

Agape' MCC Board of Directors Meeting Minutes
March 09, 2020

Establish Quorum: Present for the meeting were Cassy Batts, Leigh Wolfer, Lisa Davenport, Melisa Price, EJ Hudzina and Rev. David Wynn. Ward Thulin and Amy Ashton were absent. Quorum was established.

Call the Meeting to Order: Cassy Batts called the meeting to order at 7:12PM

The Opening Prayer was led by Rev. David Wynn.

Recognition of Guests: No guests were present at the meeting.

Reports:

- 1) Approve the February 28, 2020 BOD Retreat Minutes. Melisa Price motioned to approve the Minutes. EJ Hudzina seconded. Motion passed.
- 2) February 2020 Treasurer Report: Melisa Price motioned to approve the Treasurer's Report. Leigh Wolfer seconded. Motion passed.
- 3) March 2020 Cash Report – EJ Hudzina motioned to approve the Cash Flow Report. Melisa Price seconded. Motion passed.
- 4) MCC Tithe Assessment discussion-Update on final agreement with MCC. The new contract has been signed at 6% tithe. We will do a 6 month review to see if we can increase this amount. We are also required to take 2 special offerings for MCC (Easter and MCC Anniversary-October).

New Business:

- 1) Space Rental - Destination Science is a non-profit education company providing fun hands on science camps for kids in the community ages 5-11. For the past 5 years they have been at St Andrew Catholic Church and this summer the church is under construction. They are looking for a facility that has 2-3 classrooms and/or hall/ multi-purpose room M-F from 7:45am-5pm. They would contribute back to the facility \$1000 per week or 12% of revenue. They are hoping to be on campus July this summer. Cassy has reached out to them and we are waiting to hear back from them.
- 2) CapRock – The BOD reviewed Agape's investment accounts due to the recent stock market losses. So far stock market downturn has had minimal impact on our investment balance.

Old Business:

- 1) Update from the BOD officers plan to track Rev. Wynn's past and present 401k contributions. Agape's contractual contribution to Rev. Wynn's 401K is 2.53% for base salary and housing. Lisa Davenport will calculate Rev. Wynn's balance and will let the BOD know.
- 2) Favored Hospitality Update – waiting for re-inspection. They have signed a new lease with us.
- 3) Security Camera Installation: The funds raised from the raffle are being held in the savings account until we can proceed with the project. We have selected new cameras (10) and Rachel is working with our IT Consultant. Rachel is testing existing camera cable and providing CAT5 cable with connectors for new runs. We will be upgrading the DVD Recorder to a model that will interface with a mix of camera manufacturers. (See attachment 1 – camera pricing, DVD Recorder and PoE Switch)

4) Dream List:

- a) Painting the front of the sanctuary building
- b) Restripe the parking lot – We have a bid from Lisa Davenport’s company to power wash and restripe the lot for \$500. We have received pledges of \$400 so far toward this project. Cassy motioned to approve the remaining \$100 for the striping. Lisa Davenport seconded. Motion passed.
- c) Paint the sanctuary ceiling

6) 2020 Calendar Upcoming Events Review

6) Lawn Care – The BOD agreed to contact a mowing company recommended by Amy Ashton to have him provide a “test” mow. This company will require a signed 12-month contract should we like the work quality. The monthly cost for us would be lower and this company would provide 20 mows during the mowing season.

Leigh wolfer motioned for adjournment at 9:08PM. EJ Hudzina seconded. Motion passed.

Respectfully submitted,



Leigh Wolfer, Clerk
Agape’ MCC Board of Directors

Integrated Voice Systems
P.O. Box 33
Royse City TX 75189-0033
Phone: 214-504-1741

INTEGRATED VOICE SYSTEMS


Veteran owned and operated!

Agape Metropolitan Community Church
Cassy Batts
4615 E California Pkwy
Forest Hill TX 76119

Estimate #:	1323
Date:	February 18, 2020
Estimate Total (USD):	\$1,743.28

To view your estimate online » Go to: <https://ivsystems.freshbooks.com/view/hLdBuQ5FCL8LeU9>

Item	Description	Unit Cost (\$)	Quantity	Price (\$)
QVR4116H	Alibi 4100 series, 8MP, 16-port analog, (HD-TVI, HD-CVI, AHD and CVBS), 16 IP channels, 4TB Hybrid Video Recorder	578.98	1	578.98
POE-SW1602-E	16-Port 10/100Mbps PoE Switch w/2GB Uplink ports	129.98	1	129.98
NS2002R	Alibi 2MP 100' IR Turret Camera	77.12	8	616.96
NS2004R	Alibi 4MP 100' IR Turret Camera	96.18	2	192.36
OS1	Onsite Support Hours	112.50	2	225.00
NOTES: Includes Network Video Recorder with 16 analog ports, 8 high definition IP cameras and 2 4MP IP cameras with twice the resolution. This system has includes a 4TB drive since the additional cameras will generate a lot of data. I added the PoE network switch.				
Subtotal:				1,743.28
Estimate Total (USD):				\$1,743.28
<p>Net 10 terms. All unpaid balances are subject to a late fee of \$50.00 and will be added each month the invoice remains unpaid. If paid with credit card a 3% fee will be added. Project requires 40% down payment at contract signing.</p>				

This estimate was sent using  FRESHBOOKS

Agape' Metropolitan Community Church
Treasurer's Report
2/29/2020

Attached are the February 2020 Financial Reports

February Attendance	47
January Attendance	47
Variance Up / (Down)	<u><u>0</u></u>

Income & Expense Variance:	Actual	Budgeted	Variance
Tithes	7,657.91	10,666.66	(3,008.75)
Other	7,399.58	6,946.66	452.92
Total Income	<u>15,057.49</u>	<u>17,613.32</u>	<u>(2,555.83)</u>
Total Expenses	15,092.96	17,160.72	(2,067.76)
Variance (Over) / Below Budget	<u><u>(35.47)</u></u>	<u><u>452.60</u></u>	<u><u>(488.07)</u></u>

Accounts Payable

	-
M Wilkerson Scholarship Fund	2,363.46
GGGD Fund / Benevolence Fund	3,855.54
Building Fund	1,800.00

Respectfully Submitted,

Lisa A Davenport
Treasurer, Agape' Metropolitan Community Church

AGAPE' METROPOLITAN COMMUNITY CHURCH

BALANCE SHEET

As of February 29, 2020

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Chase - Debit Card	62.29
Chase - Operating	483.72
Chase - Savings	6,718.33
Total Bank Accounts	\$7,264.34
Other Current Assets	
NFS - M Wilkerson Scholarship F	2,734.05
Receivables	0.00
Total Other Current Assets	\$2,734.05
Total Current Assets	\$9,998.39
Fixed Assets	
Building	536,270.00
Land	158,000.00
Total Fixed Assets	\$694,270.00
Other Assets	
Artwork	12,620.00
Books	5,000.00
Electronics	14,305.00
Fixtures	18,575.00
Furniture	38,885.00
Grounds	2,425.00
Kitchen Equipment	2,926.00
Maintenance Equip	5,555.00
Music	26,004.66
Office Equipment/Supplies	8,573.60
Total Other Assets	\$134,869.26
TOTAL ASSETS	\$839,137.65
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Benevolence / GGGDS Fund	3,855.54
Building Maintenance Fund	1,800.00
Direct Deposit Payable	0.00
MCC	0.00
Payroll Liabilities	448.88
Federal Taxes (941/944)	448.00
Total Payroll Liabilities	896.88
Rev Wynn Christmas Fund	0.00
Scholarship Awards	2,363.46
Special Offerings	0.00

	TOTAL
Total Other Current Liabilities	\$8,915.88
Total Current Liabilities	\$8,915.88
Total Liabilities	\$8,915.88
Equity	
Donations	381,542.62
Opening Bal Donations	448,764.47
Net Revenue	-85.32
Total Equity	\$830,221.77
TOTAL LIABILITIES AND EQUITY	\$839,137.65

AGAPE' METROPOLITAN COMMUNITY CHURCH

STATEMENT OF ACTIVITY COMPARISON

February 2020

	TOTAL
Revenue	
Other Income	
Interest Income	1,158.79
Misc Income	2,092.09
Total Other Income	3,250.88
Tithes/Offerings	
Sunday Service	4,180.00
Total Tithes/Offerings	4,180.00
Total Revenue	\$7,430.88
GROSS PROFIT	\$7,430.88
Expenditures	
Administrative Expenses	
Bank Service Charges	39.21
Telephone/Internet	154.97
Total Administrative Expenses	194.18
Payroll Expenses	
Housing	1,416.66
Payroll Taxes	293.90
Senior Pastor	3,841.66
Total Payroll Expenses	5,552.22
Property Management	
Electric - Church	284.47
Electric - Security Light	65.12
Gas	251.90
Insurance-Multi Peril	475.59
Security Expense	200.49
Water	177.17
Total Property Management	1,454.74
Total Expenditures	\$7,201.14
NET OPERATING REVENUE	\$229.74
NET REVENUE	\$229.74

AGAPE' METROPOLITAN COMMUNITY CHURCH
Actual vs. Budget for February 2020

	Actual February	Budget February	Difference
Revenue			
Tithes/Offerings			
Sunday Service	4,180.00	5,333.37	(1,153.37)
Total Tithes/Offerings	4,180.00	5,333.37	(1,153.37)
Other Income			
Gas Royalty	-	150.00	(150.00)
Interest Income	1,158.79	600.00	558.79
Meet and Eat	-	400.00	(400.00)
Janitorial Supplies	-	150.00	(150.00)
Dumpster	-	115.00	(115.00)
Servant Keeper	-	70.87	(70.87)
Simple Give	-	10.00	(10.00)
Constant Contact	-	44.13	(44.13)
Altar Supplies	-	100.00	(100.00)
Misc Income	2,092.09	1,833.37	258.72
Total Other Income	3,250.88	3,473.37	(222.49)
Fundraising Income			
Grace Gray's Good Deeds	-	-	-
Total Fundraising Income	-	-	-
Total Revenue	7,430.88	8,806.74	(1,375.86)
Expenditures			
Administrative Expenses			
Altar Supplies	-	100.00	(100.00)
Bank Service Charges	39.21	67.00	(27.79)
Copyrights	-	-	-
Clergy License	-	-	-
Dues & Subscriptions	-	120.00	(120.00)
Grace Gray's Good Deeds	-	-	-
Office Supplies	-	-	-
Other Pastor's	-	-	-
Continuing Education	-	-	-
General Conference	-	-	-
Internet/Computers	154.97	216.25	(61.28)
Janitorial Supplies	-	150.00	(150.00)
Meet & Eat Supplies	-	400.00	(400.00)
Total Admin Expenses	194.18	1,053.25	(859.07)
Property Management			
Electric - Church	284.47	458.33	(173.86)
Electric - Security Light	65.12	68.00	(2.88)
Gas	251.90	127.17	124.73
Dumpster	-	115.00	(115.00)
Insurance - Multi Peril	475.59	396.33	79.26
Repair & Maint - Building	-	24.62	(24.62)
Security Expense	200.49	-	200.49
Taxes - Mineral Rights	-	-	-
Water	177.17	220.00	(42.83)
Yard Maintenance	-	200.00	(200.00)
Total Property Management	1,454.74	1,609.45	(154.71)
Payroll Expenses			
Senior Pastor	3,841.66	3,841.67	(0.01)
Housing	1,416.66	1,416.67	(0.01)
Direct Deposit Fees	-	-	-
Payroll Expenses - Other	-	-	-
Health Insurance	-	18.78	(18.78)
Payroll Taxes	293.90	293.87	0.03
Total Payroll Expenses	5,552.22	5,570.99	(18.77)
Tithes			
Pension	-	-	-
UFMCC	-	346.75	(346.75)
Total Tithes	-	346.75	(346.75)
Total Expenditures	7,201.14	8,580.44	(1,379.30)
Net Revenue	229.74	226.30	3.44

AGAPE' METROPOLITAN COMMUNITY CHURCH

STATEMENT OF ACTIVITY COMPARISON

January - February, 2020

	TOTAL
Revenue	
Other Income	
Interest Income	2,572.00
Misc Income	4,677.73
Total Other Income	7,249.73
Tithes/Offerings	
Sunday Service	7,757.91
Total Tithes/Offerings	7,757.91
Total Revenue	\$15,007.64
GROSS PROFIT	\$15,007.64
Expenditures	
Administrative Expenses	
Bank Service Charges	102.63
Telephone/Internet	309.94
Total Administrative Expenses	412.57
Payroll Expenses	
Health Insurance	18.78
Housing	2,833.32
Payroll Taxes	587.78
Senior Pastor	7,683.32
Total Payroll Expenses	11,123.20
Property Management	
Building Repair	99.50
Electric - Church	596.64
Electric - Security Light	133.49
Gas	439.47
Insurance-Multi Peril	951.18
Security Expense	200.49
Taxes - Mineral Rights	230.78
Water	177.17
Total Property Management	2,828.72
Tithes	
Pension	296.25
UFMCC	332.22
Total Tithes	628.47
Worship	
Flower Expense	100.00
Total Worship	100.00
Total Expenditures	\$15,092.96
NET OPERATING REVENUE	\$ -85.32
NET REVENUE	\$ -85.32

AGAPE' METROPOLITAN COMMUNITY CHURCH

STATEMENT OF ACTIVITY COMPARISON

January - February, 2020

	TOTAL	
	JAN - FEB, 2020	JAN - FEB, 2019 (PY)
Revenue		
Fundraising Income		
Grace Gray's Good Deeds		500.00
Total Fundraising Income		500.00
Other Income		9,363.72
Interest Income	2,572.00	0.21
Meet and Eat		450.00
Misc Income	4,677.73	-26.50
Total Other Income	7,249.73	9,787.43
Tithes/Offerings		
Sunday Service	7,757.91	9,732.93
Total Tithes/Offerings	7,757.91	9,732.93
Total Revenue	\$15,007.64	\$20,020.36
GROSS PROFIT	\$15,007.64	\$20,020.36
Expenditures		
Administrative Expenses		
Bank Service Charges	102.63	122.29
Telephone		100.48
Telephone/Internet	309.94	323.34
Total Administrative Expenses	412.57	546.11
Payroll Expenses		
Direct Deposit Fees		2.39
Health Insurance	18.78	37.56
Housing	2,833.32	2,833.32
Payroll Taxes	587.78	587.78
Senior Pastor	7,683.32	7,683.32
Total Payroll Expenses	11,123.20	11,144.37
Property Management		
Building Repair	99.50	345.56
Electric - Church	596.64	260.28
Electric - Security Light	133.49	65.83
Gas	439.47	563.30
Insurance-Multi Peril	951.18	506.77
Security Expense	200.49	183.15
Taxes - Mineral Rights	230.78	293.35
Water	177.17	360.85
Total Property Management	2,828.72	2,579.09
Tithes		
Pension	296.25	679.56
UFMCC	332.22	4,260.34
Total Tithes	628.47	4,939.90

	TOTAL	
	JAN - FEB, 2020	JAN - FEB, 2019 (PY)
Worship		
Flower Expense	100.00	
Total Worship	100.00	
Total Expenditures	\$15,092.96	\$19,209.47
NET OPERATING REVENUE	\$ -85.32	\$810.89
NET REVENUE	\$ -85.32	\$810.89