and Kathy have started working on inventory worksheets. Kathy is to provide the ordering history to facilitate next order. Lisa D. has offered to help as part of Kitchen team.
- 8) Food Pantry Update–Finn and Leigh will clean the choir room the weekend of March 15, 2014. Finn will post pictures of the file cabinets and pulpit on Craig's list for sale.
- 9) Fellowship Hall, Building Security projects update – Ward Thulin and Leigh Wolfer.
New security lights have been installed. Parking lot lights have been repaired. The Board discussed several security options and narrowed the choices to following three:
- 1) Installing new wireless camera system accessible via the internet approximate cost \$600.00
 - 2) Replacing the existing cameras and recording unit. Approximate cost \$300.
 - 3) Adding monitored alarm lines to the AC units \$150 per unit (6 units)

After discussing the pros and cons of each security option, it was decided to pursue the monitored alarm lines. This solution provides an audible onsite alarm and sends a signal alarm to the alarm company generating a call to the police. The Board will vote on this via email once we have the cost for the required Freon sensors.

- 10) Board Installation Service – Rev. Wynn

The date for the Installation service is set for Sunday March 16, 2014.

New Business:

1. Status of AC repair and insurance coverage- Ward Thulin
Ward presented two proposals for the repair of the damaged AC units; both quotes were similar in cos. After discussion it was decided to use our current company for the repairs.
The motion to use AC Answerman for the repairs was made by Lisa Davenport. Seconded by Leigh Wolfer. The motion passed.

2. Cancellation of Sam's Card status update. - Lisa Davenport
The SAM's credit card has been paid off and Lisa D will ensure the account is closed. To acquire a new credit card will require individual guarantor. Lisa D. contact SAM's to inquire about a Membership Account and related costs. This issue will be voted on by email once Lisa provides the cost information.
3. Adding SAVES as an outreach program of Agape' MCC – Finn Jones
Amy Ashton made the following motion: Motion to sponsor LGBTQ S.A.V.E.S. as an independent organization under the Agape' MCC 501C3. Motion was seconded by Ward Thulin. Motion carried.
S.A.V.E.S. will be required to establish a Board of Directors, create operating By-Laws and open a checking account at Chase Bank associated to the Agape' MCC Account.
4. Changes to website – Finn Jones
Finn will work with Kathy Munn to add an outreach page to our current website providing detailed program information and links.
5. Visitor Parking – Leigh Wolfer
For guest to feel welcome in our church home, Finn Jones will mark visitor parking spaces near the doors on the west side of the building.
6. Calendar – Events for Spring and Summer
This item will be completed by email. Two items that were discussed and scheduled: Heart to Heart Congregational Meeting March 23, 2014 and the Easter Egg Hunt April 19, 2014.

The motion was made for adjournment by Leigh Wolfer. Seconded by Ward Thulin. Meeting was adjourned at 9:20PM

Respectfully submitted,



Leigh Wolfer, Clerk
Agape' MCC Board of Directors