

Agape' MCC Board of Directors Meeting Minutes

March 08, 2021

Establish Quorum – Cassy Batts, Leigh Wolfer, EJ Hudzina, Amy Ashton, Ward Thulin, Rev. David Wynn, and Melisa Price were present via Zoom. Lisa Davenport was absent. Quorum was established.

**Recorded virtual BOD meetings are saved on the BOD Google Drive.*

The opening prayer was led by Rev. David Wynn.

The meeting was called to order by Vice Moderator Cassy Batts at 7:27PM.

The approval of the agenda was motioned by Cassy Batts. Seconded by Melisa Price. Motion passed.

Recognition of Guests: Deb Kassien was present.

Items Approved via email:

February 10, 2021: Minutes from the BOD February 07, 2021 meeting were approved.

February 24, 2021: The BOD approved the expenditure of \$1636 for remediation in the BOD office due to a broken water pipe.

February 08, 2021: The BOD approved the expenditure of \$247 for the repair of the broken pipe.

Reports:

1) February 2021 Treasurer Report

2) March 2021 Cash Report (and Financial Discussion)

The Treasurer Report and Cash Report were not available for the meeting and will be emailed to the BOD for review and approval.

3) February 2021 Simple Give/Zelle Report:

Simple Give	\$850.00
Zelle	\$1,225.00
Total	\$2,075.00

New Business:

1) Water Damage to the BOD Office-Wed February 24, 2021

Water damage from a frozen/broken water pipe was limited to the BOD office.

Expenses:

- Plumber \$247 (donated)
- Remediation: \$1636
- Sheetrock: Donated
- Insulation: has been donated and is at the church ready for installation.
- Flooring: We have donation offers for laminate flooring and carpet. After discussion the Board decided to use carpet in the BOD Office to help dampen the noise when the members are working in the office. The BOD agreed to use carpet squares for replacement flooring. The cost carpet squares has been donated. We are grateful to all who offered to donate different types materials for the flooring. Cassy and Ward will work on getting estimates for the sheetrock work. The church has wall paint in storage so we will use this to repaint the BOD office after the walls are repaired.

2) Discuss Church Re-Opening plan: Easter 2021 (April 4th) is the target date for reopening Agape' for live services. The worship team will begin live streaming from the sanctuary on March 14th. The to do list for reopening includes cleaning up the landscape, deep cleaning the narthex and sanctuary.

3) Resume BOD In-Person Meetings: The BOD will resume in person meetings April 12th and will offer a Zoom option for any Board member who is not comfortable meeting in person.

4) Discuss and schedule BOD Summer Retreat: Tentatively set for July depending on COVID19 numbers and vaccination status of the BOD members. The topic will be "Starting Over". After being closed for almost a year, how do we do church?

5) Rev. Wynn reported that 2 of the cement parking lot bumpers have been stolen. This emphasized the importance installing our new security camera system as soon as possible.

Old Business:

1) PPP Status. No news yet on the status of our application.

2) Anniversary committee and planning. The BOD is considering all options for creating a meaningful experience for our 50th Anniversary. Work on designing a new logo continues.

Ward Thulin motioned to adjourn the meeting. Amy Ashton seconded. Motion passed. The meeting was adjourned at 8:22PM.

Respectfully submitted,



Leigh Ann Wolfer, Clerk
Agape' MCC Board of Directors

Agape' Metropolitan Community Church
Treasurer's Report
2/28/2021

Attached are the February 2021 Financial Reports

February Attendance	10 Due to COVID 19
January Attendance	10 Due to COVID 19
Variance Up / (Down)	0

Income & Expense Variance:	Actual	Budgeted	Variance
Tithes	5,300.00	10,666.70	(5,366.70)
Other	11,769.99	6,946.74	4,823.25
Total Income	17,069.99	17,613.44	(543.45)
 Total Expenses	 16,867.05	 17,650.66	 (783.61)
 Variance (Over) / Below Budget	 202.94	 (37.22)	 240.16

Accounts Payable	-
M Wilkerson Scholarship Fund	2,778.10
GGGD Fund / Benevolence Fund	3,855.54
Building Fund	1,800.00
PPP SBA Loan	-

Respectfully Submitted,

Lisa A Davenport
Treasurer, Agape' Metropolitan Community Church

AGAPE' METROPOLITAN COMMUNITY CHURCH

Balance Sheet As of February 28, 2021

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Chase - Debit Card	39.38
Chase - Operating	597.82
Chase - Savings	5,254.16
Total Bank Accounts	\$5,891.36
Other Current Assets	
NFS - M Wilkerson Scholarship F	2,778.10
Receivables	0.00
Total Other Current Assets	\$2,778.10
Total Current Assets	\$8,669.46
Fixed Assets	
Building	536,270.00
Land	158,000.00
Total Fixed Assets	\$694,270.00
Other Assets	
Artwork	12,620.00
Books	5,000.00
Electronics	14,305.00
Fixtures	18,575.00
Furniture	38,885.00
Grounds	2,425.00
Kitchen Equipment	2,926.00
Maintenance Equip	5,555.00
Music	26,004.66
Office Equipment/Supplies	8,573.60
Total Other Assets	\$134,869.26
TOTAL ASSETS	\$837,808.72

AGAPE' METROPOLITAN COMMUNITY CHURCH

Balance Sheet

As of February 28, 2021

	TOTAL
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Benevolence / GGGDS Fund	3,855.54
Building Maintenance Fund	1,800.00
Direct Deposit Payable	0.00
MCC	0.00
Payroll Liabilities	448.88
Federal Taxes (941/944)	444.78
Total Payroll Liabilities	893.66
Rev Wynn Christmas Fund	0.00
Scholarship Awards	2,363.46
Special Offerings	0.00
Total Other Current Liabilities	\$8,912.66
Total Current Liabilities	\$8,912.66
Long-Term Liabilities	
Chase PPP SBA Loan	0.00
Total Long-Term Liabilities	\$0.00
Total Liabilities	\$8,912.66
Equity	
Donations	379,928.65
Opening Bal Donations	448,764.47
Net Revenue	202.94
Total Equity	\$828,896.06
TOTAL LIABILITIES AND EQUITY	\$837,808.72

AGAPE' METROPOLITAN COMMUNITY CHURCH

Statement of Activity Comparison

February 2021

	TOTAL
Revenue	
Other Income	
Interest Income	968.91
Misc Income	5,518.87
Total Other Income	6,487.78
Tithes/Offerings	
Sunday Service	2,385.00
Total Tithes/Offerings	2,385.00
Total Revenue	\$8,872.78
GROSS PROFIT	\$8,872.78
Expenditures	
Administrative Expenses	
Bank Service Charges	56.52
Telephone/Internet	25.00
Total Administrative Expenses	81.52
Payroll Expenses	
Health Insurance	103.18
Housing	1,416.66
Payroll Taxes	293.90
Senior Pastor	3,841.66
Total Payroll Expenses	5,655.40
Property Management	
Building Repair	1,636.00
Dumpster Service	116.12
Gas	367.76
Insurance-Multi Peril	515.02
Security Expense	200.49
Water	177.17
Total Property Management	3,012.56
Tithes	
Pension	342.00
UFMCC	174.90
Total Tithes	516.90
Total Expenditures	\$9,266.38
NET OPERATING REVENUE	\$ -393.60
NET REVENUE	\$ -393.60

AGAPE' METROPOLITAN COMMUNITY CHURCH

Statement of Activity Comparison

January - February, 2021

	TOTAL
Revenue	
Other Income	
Gas Royalty	277.69
Interest Income	2,258.75
Misc Income	9,233.55
Total Other Income	11,769.99
Tithes/Offerings	
Sunday Service	5,300.00
Total Tithes/Offerings	5,300.00
Total Revenue	\$17,069.99
GROSS PROFIT	\$17,069.99
Expenditures	
Administrative Expenses	
Bank Service Charges	99.94
Telephone/Internet	185.23
Total Administrative Expenses	285.17
Payroll Expenses	
Health Insurance	206.36
Housing	2,833.32
Payroll Taxes	587.78
Senior Pastor	7,683.32
Total Payroll Expenses	11,310.78
Property Management	
Building Repair	1,636.00
Dumpster Service	232.24
Electric - Church	200.86
Electric - Security Light	66.20
Gas	631.27
Insurance-Multi Peril	1,030.04
Security Expense	200.49
Water	354.34
Total Property Management	4,351.44
Tithes	
Pension	342.00
UFMCC	577.66
Total Tithes	919.66
Total Expenditures	\$16,867.05
NET OPERATING REVENUE	\$202.94
NET REVENUE	\$202.94

AGAPE' METROPOLITAN COMMUNITY CHURCH
Actual vs. Budget for February 2021

	Actual February	Budget February	Difference
Revenue			
Tithes/Offerings			
Sunday Service	2,385.00	5,333.37	(2,948.37)
Total Tithes/Offerings	<u>2,385.00</u>	<u>5,333.37</u>	<u>(2,948.37)</u>
Other Income			
Gas Royalty	-	150.00	(150.00)
Interest Income	968.91	600.00	368.91
Meet and Eat	-	400.00	(400.00)
Janitorial Supplies	-	150.00	(150.00)
Dumpster	-	115.00	(115.00)
Servant Keeper	-	70.87	(70.87)
Simple Give	-	10.00	(10.00)
Constant Contact	-	44.13	(44.13)
Altar Supplies	-	100.00	(100.00)
Misc Income	5,518.87	1,833.37	3,685.50
Total Other Income	<u>6,487.78</u>	<u>3,473.37</u>	<u>3,014.41</u>
Fundraising Income			
Grace Gray's Good Deeds	-	-	-
Total Fundraising Income	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenue	8,872.78	8,806.74	66.04
Expenditures			
Administrative Expenses			
Altar Supplies	-	100.00	(100.00)
Bank Service Charges	56.52	67.00	(10.48)
Copyrights	-	-	-
Clergy License	-	-	-
Dues & Subscriptions	-	120.00	(120.00)
Grace Gray's Good Deeds	-	-	-
Office Supplies	-	-	-
Other Pastor's	-	-	-
Continuing Education	-	-	-
General Conference	-	-	-
Telephone/Internet	25.00	216.25	(191.25)
Janitorial Supplies	-	150.00	(150.00)
Meet & Eat Supplies	-	400.00	(400.00)
Total Admin Expenses	<u>81.52</u>	<u>1,053.25</u>	<u>(971.73)</u>
Property Management			
Electric - Church	-	458.33	(458.33)
Electric - Security Light	-	68.00	(68.00)
Gas	367.76	127.17	240.59
Dumpster	116.12	115.00	1.12
Insurance - Multi Peril	515.02	396.33	118.69
Repair & Maint - Building	1,636.00	24.62	1,611.38
Security Expense	200.49	193.97	6.52
Taxes - Mineral Rights	-	-	-
Water	177.17	220.00	(42.83)
Yard Maintenance	-	200.00	(200.00)
Total Property Management	<u>3,012.56</u>	<u>1,803.42</u>	<u>1,209.14</u>
Payroll Expenses			
Senior Pastor	3,841.66	3,841.67	(0.01)
Housing	1,416.66	1,416.67	(0.01)
Direct Deposit Fees	-	-	-
Payroll Expenses - Other	-	-	-
Health Insurance	103.18	18.78	84.40
Payroll Taxes	293.90	293.87	0.03
Total Payroll Expenses	<u>5,655.40</u>	<u>5,570.99</u>	<u>84.41</u>
Tithes			
Pension	342.00	-	342.00
UFMCC	174.90	346.67	(171.77)
Total Tithes	<u>516.90</u>	<u>346.67</u>	<u>170.23</u>
Total Expenditures	9,266.38	8,774.33	492.05
Net Revenue	(393.60)	32.41	(426.01)