

## Agape' MCC Board of Directors Minutes

April 13, 2020

Establish Quorum – Cassy Batts, Leigh Wolfer, EJ Hudzina, Amy Ashton, Melisa Price, Lisa Davenport and Ward Thulin were present via Zoom. Rev. Wynn was absent. Quorum was established.

Call the Meeting to Order: Cassy Batts called the meeting to order at 7:10PM.

### **Items Approved via email:**

March 16, 2020: Minutes from the BOD Meetings held March 09 and March 14 were approved.

April 03, 2020 – The BOD approved applying for the SBA Payroll Protection Program

### **Reports:**

1) March 2020 Treasurer Report: Ward Thulin motioned to accept the report. Seconded by Melisa. Motion passed.

2) April 2020 Cash Report: EJ Hudzina motioned to approve the Cash Flow Report. Melisa seconded. Motioned passed.

### **New Business:**

1) Status of SBA Payroll Application. Lisa D. has not heard anything back from Chase Bank on our SBA Loan.

2) Amy is applying to FaceBook for non-profit status so we can receive donations using a donate button on our page.

3) Discussion: Current virtual worship format. Cassy asked the question, “Any changes needed?” We will continue what we are doing allowing breaks for any of the worship team/staff that needs one.

### **Old Business:**

1) Lawn Care – The riding mower needs the battery and cables replaced. Amy will take on the mower repairs. Trey tried working on it and was not successful in making the repairs.

2) Security Camera Installation: The new cameras have been received and Rachel is working with our IT Consultant. Rachel is testing existing cabling and cameras. Only one camera in the Social Hall tested good, the rest will need to be replaced. Rachel will provide the CAT5 cable with connectors for new runs to the new cameras. The plan is to run 2 cables from the Sanctuary building to the Social Hall. One will power the cameras and the second will replace the existing WiFi run. The old WiFi cable will be left in place for backup. A POE (power over ethernet) switch will be used to run the cameras in the Social Hall.

3) Update from the BOD officers plan to track Rev. Wynn’s past and present 401k contributions. Agape’s contractual contribution to Rev. Wynn’s 401K is 2.53% for base salary and housing. Lisa Davenport has calculated the contributions and notified the BOD. Lisa, Cassy and Leigh will be meeting after the COVID-10 quarantine has ended to address tracking his 401K moving forward.

4) New parking lot new stripping is completed. Payment has been made. Lisa D. will take care of sending a thank you note to the stripping crew.

Leigh wolfer motioned for adjournment at 8:42PM. EJ Hudzina seconded. Motion passed.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Leigh Ann Wolfer".

Leigh Wolfer, Clerk

Agape' MCC Board of Directors

**Agape' Metropolitan Community Church**  
**Treasurer's Report**  
**3/31/2020**

Attached are the March 2020 Financial Reports

March Attendance	0 Due to COVID 19
February Attendance	47
Variance Up / (Down)	<u><u>-47</u></u>

<b>Income &amp; Expense Variance:</b>	<b>Actual</b>	<b>Budgeted</b>	<b>Variance</b>
Tithes	12,260.00	16,000.03	(3,740.03)
Other	12,184.74	10,420.07	1,764.67
Total Income	<u>24,444.74</u>	<u>26,420.10</u>	<u>(1,975.36)</u>
Total Expenses	24,510.90	26,231.02	(1,720.12)
Variance (Over) / Below Budget	<u><u>(66.16)</u></u>	<u>189.08</u>	<u>(255.24)</u>

**Accounts Payable**

	-
M Wilkerson Scholarship Fund	2,696.08
GGGD Fund / Benevolence Fund	3,855.54
Building Fund	1,800.00

Respectfully Submitted,

Lisa A Davenport  
*Treasurer, Agape' Metropolitan Community Church*

# AGAPE' METROPOLITAN COMMUNITY CHURCH

## BALANCE SHEET

As of March 31, 2020

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
Chase - Debit Card	99.73
Chase - Operating	2,103.24
Chase - Savings	5,118.46
<b>Total Bank Accounts</b>	<b>\$7,321.43</b>
Other Current Assets	
NFS - M Wilkerson Scholarship F	2,696.08
Receivables	0.00
<b>Total Other Current Assets</b>	<b>\$2,696.08</b>
<b>Total Current Assets</b>	<b>\$10,017.51</b>
Fixed Assets	
Building	536,270.00
Land	158,000.00
<b>Total Fixed Assets</b>	<b>\$694,270.00</b>
Other Assets	
Artwork	12,620.00
Books	5,000.00
Electronics	14,305.00
Fixtures	18,575.00
Furniture	38,885.00
Grounds	2,425.00
Kitchen Equipment	2,926.00
Maintenance Equip	5,555.00
Music	26,004.66
Office Equipment/Supplies	8,573.60
<b>Total Other Assets</b>	<b>\$134,869.26</b>
<b>TOTAL ASSETS</b>	<b>\$839,156.77</b>

	TOTAL
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Benevolence / GGGDS Fund	3,855.54
Building Maintenance Fund	1,800.00
Direct Deposit Payable	0.00
MCC	0.00
Payroll Liabilities	448.88
Federal Taxes (941/944)	447.96
<b>Total Payroll Liabilities</b>	<b>896.84</b>
Rev Wynn Christmas Fund	0.00
Scholarship Awards	2,363.46
Special Offerings	0.00
<b>Total Other Current Liabilities</b>	<b>\$8,915.84</b>
<b>Total Current Liabilities</b>	<b>\$8,915.84</b>
<b>Total Liabilities</b>	<b>\$8,915.84</b>
Equity	
Donations	381,542.62
Opening Bal Donations	448,764.47
Net Revenue	-66.16
<b>Total Equity</b>	<b>\$830,240.93</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$839,156.77</b>

# AGAPE' METROPOLITAN COMMUNITY CHURCH

## STATEMENT OF ACTIVITY COMPARISON

March 2020

	TOTAL
Revenue	
Other Income	
Gas Royalty	247.99
Interest Income	1,222.08
Misc Income	3,462.03
<b>Total Other Income</b>	<b>4,932.10</b>
Tithes/Offerings	
Sunday Service	4,505.00
<b>Total Tithes/Offerings</b>	<b>4,505.00</b>
<b>Total Revenue</b>	<b>\$9,437.10</b>
<b>GROSS PROFIT</b>	<b>\$9,437.10</b>
Expenditures	
Administrative Expenses	
Bank Service Charges	107.05
Telephone/Internet	157.04
<b>Total Administrative Expenses</b>	<b>264.09</b>
Payroll Expenses	
Health Insurance	37.56
Housing	1,416.66
Payroll Taxes	293.88
Senior Pastor	3,841.66
<b>Total Payroll Expenses</b>	<b>5,589.76</b>
Property Management	
Electric - Church	225.52
Electric - Security Light	65.12
Gas	250.47
Insurance-Multi Peril	475.59
Security Expense	1,600.00
Water	412.09
Yard Maintenance	70.00
<b>Total Property Management</b>	<b>3,098.79</b>
Tithes	
UFMCC	465.30
<b>Total Tithes</b>	<b>465.30</b>
<b>Total Expenditures</b>	<b>\$9,417.94</b>
<b>NET OPERATING REVENUE</b>	<b>\$19.16</b>
<b>NET REVENUE</b>	<b>\$19.16</b>

# AGAPE' METROPOLITAN COMMUNITY CHURCH

## STATEMENT OF ACTIVITY COMPARISON

January - March, 2020

	TOTAL	
	JAN - MAR, 2020	JAN - MAR, 2019 (PY)
Revenue		
Fundraising Income		
Grace Gray's Good Deeds		500.00
<b>Total Fundraising Income</b>		<b>500.00</b>
Other Income		11,395.43
Gas Royalty	247.99	326.80
Interest Income	3,794.08	181.19
Meet and Eat		450.00
Misc Income	8,142.67	30.11
<b>Total Other Income</b>	<b>12,184.74</b>	<b>12,383.53</b>
Tithes/Offerings		
Sunday Service	12,260.00	14,278.93
<b>Total Tithes/Offerings</b>	<b>12,260.00</b>	<b>14,278.93</b>
<b>Total Revenue</b>	<b>\$24,444.74</b>	<b>\$27,162.46</b>
GROSS PROFIT	<b>\$24,444.74</b>	<b>\$27,162.46</b>
Expenditures		
Administrative Expenses		
Bank Service Charges	209.68	175.10
Telephone		100.48
Telephone/Internet	466.98	392.05
<b>Total Administrative Expenses</b>	<b>676.66</b>	<b>667.63</b>
Payroll Expenses		
Direct Deposit Fees		2.39
Health Insurance	56.34	37.56
Housing	4,249.98	4,249.98
Payroll Taxes	881.66	881.66
Senior Pastor	11,524.98	11,524.98
<b>Total Payroll Expenses</b>	<b>16,712.96</b>	<b>16,696.57</b>
Property Management		
Building Repair	99.50	4,205.63
Electric - Church	822.16	773.19
Electric - Security Light	198.61	200.71
Gas	689.94	809.56
Insurance-Multi Peril	1,426.77	506.77
Security Expense	1,800.49	183.15
Taxes - Mineral Rights	230.78	293.35
Water	589.26	538.02
Yard Maintenance	70.00	
<b>Total Property Management</b>	<b>5,927.51</b>	<b>7,510.38</b>

	TOTAL	
	JAN - MAR, 2020	JAN - MAR, 2019 (PY)
Tithes		
Pension	296.25	679.56
UFMCC	797.52	4,506.64
<b>Total Tithes</b>	<b>1,093.77</b>	<b>5,186.20</b>
Worship		
Flower Expense	100.00	
<b>Total Worship</b>	<b>100.00</b>	
<b>Total Expenditures</b>	<b>\$24,510.90</b>	<b>\$30,060.78</b>
NET OPERATING REVENUE	\$ -66.16	\$ -2,898.32
NET REVENUE	\$ -66.16	\$ -2,898.32



**AGAPE' METROPOLITAN COMMUNITY CHURCH**  
**Actual vs. Budget for March 2020**

	<b>Actual March</b>	<b>Budget March</b>	<b>Difference</b>
<b>Revenue</b>			
Tithes/Offerings			
Sunday Service	4,505.00	5,333.33	(828.33)
<b>Total Tithes/Offerings</b>	<b>4,505.00</b>	<b>5,333.33</b>	<b>(828.33)</b>
<b>Other Income</b>			
Gas Royalty	247.99	150.00	97.99
Interest Income	1,222.08	600.00	622.08
Meet and Eat	-	400.00	(400.00)
Janitorial Supplies	-	150.00	(150.00)
Dumpster	-	115.00	(115.00)
Servant Keeper	-	70.83	(70.83)
Simple Give	-	10.00	(10.00)
Constant Contact	-	44.17	(44.17)
Altar Supplies	-	100.00	(100.00)
Misc Income	3,462.03	1,833.33	1,628.70
<b>Total Other Income</b>	<b>4,932.10</b>	<b>3,473.33</b>	<b>1,458.77</b>
<b>Fundraising Income</b>			
Grace Gray's Good Deeds	-	-	-
<b>Total Fundraising Income</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Revenue</b>	<b>9,437.10</b>	<b>8,806.66</b>	<b>630.44</b>
<b>Expenditures</b>			
<b>Administrative Expenses</b>			
Altar Supplies	-	100.00	(100.00)
Bank Service Charges	107.05	67.00	40.05
Copyrights	-	-	-
Clergy License	-	-	-
Dues & Subscriptions	-	120.00	(120.00)
Grace Gray's Good Deeds	-	-	-
Office Supplies	-	-	-
Other Pastor's	-	-	-
Continuing Education	-	-	-
General Conference	-	-	-
Internet/Computers	157.04	216.25	(59.21)
Janitorial Supplies	-	150.00	(150.00)
Meet & Eat Supplies	-	400.00	(400.00)
<b>Total Admin Expenses</b>	<b>264.09</b>	<b>1,053.25</b>	<b>(789.16)</b>
<b>Property Management</b>			
Electric - Church	225.52	458.33	(232.81)
Electric - Security Light	65.12	68.00	(2.88)
Gas	250.47	127.17	123.30
Dumpster	-	115.00	(115.00)
Insurance - Multi Peril	475.59	396.33	79.26
Repair & Maint - Building	-	24.62	(24.62)
Security Expense	1,600.00	-	1,600.00
Taxes - Mineral Rights	-	-	-
Water	412.09	220.00	192.09
Yard Maintenance	70.00	200.00	(130.00)
<b>Total Property Management</b>	<b>3,098.79</b>	<b>1,609.45</b>	<b>1,489.34</b>
<b>Payroll Expenses</b>			
Senior Pastor	3,841.66	3,841.67	(0.01)
Housing	1,416.66	1,416.67	(0.01)
Direct Deposit Fees	-	-	-
Payroll Expenses - Other	-	-	-
Health Insurance	37.56	18.78	18.78
Payroll Taxes	293.88	293.87	0.01
<b>Total Payroll Expenses</b>	<b>5,589.76</b>	<b>5,570.99</b>	<b>18.77</b>
<b>Tithes</b>			
Pension	-	-	-
UFMCC	465.30	346.67	118.63
<b>Total Tithes</b>	<b>465.30</b>	<b>346.67</b>	<b>118.63</b>
<b>Total Expenditures</b>	<b>9,417.94</b>	<b>8,580.36</b>	<b>837.58</b>
<b>Net Revenue</b>	<b>19.16</b>	<b>226.30</b>	<b>(207.14)</b>

# AGAPE' METROPOLITAN COMMUNITY CHURCH

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Misc Income	8,142.67
<b>Total Other Income</b>	<b>12,184.74</b>
Tithes/Offerings	
Sunday Service	12,260.00
<b>Total Tithes/Offerings</b>	<b>12,260.00</b>
<b>Total Revenue</b>	<b>\$24,444.74</b>
<b>GROSS PROFIT</b>	<b>\$24,444.74</b>
Expenditures	
Administrative Expenses	
Bank Service Charges	209.68
Telephone/Internet	466.98
<b>Total Administrative Expenses</b>	<b>676.66</b>
Payroll Expenses	
Health Insurance	56.34
Housing	4,249.98
Payroll Taxes	881.66
Senior Pastor	11,524.98
<b>Total Payroll Expenses</b>	<b>16,712.96</b>
Property Management	
Building Repair	99.50
Electric - Church	822.16
Electric - Security Light	198.61
Gas	689.94
Insurance-Multi Peril	1,426.77
Security Expense	1,800.49
Taxes - Mineral Rights	230.78
Water	589.26
Yard Maintenance	70.00
<b>Total Property Management</b>	<b>5,927.51</b>
Tithes	
Pension	296.25
UFMCC	797.52
<b>Total Tithes</b>	<b>1,093.77</b>

	TOTAL
Worship	
Flower Expense	100.00
<b>Total Worship</b>	<b>100.00</b>
<b>Total Expenditures</b>	<b>\$24,510.90</b>
NET OPERATING REVENUE	<b>\$ -66.16</b>
NET REVENUE	<b>\$ -66.16</b>