

Agape' MCC Board of Director Meeting Minutes
February 20, 2023

Establish Quorum: Amy Ashton, Cassy Batts, Lisa Davenport, E J Hudzina, Leigh Wolfer and Rev. Wynn were present. Ward Thulin was absent. Quorum was established.

The meeting was called to order by Cassy Batts at 7:01PM

The opening prayer was led by Rev. David Wynn.

Recognition of guests: No guests were present.

The approval of the agenda was motioned by Cassy Batts. Seconded by Lisa Davenport. Motion passed.

Items Approved via email:

January 30, 2023 the Minutes from the January 09, 2023 BOD meeting were approved.

February 15, 2023 Lisa Davenport and Leigh Wolfer allowed Rachel Carr access to the Spectrum account to set up "cloud" access to use for transferring files between Rachel's home computer and the 2 media computers at the church. Rachel will work with Leigh to set up her home computer to allow the file transfers. This will eliminate the need to transport media files via USB drives.

Reports:

1) January 2023 Treasurer Report: The loan we borrowed against our investments has been paid in full. All accounts, except Forest Hill Water, has been set up for autopay. Motion to approve the report was made by EJ Hudzina. Seconded by Amy Ashton. Motion passed.

2) February 2023 Cash Report (and Financial Discussion)

All bills are current.

Motion to approve the report was made by EJ Hudzina. Seconded by Amy Ashton. Motion passed.

3) Online Giving Report – January 2023

	Jan 23	YTD
SimpleGive	\$1,480.00	\$1,480.00
Chase Pay	\$750	\$750
Facebook	\$25	\$25
Totals	\$2,230.00	\$2,230.00

New Business:

- 1) Discuss current Benevolence SOP and the inclusion of electronic payment where possible. The Board discussed the required changes. Cassy Batts motioned to accept the changes. EJ Hudzina seconded the motion. Motion passed.
- 2) Discuss roof leak and details of conversation with the roofer. David met with the roofer and there are 6 AC exhaust vents that need to be sealed. David will let us know when the estimate is received.

Old Business:

- 1) Update BOD pictures on the website. Cassy will take care of posting the new pictures to the website after the Board takes new pictures at the Board Retreat.
- 2) Schedule time with Smatweb for training. Need to relearn uploading documents, pictures, etc. Leigh will contact Smatweb to schedule a training session.
- 3) Updated member rental contract. The Board reviewed the updated contract. Cassy Batts motioned to approve the new member rental usage contract. Amy Ashton seconded. Motion passed.
- 4) Discuss new logo design. Have the artist change the red heart to purple and review with the community. David will request a design mark up with name and without name.
- 5) Need to identify key words for website and YouTube channel. Affirming theology, inclusive, accepting, etc. ward suggested passing out paper and pen to the congregation and have them write words that remind them of Agape'. The Board will complete this at the BOD Retreat.
- 6) Church Mutual Insurance renewal/new policy discussion. Amy Ashton is working on contacting Church Mutual regarding the change in policy notification we received. Our current policy will no longer be offered and cannot be renewed. We are required to contact them to affirm we want to enroll in their new policy offering. Amy is still trying to contact them and will keep us updated.
- 7) Request from Game Night hosts Deb and Diana for placing a refrigerator in the social hall for the Lesbian Game Night drinks. Cassy will have a discussion with Deb and Diana before the Board votes on this request.
- 8) ADT 5G upgrade is needed. Leigh Wolfer will research alarm companies in the area that also provide cameras.
- 9) 2023 BOD Retreat: will be rescheduled after Easter and location is TBD. Possible date is April 14, 15 and 16.

Calendaring – Review upcoming events

Wine Tasting – postponing until Spring [Ward and Trish]
The BOD will plan the 2023 calendar at the 2023 Board Retreat.

Cassy Batts motioned to adjourn the meeting. Leigh Wolfer seconded. Motion passed. The meeting was adjourned at 9:04PM.

Respectfully submitted,



Leigh Ann Wolfer, Clerk
Agape' MCC Board of Directors

Agape' Metropolitan Community Church
Treasurer's Report
January 31, 2023

January Attendance	55
December Attendance	<u>62</u>
Variance Up / (Down)	<u><u>(7)</u></u>

Monthly

Income & Expense Variance:	Actual	Budgeted	Variance
Tithes	3,740.00	4,416.67	(676.67)
Other	11,937.72	3,524.29	8,413.43
Total Income	<u>15,677.72</u>	<u>7,940.96</u>	<u>7,736.76</u>
Total Expenses	<u>8,000.72</u>	<u>7,940.96</u>	<u>59.76</u>
Variance (Over) / Below Budget	<u><u>7,677.00</u></u>	<u>-</u>	<u><u>7,677.00</u></u>

Yearly

Income & Expense Variance:	Actual	Budgeted	Variance
Tithes	3,740.00	4,416.67	(676.67)
Other	11,937.72	3,524.29	8,413.43
Total Income	<u>15,677.72</u>	<u>7,940.96</u>	<u>7,736.76</u>
Total Expenses	<u>8,000.72</u>	<u>7,940.96</u>	<u>59.76</u>
Variance (Over) / Below Budget	<u><u>7,677.00</u></u>	<u>-</u>	<u><u>7,677.00</u></u>

M Wilkerson Scholarship Fund	3,077.09
GGGDs	1,422.24
Building Repair	1,439.00
Caprock - Line of Credit	-

Respectfully Submitted,

Lisa A Davenport / Amy Ashton
Treasurer, Agape MCC Board

AGAPE' METROPOLITAN COMMUNITY CHURCH

Balance Sheet

As of January 31, 2023

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Chase - Debit Card	233.72
Chase - Operating	2,872.86
Chase - Savings	2,299.23
Total Bank Accounts	\$5,405.81
Other Current Assets	
NFS - M Wilkerson Scholarship F	3,077.09
Receivables	0.00
Total Other Current Assets	\$3,077.09
Total Current Assets	\$8,482.90
Fixed Assets	
Building	536,270.00
Land	158,000.00
Total Fixed Assets	\$694,270.00
Other Assets	
Artwork	12,620.00
Books	5,000.00
Electronics	14,305.00
Fixtures	18,575.00
Furniture	38,885.00
Grounds	2,425.00
Kitchen Equipment	2,926.00
Maintenance Equip	5,555.00
Music	26,004.66
Office Equipment/Supplies	8,573.60
Total Other Assets	\$134,869.26
TOTAL ASSETS	\$837,622.16

AGAPE' METROPOLITAN COMMUNITY CHURCH

Balance Sheet

As of January 31, 2023

	TOTAL
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Benevolence / GGGDS Fund	1,422.24
Building Maintenance Fund	1,439.00
Direct Deposit Payable	0.00
MCC	0.00
Payroll Liabilities	448.88
Federal Taxes (941/944)	415.24
Total Payroll Liabilities	864.12
Rev Wynn Christmas Fund	0.00
Scholarship Awards	2,243.01
Special Offerings	0.00
Total Other Current Liabilities	\$5,968.37
Total Current Liabilities	\$5,968.37
Long-Term Liabilities	
Caprock - Line of Credit	6,853.89
Chase PPP SBA Loan	0.00
Total Long-Term Liabilities	\$6,853.89
Total Liabilities	\$12,822.26
Equity	
Donations	375,212.32
Opening Bal Donations	448,764.47
Net Revenue	823.11
Total Equity	\$824,799.90
TOTAL LIABILITIES AND EQUITY	\$837,622.16

AGAPE' METROPOLITAN COMMUNITY CHURCH

Statement of Activity Comparison

January 2023

	TOTAL
Revenue	
Other Income	
Interest Income	803.83
Misc Income	4,280.00
Total Other Income	5,083.83
Tithes/Offerings	
Sunday Service	3,740.00
Total Tithes/Offerings	3,740.00
Total Revenue	\$8,823.83
GROSS PROFIT	\$8,823.83
Expenditures	
Administrative Expenses	
Bank Service Charges	99.56
Telephone/Internet	195.07
Total Administrative Expenses	294.63
Payroll Expenses	
Health Insurance	310.30
Housing	1,416.66
Payroll Taxes	293.88
Senior Pastor	3,841.66
Total Payroll Expenses	5,862.50
Property Management	
Dumpster Service	135.86
Electric - Church	275.72
Electric - Security Light	65.77
Gas	308.15
Water	183.59
Total Property Management	969.09
Tithes	
Pension	372.00
UFMCC	472.50
Total Tithes	844.50
Uncategorized Expense	30.00
Total Expenditures	\$8,000.72
NET OPERATING REVENUE	\$823.11
NET REVENUE	\$823.11

AGAPE' METROPOLITAN COMMUNITY CHURCH

Statement of Activity Comparison

January 2023

	TOTAL	
	JAN 2023	JAN 2022 (PY)
Revenue		
Other Income		
Gas Royalty		404.23
Interest Income	7,657.72	1,154.87
Misc Income	4,280.00	3,228.82
Total Other Income	11,937.72	4,787.92
Tithes/Offerings		
Sunday Service	3,740.00	2,316.00
Total Tithes/Offerings	3,740.00	2,316.00
Total Revenue	\$15,677.72	\$7,103.92
GROSS PROFIT	\$15,677.72	\$7,103.92
Expenditures		
Administrative Expenses		
Bank Service Charges	99.56	37.65
Telephone/Internet	195.07	168.08
Total Administrative Expenses	294.63	205.73
Payroll Expenses		
Health Insurance	310.30	117.92
Housing	1,416.66	1,416.66
Payroll Taxes	293.88	293.88
Senior Pastor	3,841.66	3,841.66
Total Payroll Expenses	5,862.50	5,670.12
Property Management		
Dumpster Service	135.86	122.97
Electric - Church	275.72	330.18
Electric - Security Light	65.77	125.31
Gas	308.15	169.95
Insurance-Multi Peril		553.12
Taxes - Mineral Rights		165.78
Water	183.59	354.34
Total Property Management	969.09	1,821.65
Tithes		
Pension	372.00	325.50
UFMCC	472.50	402.24
Total Tithes	844.50	727.74
Uncategorized Expense	30.00	
Total Expenditures	\$8,000.72	\$8,425.24
NET OPERATING REVENUE	\$7,677.00	\$ -1,321.32
NET REVENUE	\$7,677.00	\$ -1,321.32