

Agape' MCC Board of Director Meeting Minutes
May 08, 2023

Establish Quorum: Cassy Batts, Lisa Davenport, E J Hudzina, Leigh Wolfer, Ward Thulin, Amy Ashton, and Rev. David Wynn were present. Quorum was established.

The meeting was called to order by Cassy Batts at 7:18PM

Recognition of guests: No guests were present.

The approval of the agenda was motioned by Cassy Batts. Seconded by Lisa Davenport. Motion passed.

Items Approved via email:

April 25, 2023 – The BOD approved the minutes from the April 15, 2023 meeting.

Reports:

1) April 2023 Treasurer Report: Will be reviewed and approved via email.

2) May 2023 Cash Report (and Financial Discussion) Will be reviewed and approved via email.

3) Online Giving Report – April 2023

	Apr 23	YTD
SimpleGive	\$2,075.00	\$3,175.00
Chase Pay	\$ 900.00	\$1,550.00
Facebook	\$ 150.00	\$ 150.00
Totals	\$3,125.00	\$4,875.00

New Business:

- 1) Visioning the updating of the outside of our church building. (see attachment 1)

Old Business:

- 1) Update BOD pictures on the website. The BOD will reschedule via email/text.
- 2) SmatWeb calendar module using google calendar link update. This item pushed to the June meeting.
- 3) Discuss new logo design. Have the artist change the red heart to purple and review with the community. David will request a design mark up with name and without name. This item pushed to the June meeting.
- 4) Need to identify key words for website and YouTube channel. Affirming theology, inclusive, accepting, etc. Ward suggested passing out paper and pen to the congregation and have them write words that remind them of Agape'. This item pushed to the June meeting.

- 5) Church Mutual Insurance renewal/new policy update. Policy quote from CapRock should be received by the end of May 2023.
- 6) Update on installation of security cameras. Jane Kline has offered to install the cable needed for the cameras. Jane, Cassy and Lisa did an initial walk through looking at camera placement.
- 7) The BOD discussed the wooden fence on the east side of the church. There are 5 bad panels that are rotting and falling. The BOD will schedule a workday to remove the panels via email.
- 8) The heater on the west side of the sanctuary needs to be replaced. The BOD agreed that both the AC and Heater need to be replaced. Leigh called Burke's Mechanical and left a message. She is waiting to hear back from them.

Calendaring – Review upcoming events

Wine Tasting – postponing until Spring [Ward and Trish]

Cassy Batts motioned to adjourn the meeting. Leigh Wolfer seconded. Motion passed. The meeting was adjourned at 9:17PM.

Respectfully submitted,



Leigh Ann Wolfer, Clerk
Agape' MCC Board of Directors

Attachment 1:

With the road expansion in front of the church, updating the exterior of our sanctuary would provide much needed curb appeal and the appearance of a thriving community. Suggestions for updating were discussed and initially agreed to as follows:

- 1) Adding color adjustable LED lights to the front of the building and steeple. Jane Kline has agreed to provide the installation. Part cost for this project are estimated at \$2000.
- 2) Add mulch to the flower beds. This would be a Community work day. Estimated cost: \$100
- 3) New sign panels. Estimated cost \$3000
- 4) Installation of security cameras. Jane has volunteered to install cameras. Estimated cost for wiring: \$800
- 5) Hire plumber to repair Social Hall Kitchen sink and replace shut off valves. Estimated cost \$500.
- 6) Repair/replace and paint fascia boards. Estimated cost \$5000
- 7) Paint ceiling above stage area. Estimated cost for paint \$100
- 8) Refinish Social Hall flooring. Quoted price \$3000 includes stripping and 5 coats of wax.
- 9) Replacement of sanctuary HVAC Unit and AC alarm sensors: Estimated cost HVAC \$10,000 / Alarm sensors: Estimated cost \$500 (parts and labor)

The BOD discussed financing the projects by borrowing from our investment funds and setting up a payment schedule over 5 years. The BOD will discuss these projects with the community before any final decisions are made.

Agape' Metropolitan Community Church
Treasurer's Report
April 30, 2023

April Attendance	43
March Attendance	46
Variance Up / (Down)	<u><u>(3)</u></u>

Monthly

Income & Expense Variance:	Actual	Budgeted	Variance
Tithes	3,902.00	4,416.67	(514.67)
Other	7,011.17	3,524.29	3,486.88
Total Income	<u>10,913.17</u>	<u>7,940.96</u>	<u>2,972.21</u>
Total Expenses	<u>9,151.76</u>	<u>7,940.96</u>	<u>1,210.80</u>
Variance (Over) / Below Budget	<u><u>1,761.41</u></u>	-	<u><u>1,761.41</u></u>

Yearly

Income & Expense Variance:	Actual	Budgeted	Variance
Tithes	16,950.00	17,666.68	(716.68)
Other	23,216.02	14,097.16	9,118.86
Total Income	<u>40,166.02</u>	<u>31,763.84</u>	<u>8,402.18</u>
Total Expenses	<u>25,551.17</u>	<u>31,763.84</u>	<u>(6,212.67)</u>
Variance (Over) / Below Budget	<u><u>14,614.85</u></u>	-	<u><u>14,614.85</u></u>

M Wilkerson Scholarship Fund	3,191.66
GGGDs	1,272.24
Building Repair	1,439.00
Caprock - Line of Credit	2,727.16

Respectfully Submitted,

Lisa A Davenport / Amy Ashton
Treasurer, Agape MCC Board

AGAPE' METROPOLITAN COMMUNITY CHURCH

Balance Sheet

As of April 30, 2023

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Chase - Debit Card	137.02
Chase - Operating	2,675.12
Chase - Savings	2,599.36
Total Bank Accounts	\$5,411.50
Other Current Assets	
NFS - M Wilkerson Scholarship F	3,191.66
Receivables	0.00
Total Other Current Assets	\$3,191.66
Total Current Assets	\$8,603.16
Fixed Assets	
Building	536,270.00
Land	158,000.00
Total Fixed Assets	\$694,270.00
Other Assets	
Artwork	12,620.00
Books	5,000.00
Electronics	14,305.00
Fixtures	18,575.00
Furniture	38,885.00
Grounds	2,425.00
Kitchen Equipment	2,926.00
Maintenance Equip	5,555.00
Music	26,004.66
Office Equipment/Supplies	8,573.60
Total Other Assets	\$134,869.26
TOTAL ASSETS	\$837,742.42

AGAPE' METROPOLITAN COMMUNITY CHURCH

Balance Sheet

As of April 30, 2023

	TOTAL
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Benevolence / GGGDS Fund	1,272.24
Building Maintenance Fund	1,439.00
Direct Deposit Payable	0.00
MCC	0.00
Payroll Liabilities	448.88
Federal Taxes (941/944)	415.26
Total Payroll Liabilities	864.14
Rev Wynn Christmas Fund	0.00
Scholarship Awards	2,000.00
Special Offerings	0.00
Total Other Current Liabilities	\$5,575.38
Total Current Liabilities	\$5,575.38
Long-Term Liabilities	
Caprock - Line of Credit	2,727.16
Chase PPP SBA Loan	0.00
Total Long-Term Liabilities	\$2,727.16
Total Liabilities	\$8,302.54
Equity	
Donations	375,212.32
Opening Bal Donations	448,764.47
Net Revenue	5,463.09
Total Equity	\$829,439.88
TOTAL LIABILITIES AND EQUITY	\$837,742.42

AGAPE' METROPOLITAN COMMUNITY CHURCH

Statement of Activity Comparison

April 2023

	TOTAL
Revenue	
Other Income	
Interest Income	6,021.78
Misc Income	989.39
Total Other Income	7,011.17
Tithes/Offerings	
Sunday Service	3,902.00
Total Tithes/Offerings	3,902.00
Total Revenue	\$10,913.17
GROSS PROFIT	\$10,913.17
Expenditures	
Administrative Expenses	
Bank Service Charges	87.96
Meals & Entertainment	80.00
Telephone/Internet	195.07
Total Administrative Expenses	363.03
Payroll Expenses	
Health Insurance	208.47
Housing	1,416.66
Payroll Taxes	293.89
Senior Pastor	3,841.66
Total Payroll Expenses	5,760.68
Property Management	
Building Repair	960.00
Dumpster Service	222.46
Electric - Church	282.22
Electric - Security Light	65.92
Gas	161.57
Security Expense	224.36
Yard Maintenance	620.00
Total Property Management	2,536.53
Tithes	
UFMCC	491.52
Total Tithes	491.52
Total Expenditures	\$9,151.76
NET OPERATING REVENUE	\$1,761.41
NET REVENUE	\$1,761.41

AGAPE' METROPOLITAN COMMUNITY CHURCH

Statement of Activity Comparison

January - April, 2023

	TOTAL
Revenue	
Other Income	
Gas Royalty	523.85
Interest Income	15,459.09
Misc Income	7,233.08
Total Other Income	23,216.02
Tithes/Offerings	
Sunday Service	16,950.00
Total Tithes/Offerings	16,950.00
Total Revenue	\$40,166.02
GROSS PROFIT	\$40,166.02
Expenditures	
Administrative Expenses	
Bank Service Charges	403.85
Grace Gray's Good Deeds	82.00
Meals & Entertainment	80.00
Office Supplies	299.00
Telephone/Internet	780.28
Total Administrative Expenses	1,645.13
Payroll Expenses	
Health Insurance	1,071.50
Housing	5,666.64
Payroll Taxes	1,175.55
Senior Pastor	15,366.64
Total Payroll Expenses	23,280.33
Property Management	
Building Repair	960.00
Dumpster Service	716.64
Electric - Church	1,104.22
Electric - Security Light	263.43
Gas	1,268.62
Insurance-Multi Peril	1,939.71
Security Expense	224.36
Water	368.11
Yard Maintenance	1,260.00
Total Property Management	8,105.09
Tithes	
Pension	372.00
UFMCC	1,270.38
Total Tithes	1,642.38

AGAPE' METROPOLITAN COMMUNITY CHURCH

Statement of Activity Comparison

January - April, 2023

	TOTAL
Uncategorized Expense	30.00
Total Expenditures	\$34,702.93
NET OPERATING REVENUE	\$5,463.09
NET REVENUE	\$5,463.09

AGAPE' METROPOLITAN COMMUNITY CHURCH

Statement of Activity Comparison

January - April, 2023

	TOTAL	
	JAN - APR, 2023	JAN - APR, 2022 (PY)
Revenue		
Other Income		
Gas Royalty	523.85	1,307.62
Interest Income	15,459.09	4,204.14
Misc Income	7,233.08	10,072.45
Rent		250.00
Total Other Income	23,216.02	15,834.21
Tithes/Offerings		
Sunday Service	16,950.00	14,283.50
Total Tithes/Offerings	16,950.00	14,283.50
Total Revenue	\$40,166.02	\$30,117.71
GROSS PROFIT	\$40,166.02	\$30,117.71
Expenditures		
Administrative Expenses		
Bank Service Charges	403.85	233.65
Grace Gray's Good Deeds	82.00	
Meals & Entertainment	80.00	2,201.98
Office Supplies	299.00	
Telephone/Internet	780.28	682.02
Total Administrative Expenses	1,645.13	3,117.65
Conferences		
General Conference		210.99
Total Conferences		210.99
Payroll Expenses		
Health Insurance	1,071.50	471.68
Housing	5,666.64	5,666.64
Payroll Taxes	1,175.55	1,175.55
Senior Pastor	15,366.64	15,366.64
Total Payroll Expenses	23,280.33	22,680.51
Property Management		
Building Repair	960.00	2,925.00
Dumpster Service	716.64	491.88
Electric - Church	1,104.22	944.97
Electric - Security Light	263.43	312.60
Gas	1,268.62	1,086.38
Insurance-Multi Peril	1,939.71	1,659.36
Security Expense	224.36	211.53
Taxes - Mineral Rights		165.78
Water	368.11	903.57

AGAPE' METROPOLITAN COMMUNITY CHURCH

Statement of Activity Comparison

January - April, 2023

	TOTAL	
	JAN - APR, 2023	JAN - APR, 2022 (PY)
Yard Maintenance	1,260.00	550.00
Total Property Management	8,105.09	9,251.07
Tithes		
Pension	372.00	697.50
UFMCC	1,270.38	960.57
Total Tithes	1,642.38	1,658.07
Uncategorized Expense	30.00	
Total Expenditures	\$34,702.93	\$36,918.29
NET OPERATING REVENUE	\$5,463.09	\$ -6,800.58
NET REVENUE	\$5,463.09	\$ -6,800.58