

Agape' MCC
Board of Directors Meeting Minutes
May 19, 2014

The meeting was called to order at 7:21 PM by Cassy Batts.

The opening prayer was led by Rev. Wynn.

All Board members were present, Cassy Batts, Rev. David Wynn, Leigh Wolfer, Amy Ashton, Lisa Davenport, Finn, Jones, Ward Thulin and Billy Stewart. The quorum was established

Recognition of Guests - Trish Penland-Ashton

Approval of Agenda: Motion made by Amy Ashton. Motion Seconded by Billy Stewart.
Motion passed unanimously.

Reports:

Treasurer's Report – Lisa Davenport

It was determined that we need to raise \$2450 in offering on Sunday to meet expenses. The Board worked to rearrange payments and funds to cover the remaining bills/payroll for May 2014.

We are currently holding March (\$366) and April (\$463) Assessment payments to MCC.

The motion to approve the Treasurer's Report was made by Leigh Wolfer and seconded by Ward Thulin. The motion passed unanimously.

Items approved/resolved by Email:

April 17, 2014 – April Board Meeting minutes were approved by majority.

May 8, 2014 – Board approved a benevolence request in the amount of \$80.00.

May 8, 2014 – The Board voted to postpone the May 12 meeting to May 19

Unfinished Business:

- 1) AC Update –status of AC repair/replacement – AC Answerman will be back out on Thursday May 22, 2014 to replace the bad unit and continue repairs on the damaged units.
- 2) Church inventory Update – Cassy Batts
Spoke with Kathy Munn regarding inventory status. This item has been moved to the June Board meeting. Cassy will set up a committee to count inventory items.
- 3) Safety Protocol / best practices guidelines update. Ward Thulin
Preliminary conversation stage completed, resource material purchased, will update again in June.
Rev. Wynn is working on implementing final items for Sunday School security.

- 4) Board Retreat Review Update – Cassy generated discussion regarding the action items from the Board Retreat via email. Discussion scheduled March 24, 2014 was postponed and a new date needs to be set. We will continue discussion on this item at the June Board Meeting.
- 5) Kitchen Schedule Update – Lisa Davenport has recruited enough volunteers to cover the Sunday Social and monthly Meet and Eat. The next step in the process will be to meet with the volunteers and create a schedule for the Sunday Social and a quarterly schedule for the Meet and Eat.
- 6) Supply inventory and ordering process update – Finn Jones.
Finn presented the order created from our Sam's order history and current inventory. The supply order will be placed twice monthly at Sam's. Lisa Davenport volunteered to pick up the supplies as needed.
- 7) Fellowship Hall, Building Security projects update – Ward Thulin and Billy Stewart May agenda.
 - a) Installing new wireless camera system accessible via the internet. Billy has 5 more cameras to be installed and will complete work on this as his time allows.
 - b) Adding monitored alarm lines to the AC units \$150 per unit (6 units). Ward is checking with the alarm company to see if the alarm sensors will generate an alarm when the alarm system is not armed. There is concern that the units could be tampered with while someone is inside the building. Also Ward is checking to see if the wiring to the sensors requires a service charge if we implement the sensors in stages. He will notify the Board via email when he has the information.
- 8) Visitor Parking status update. Finn will have this project completed by the end of June.

Unfinished Business: Discussion/Update

- 1) SAVES outreach program update (establish a Board of Directors, create operating By-Laws and open a checking account at Chase Bank associated to the Agape' MCC Account) – Finn Jones

SAVES has established a Board and is working on the By-Laws requirement. They have not opened the required Chase account as of today.
- 2) Finn is currently designing changes for the outreach page on the Agape' website. As soon as this is completed he will schedule time with Kathy Munn to implement the changes.
- 3) Brave Weekend financial reconciliation – Amy Ashton The weekend generated \$600. The original cost for the webinar was \$300 was received as a gift in kind and is reflected in the total revenue.
- 4) Fund raisers for youth mission trip – Finn Jones The youth need to raise an additional \$647 for registration costs and approximately \$1000 to cover expenses (gas, 3 meals). They will sell Linky Sprinks (play sprinkler yard systems) and host a garage sale to raise the remaining funds. The Link Sprinks are being donated by Lisa Davenport's company. She has requested 100-150 units to be donated. The large unit will be sold for \$35 and the smaller unit for \$25.

New Business:

- 1) New Business Card and Post Cards cost information – Finn Jones
Vista Print pricing is \$10 for 250 business cards and \$10 for the Keeping in Touch post cards. The Board approved the purchase of 500 business cards after Finn and David agree on the design.

The motion to purchase 500 business cards was made by Cassy Batts and seconded by Leigh Wolfer. The motion passed unanimously.

- 2) Cassy reported that there is a sugar ant problem in kitchen. David will place a preventative barrier along the foundation outside the building and will watch for further activity.

Cassy Batts motioned to adjourn the meeting and the motion was seconded by David Wynn. The motion passed unanimously. The meeting was adjourned at 9:40PM.

Respectfully submitted,



Leigh Wolfer, Clerk
Agape' MCC Board of Directors