

Agape' MCC Board of Directors Meeting Minutes

June 08, 2020

Establish Quorum – Cassy Batts, Leigh Wolfer, EJ Hudzina, Amy Ashton, Lisa Davenport, Rev. David Wynn and Ward Thulin were present via Zoom. Melisa Price was absent. Quorum was established. *

*Recorded virtual BOD meetings are saved on the BOD Google Drive.

Cassy Batts called the meeting to order at 7:08PM.

Opening Prayer was led by Rev. David Wynn.

A motion to accept the agenda was made by Cassy Batts. EJ Hudzina seconded. Motion passed.

Items Approved via email:

May 12, 2020: Minutes from the BOD May 11, 2020 meeting were approved.

Reports:

1) May 2020 Treasurer Report Presented by Lisa Davenport. Payroll Protection money is almost depleted. We have almost enough to cover June expenses left. Tithe income is down. Interest from investments continues to help supplement our income.

Amy Ashton motioned to approve the Treasurer's Report. EJ Hudzina seconded the motion. Motion passed unanimously. (show of hands)

2) June 2020 Cash Report – We are current on all our bills.

Amy Ashton motioned to approve the Cash Flow Report. EJ Hudzina seconded the motion. Motion passed unanimously. (show of hands)

3) May Simple Give/Zelle Report: Simple Give - \$770.00 / Zelle - \$800.00 / Total = \$1570.00

Total for the year: \$12,848.00

New Business:

1) Discussion regarding the new Text Group App – new Agape' folks can click on "Join My List" from our Facebook site and it will update the Constant Contact Newsletter email list. Our text number is 474747. We will need all the contacts in Constant Contact updated with phone numbers to use the text app feature. We will have to look at Servant Keeper and see if there is any type of import we can do to Constant Contact or if we will need to add the numbers manually. Cost for the EZTexting app is \$33 monthly. We are currently testing with the free trial period and will evaluate its usefulness in reaching the active Agape' community next month. Text messages in general have an 80% read rate whereas the email newsletter has a 20% -30% read rate. Our Twitter account has been updated with our correct email.

2) Facebook Data, Amy Ashton - Amy learned that Facebook provides the ability to add a donate button during the live feed. She will work on adding this during our Facebook live services. Tracking actual numbers on Facebook will require selected attendees in the sanctuary to login to Facebook and watch/comment on the live feed. We understand the need to show a strong presence on FB so that people will want to be part of our broadcast and community. We count how many are physically present and those watching online for attendance. Will use both online count and live attendance to calculate an attendance number.

3) Need to review 6-month Tithe Contract with MCC. David will initiate contact with MCC for the 6-month assessment review. The overall opinion for the BOD is to ask to remain at 6% and re-evaluate at the end of the next quarter, September, to see if we need to ask for a reduction from 6% or if we can maintain our current rate.

Old Business:

1) Status of our Facebook for non-profit so we can receive donations using a donate button on our page. This is still pending with Facebook. We have submitted all the required information and are waiting on them.

2) COVID-19 Phase 2/3 Reopening the Agape' Campus for live worship discussion. We are still on target for the June 21 re-opening. We will continue to watch the new infection numbers and hospitalization numbers for a sharp spike.

3) John Deere Lawnmower repair update. Mower is running. Trey is going to repair the deck belt. Lisa will follow up with Trey for a status.

4) The Small Business Administration (SBA) Paycheck Protection Program loan payback/forgiveness update. Lisa and Tonya are working on the application for loan forgiveness and should be submitting soon.

Leigh wolfer motioned for adjournment at 9:08PM. Ward Thulin seconded. Motion passed.

Respectfully submitted,



Leigh Wolfer, Clerk
Agape' MCC Board of Directors

Agape' Metropolitan Community Church
Treasurer's Report
5/31/2020

Attached are the May 2020 Financial Reports

May Attendance	0	Due to COVID 19
April Attendance	0	Due to COVID 19
Variance Up / (Down)	<u>0</u>	

Income & Expense Variance:	Actual	Budgeted	Variance
Tithes	18,742.00	26,666.69	(7,924.69)
Other	16,125.48	17,366.73	(1,241.25)
Total Income	<u>34,867.48</u>	<u>44,033.42</u>	<u>(9,165.94)</u>
Total Expenses	40,285.37	43,882.00	(3,596.63)
Variance (Over) / Below Budget	<u>(5,417.89)</u>	<u>151.42</u>	<u>(5,569.31)</u>

Accounts Payable

	-
M Wilkerson Scholarship Fund	2,696.08
GGGD Fund / Benevolence Fund	3,855.54
Building Fund	1,800.00
PPP SBA Loan	11,640.00

Respectfully Submitted,

Lisa A Davenport
Treasurer, Agape' Metropolitan Community Church

AGAPE' METROPOLITAN COMMUNITY CHURCH

BALANCE SHEET

As of May 31, 2020

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Chase - Debit Card	112.17
Chase - Operating	2,782.00
Chase - Savings	10,715.53
Total Bank Accounts	\$13,609.70
Other Current Assets	
NFS - M Wilkerson Scholarship F	2,696.08
Receivables	0.00
Total Other Current Assets	\$2,696.08
Total Current Assets	\$16,305.78
Fixed Assets	
Building	536,270.00
Land	158,000.00
Total Fixed Assets	\$694,270.00
Other Assets	
Artwork	12,620.00
Books	5,000.00
Electronics	14,305.00
Fixtures	18,575.00
Furniture	38,885.00
Grounds	2,425.00
Kitchen Equipment	2,926.00
Maintenance Equip	5,555.00
Music	26,004.66
Office Equipment/Supplies	8,573.60
Total Other Assets	\$134,869.26
TOTAL ASSETS	\$845,445.04
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Benevolence / GGGDS Fund	3,855.54
Building Maintenance Fund	1,800.00
Direct Deposit Payable	0.00
MCC	0.00
Payroll Liabilities	448.88
Federal Taxes (941/944)	447.96

AGAPE' METROPOLITAN COMMUNITY CHURCH

BALANCE SHEET

As of May 31, 2020

	TOTAL
Total Payroll Liabilities	896.84
Rev Wynn Christmas Fund	0.00
Scholarship Awards	2,363.46
Special Offerings	0.00
Total Other Current Liabilities	\$8,915.84
Total Current Liabilities	\$8,915.84
Long-Term Liabilities	
Chase PPP SBA Loan	11,640.00
Total Long-Term Liabilities	\$11,640.00
Total Liabilities	\$20,555.84
Equity	
Donations	381,542.62
Opening Bal Donations	448,764.47
Net Revenue	-5,417.89
Total Equity	\$824,889.20
TOTAL LIABILITIES AND EQUITY	\$845,445.04

AGAPE' METROPOLITAN COMMUNITY CHURCH

STATEMENT OF ACTIVITY COMPARISON

May 2020

	TOTAL
Revenue	
Other Income	
Interest Income	1,169.39
Misc Income	159.96
Total Other Income	1,329.35
Tithes/Offerings	
Sunday Service	2,910.00
Total Tithes/Offerings	2,910.00
Total Revenue	\$4,239.35
GROSS PROFIT	\$4,239.35
Expenditures	
Administrative Expenses	
Bank Service Charges	51.69
Telephone/Internet	156.87
Total Administrative Expenses	208.56
Payroll Expenses	
Health Insurance	18.78
Housing	1,416.66
Payroll Taxes	293.88
Senior Pastor	3,841.66
Total Payroll Expenses	5,570.98
Property Management	
Dumpster Service	113.84
Electric - Church	266.31
Electric - Security Light	68.49
Gas	82.26
Insurance-Multi Peril	515.02
Security Expense	200.49
Water	177.17
Yard Maintenance	463.00
Total Property Management	1,886.58
Tithes	
UFMCC	214.32
Total Tithes	214.32
Total Expenditures	\$7,880.44
NET OPERATING REVENUE	\$ -3,641.09
NET REVENUE	\$ -3,641.09

AGAPE' METROPOLITAN COMMUNITY CHURCH

STATEMENT OF ACTIVITY COMPARISON

January - May, 2020

	TOTAL
Revenue	
Other Income	
Gas Royalty	247.99
Interest Income	5,986.86
Misc Income	9,890.63
Total Other Income	16,125.48
Tithes/Offerings	
Sunday Service	18,742.00
Total Tithes/Offerings	18,742.00
Total Revenue	\$34,867.48
GROSS PROFIT	\$34,867.48
Expenditures	
Administrative Expenses	
Bank Service Charges	316.41
Telephone/Internet	780.72
Total Administrative Expenses	1,097.13
Payroll Expenses	
Health Insurance	93.90
Housing	7,083.30
Payroll Taxes	1,469.43
Senior Pastor	19,208.30
Total Payroll Expenses	27,854.93
Property Management	
Building Repair	99.50
Dumpster Service	113.84
Electric - Church	1,441.01
Electric - Security Light	332.33
Gas	908.48
Insurance-Multi Peril	2,454.57
Security Expense	2,000.98
Taxes - Mineral Rights	230.78
Water	766.43
Yard Maintenance	1,313.00
Total Property Management	9,660.92
Tithes	
Pension	296.25
UFMCC	1,276.14
Total Tithes	1,572.39

AGAPE' METROPOLITAN COMMUNITY CHURCH

STATEMENT OF ACTIVITY COMPARISON

January - May, 2020

	TOTAL
Worship	
Flower Expense	100.00
Total Worship	100.00
Total Expenditures	\$40,285.37
NET OPERATING REVENUE	\$ -5,417.89
NET REVENUE	\$ -5,417.89

AGAPE' METROPOLITAN COMMUNITY CHURCH
Actual vs. Budget for May 2020

	Actual April	Budget May	Difference
Revenue			
Tithes/Offerings			
Sunday Service	2,910.00	5,333.33	(2,423.33)
Total Tithes/Offerings	2,910.00	5,333.33	(2,423.33)
Other Income			
Gas Royalty	-	150.00	(150.00)
Interest Income	1,169.39	600.00	569.39
Meet and Eat	-	400.00	(400.00)
Janitorial Supplies	-	150.00	(150.00)
Dumpster	-	115.00	(115.00)
Servant Keeper	-	70.83	(70.83)
Simple Give	-	10.00	(10.00)
Constant Contact	-	44.17	(44.17)
Altar Supplies	-	100.00	(100.00)
Misc Income	159.96	1,833.33	(1,673.37)
Total Other Income	1,329.35	3,473.33	(2,143.98)
Fundraising Income			
Grace Gray's Good Deeds	-	-	-
Total Fundraising Income	-	-	-
Total Revenue	4,239.35	8,806.66	(4,567.31)
Expenditures			
Administrative Expenses			
Altar Supplies	-	100.00	(100.00)
Bank Service Charges	51.69	67.00	(15.31)
Copyrights	-	-	-
Clergy License	-	-	-
Dues & Subscriptions	-	120.00	(120.00)
Grace Gray's Good Deeds	-	-	-
Office Supplies	-	-	-
Other Pastor's	-	-	-
Continuing Education	-	-	-
General Conference	-	-	-
Internet/Computers	156.87	216.25	(59.38)
Janitorial Supplies	-	150.00	(150.00)
Meet & Eat Supplies	-	400.00	(400.00)
Total Admin Expenses	208.56	1,053.25	(844.69)
Property Management			
Electric - Church	266.31	458.33	(192.02)
Electric - Security Light	68.49	68.00	0.49
Gas	82.26	127.17	(44.91)
Dumpster	113.84	115.00	(1.16)
Insurance - Multi Peril	515.02	396.33	118.69
Repair & Maint - Building	-	24.62	(24.62)
Security Expense	200.49	194.01	6.48
Taxes - Mineral Rights	-	-	-
Water	177.17	220.00	(42.83)
Yard Maintenance	463.00	200.00	263.00
Total Property Management	1,886.58	1,803.46	83.12
Payroll Expenses			
Senior Pastor	3,841.66	3,841.67	(0.01)
Housing	1,416.66	1,416.67	(0.01)
Direct Deposit Fees	-	-	-
Payroll Expenses - Other	-	-	-
Health Insurance	18.78	18.78	-
Payroll Taxes	293.88	293.87	0.01
Total Payroll Expenses	5,570.98	5,570.99	(0.01)
Tithes			
Pension	-	-	-
UFMCC	214.32	346.67	(132.35)
Total Tithes	214.32	346.67	(132.35)
Total Expenditures	7,880.44	8,774.37	(893.93)
Net Revenue	(3,641.09)	32.29	(3,673.38)

AGAPE' METROPOLITAN COMMUNITY CHURCH

STATEMENT OF ACTIVITY COMPARISON

January - May, 2020

	TOTAL	
	JAN - MAY, 2020	JAN - MAY, 2019 (PY)
Revenue		
Fundraising Income		
Grace Gray's Good Deeds		500.00
Total Fundraising Income		500.00
Other Income		11,889.50
Gas Royalty	247.99	708.75
Interest Income	5,986.86	1,354.24
Meet and Eat		450.00
Misc Income	9,890.63	30.11
Total Other Income	16,125.48	14,432.60
Tithes/Offerings		
Sunday Service	18,742.00	25,657.48
Total Tithes/Offerings	18,742.00	25,657.48
Total Revenue	\$34,867.48	\$40,590.08
GROSS PROFIT	\$34,867.48	\$40,590.08
Expenditures		
Administrative Expenses		
Bank Service Charges	316.41	149.48
Telephone		100.48
Telephone/Internet	780.72	694.19
Total Administrative Expenses	1,097.13	944.15
Conferences		
General Conference		499.74
Total Conferences		499.74
Music Program		
Repair & Maint - Audio		343.71
Total Music Program		343.71
Payroll Expenses		
Direct Deposit Fees		2.39
Health Insurance	93.90	93.90
Housing	7,083.30	7,083.30
Payroll Taxes	1,469.43	1,469.43
Senior Pastor	19,208.30	19,208.30
Total Payroll Expenses	27,854.93	27,857.32
Property Management		
Building Repair	99.50	4,377.63
Dumpster Service	113.84	
Electric - Church	1,441.01	1,377.68
Electric - Security Light	332.33	335.59
Gas	908.48	1,080.95

AGAPE' METROPOLITAN COMMUNITY CHURCH

STATEMENT OF ACTIVITY COMPARISON

January - May, 2020

	TOTAL	
	JAN - MAY, 2020	JAN - MAY, 2019 (PY)
Insurance-Multi Peril	2,454.57	1,455.87
Security Expense	2,000.98	366.30
Taxes - Mineral Rights	230.78	293.35
Water	766.43	1,015.35
Yard Maintenance	1,313.00	190.00
Total Property Management	9,660.92	10,492.72
Tithes		
Pension	296.25	957.06
UFMCC	1,276.14	5,031.31
Total Tithes	1,572.39	5,988.37
Worship		
Altar Supplies		31.74
Flower Expense	100.00	
Total Worship	100.00	31.74
Total Expenditures	\$40,285.37	\$46,157.75
NET OPERATING REVENUE	\$ -5,417.89	\$ -5,567.67
NET REVENUE	\$ -5,417.89	\$ -5,567.67