

Agape' MCC Board of Directors Meeting Minutes  
June 13, 2022

Establish Quorum: Amy Ashton, Cassy Batts, Ward Thulin, Lisa Davenport, E J Hudzina, Leigh Wolfer and Rev. Wynn were present. Melisa Price was absent. Quorum was established.

The meeting was called to order by Cassy Batts at 7:11pm

The opening prayer was led by Rev. David Wynn.

Recognition of guests: Lisa O'Grady was present via Zoom.

The approval of the agenda: Approval of the agenda was motioned by Ward Thulin. Seconded by EJ Hudzina. Motion passed.

**Items Approved via email:**

May 26, 2022 the Minutes from the May 14, 2022 BOD meeting were approved.

**Reports:**

**1) May 2022 Treasurer Report:** Financially the church is sustaining itself and we are meeting our financial obligations. Scholarship Fund lost money this month. We will reach out to CapRock to see what we need to do to better protect this fund.

Motion to approve the Treasurer's Report was made by Cassy Batts. Seconded by Lisa Davenport. Motion passed.

**2) June 2022 Cash Report (and Financial Discussion)**

We have the funds to cover payroll, utility, taxes, and landscaping.

Motion to approve the Cash Flow Report was made by Cassy Batts. Seconded by EJ Hudzina. Motion passed.

Cassy suggested we text the community to remind them to send gifts to the church. The text would be sent around the 1<sup>st</sup> of the month and again around the 15<sup>th</sup>. We would include a link to our giving app. Cassy will investigate and report back to the Board.

**3) May Simple Give/Zelle Report:**

<b>May-22</b>	<b>YTD</b>	
SimpleGive	\$1,800.00	\$6,675.00
Chase Pay	\$725.00	\$3,601.00
Facebook		\$1,605.00
<b>Totals</b>	<b>\$2,525.00</b>	<b>\$11,881.00</b>

**SimpleGive Itemize**

Tithe	\$1,750.00
Pastoral Care	\$50.00
Other	\$0.00
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	\$1,800.00

**Chase Itemize**

Tithe	\$650.00
General	\$0.00
Dinner	\$75.00
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	\$725.00

**New Business:** None**Old Business**

1) Saturday Workday “Odd Jobs Saturday” we need to reschedule the date and create a task list. We will try staying after church June 26, 2022 for the first workday.

Ceiling over the stage area needs to be painted.

Log wall repair in Narthex.

Clean out under Baptistry

Organize upstairs Baptistry

Clean air filters

Cleaning of Sanctuary and Social Hall

2) Continued conversation about improving communication around calendar and community events.

3) Rev. Wynn’s Retirement Fund – status of salary history research for retirement fund estimate and available options for a Caprock retirement account. This project is on a temporary hold.

4) Discussion regarding BOD duties beyond officers. Pushed to July BOD meeting.

5) Servant Keeper presentation titled “Keeping Your Church Giving and Connected All Summer” is Tuesday June 16 at 12PM CST. Are we registered for the event so that we will have access to the recording to be posted later? Cassy will contact Melisa to ensure we are registered.

6) BOD schedule to open and close the building during Rev. David’s July Sabbatical leave. Create a task list?

Cassy and Leigh will open the Sanctuary, Ward and EJ will open the Social Hall. This includes turning on AC, checking mail, making coffee, watering plants, checking bathrooms etc.

Cassy and Leigh will alternate Wednesday gatherings. David will place an out of office message on his email instructing the community to email the main the Agape email address.

**Open Discussion:**

1. Security Team Discussion: Lisa O’Grady presented a plan to revise the Security team. Leigh Wolfer will continue as BOD liaison to the security team. Lisa will meet with David to discuss new security team members. Leigh and Lisa will meet to review and revise the current SOPs for church security including how to handle people off the street asking for money.

2. Security Camera installation: Cassy will locate the recorder and David will locate the cameras. We will schedule an installation date for the cameras which will be done in phases.

## **Calendaring – Review upcoming events**

5<sup>th</sup> Sunday Breakfast July 31, 2022 @ 10:30AM (Waffles) [Jim, Lisa O, Melisa and Amy]

Ice Cream Social (Back to School) – August 7 after worship in the Social Hall

Wine Tasting - September 24<sup>th</sup> 7:00-9:00 PM [Ward and Trish]

Fall Festival with St. Anne's – October 22, 2022, 4:00-8:00 PM

5<sup>th</sup> Sunday Breakfast October 30, 2022 @ 10:30AM

Holiday Dinner at Bellavita's – November 13, 2022, 4:00-8:00PM

Christmas Day Breakfast – December 25, 2022 – 10:30AM

Cassy Batts motioned to adjourn the meeting. Leigh Wolfer seconded. Motion passed. The meeting was adjourned at 8:53PM.

Respectfully submitted,



Leigh Ann Wolfer, Clerk

Agape' MCC Board of Directors

**Agape' Metropolitan Community Church**  
**Treasurer's Report**  
**May 31, 2022**

May Attendance	60
April Attendance	55
Variance Up / (Down)	<u>5</u>

**Monthly**

<b>Income &amp; Expense Variance:</b>	<b>Actual</b>	<b>Budgeted</b>	<b>Variance</b>
Tithes	6,661.00	4,416.67	2,244.33
Other	2,163.38	3,524.29	(1,360.91)
Total Income	<u>8,824.38</u>	<u>7,940.96</u>	<u>883.42</u>
Total Expenses	<u>9,299.73</u>	<u>7,940.96</u>	<u>1,358.77</u>
Variance (Over) / Below Budget	<u>(475.35)</u>	-	<u>(475.35)</u>

**Yearly**

<b>Income &amp; Expense Variance:</b>	<b>Actual</b>	<b>Budgeted</b>	<b>Variance</b>
Tithes	20,944.50	17,666.67	3,277.83
Other	17,997.59	14,097.18	3,900.41
Total Income	<u>38,942.09</u>	<u>31,763.85</u>	<u>7,178.24</u>
Total Expenses	<u>46,218.02</u>	<u>31,763.85</u>	<u>14,454.17</u>
Variance (Over) / Below Budget	<u>(7,275.93)</u>	-	<u>(7,275.93)</u>

M Wilkerson Scholarship Fund	3,165.49
GGGDs	2,384.24
Building Repair	1,839.00
Caprock Line of Credit	7,000.00

*Respectfully Submitted,*

**Lisa A Davenport/Amy Ashton**  
*Treasurer, Agape MCC Board*

# AGAPE' METROPOLITAN COMMUNITY CHURCH

## Balance Sheet As of May 31, 2022

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
Chase - Debit Card	8.77
Chase - Operating	3,537.92
Chase - Savings	2,861.43
<b>Total Bank Accounts</b>	<b>\$6,408.12</b>
Other Current Assets	
NFS - M Wilkerson Scholarship F	3,604.78
Receivables	0.00
<b>Total Other Current Assets</b>	<b>\$3,604.78</b>
<b>Total Current Assets</b>	<b>\$10,012.90</b>
Fixed Assets	
Building	536,270.00
Land	158,000.00
<b>Total Fixed Assets</b>	<b>\$694,270.00</b>
Other Assets	
Artwork	12,620.00
Books	5,000.00
Electronics	14,305.00
Fixtures	18,575.00
Furniture	38,885.00
Grounds	2,425.00
Kitchen Equipment	2,926.00
Maintenance Equip	5,555.00
Music	26,004.66
Office Equipment/Supplies	8,573.60
<b>Total Other Assets</b>	<b>\$134,869.26</b>
<b>TOTAL ASSETS</b>	<b>\$839,152.16</b>

# AGAPE' METROPOLITAN COMMUNITY CHURCH

## Balance Sheet As of May 31, 2022

	TOTAL
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Benevolence / GGGDS Fund	2,384.24
Building Maintenance Fund	1,839.00
Direct Deposit Payable	0.00
MCC	0.00
Payroll Liabilities	448.88
Federal Taxes (941/944)	435.64
<b>Total Payroll Liabilities</b>	<b>884.52</b>
Rev Wynn Christmas Fund	0.00
Scholarship Awards	2,363.46
Special Offerings	0.00
<b>Total Other Current Liabilities</b>	<b>\$7,471.22</b>
<b>Total Current Liabilities</b>	<b>\$7,471.22</b>
Long-Term Liabilities	
Caprock - Line of Credit	7,000.00
Chase PPP SBA Loan	0.00
<b>Total Long-Term Liabilities</b>	<b>\$7,000.00</b>
<b>Total Liabilities</b>	<b>\$14,471.22</b>
Equity	
Donations	383,192.40
Opening Bal Donations	448,764.47
Net Revenue	-7,275.93
<b>Total Equity</b>	<b>\$824,680.94</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$839,152.16</b>

# AGAPE' METROPOLITAN COMMUNITY CHURCH

## Statement of Activity Comparison

May 2022

	TOTAL
Revenue	
Other Income	
Gas Royalty	352.90
Interest Income	971.50
Misc Income	588.98
Rent	250.00
<b>Total Other Income</b>	<b>2,163.38</b>
Tithes/Offerings	
Sunday Service	6,661.00
<b>Total Tithes/Offerings</b>	<b>6,661.00</b>
<b>Total Revenue</b>	<b>\$8,824.38</b>
<b>GROSS PROFIT</b>	<b>\$8,824.38</b>
Expenditures	
Administrative Expenses	
Bank Service Charges	90.50
Telephone/Internet	172.82
<b>Total Administrative Expenses</b>	<b>263.32</b>
Conferences	
General Conference	210.99
<b>Total Conferences</b>	<b>210.99</b>
Music Program	
Guest Musicians	300.00
<b>Total Music Program</b>	<b>300.00</b>
Payroll Expenses	
Health Insurance	117.92
Housing	1,416.66
Payroll Taxes	293.88
Senior Pastor	3,841.66
<b>Total Payroll Expenses</b>	<b>5,670.12</b>
Property Management	
Dumpster Service	122.97
Electric - Church	417.25
Electric - Security Light	65.50
Gas	129.07
Insurance-Multi Peril	1,290.30
Security Expense	211.53
Yard Maintenance	320.00
<b>Total Property Management</b>	<b>2,556.62</b>
Tithes	
UFMCC	298.68
<b>Total Tithes</b>	<b>298.68</b>
<b>Total Expenditures</b>	<b>\$9,299.73</b>
<b>NET OPERATING REVENUE</b>	<b>\$ -475.35</b>
<b>NET REVENUE</b>	<b>\$ -475.35</b>

# AGAPE' METROPOLITAN COMMUNITY CHURCH

## Statement of Activity Comparison

January - May, 2022

	TOTAL
Revenue	
Other Income	
Gas Royalty	1,660.52
Interest Income	5,175.64
Misc Income	10,661.43
Rent	500.00
<b>Total Other Income</b>	<b>17,997.59</b>
Tithes/Offerings	
Sunday Service	20,944.50
<b>Total Tithes/Offerings</b>	<b>20,944.50</b>
<b>Total Revenue</b>	<b>\$38,942.09</b>
GROSS PROFIT	<b>\$38,942.09</b>
Expenditures	
Administrative Expenses	
Bank Service Charges	324.15
Meals & Entertainment	2,201.98
Telephone/Internet	854.84
<b>Total Administrative Expenses</b>	<b>3,380.97</b>
Conferences	
General Conference	421.98
<b>Total Conferences</b>	<b>421.98</b>
Music Program	
Guest Musicians	300.00
<b>Total Music Program</b>	<b>300.00</b>
Payroll Expenses	
Health Insurance	589.60
Housing	7,083.30
Payroll Taxes	1,469.43
Senior Pastor	19,208.30
<b>Total Payroll Expenses</b>	<b>28,350.63</b>
Property Management	
Building Repair	2,925.00
Dumpster Service	614.85
Electric - Church	1,362.22
Electric - Security Light	378.10
Gas	1,215.45
Insurance-Multi Peril	2,949.66
Security Expense	423.06
Taxes - Mineral Rights	165.78
Water	903.57



# AGAPE' METROPOLITAN COMMUNITY CHURCH

## Statement of Activity Comparison

January - May, 2022

	TOTAL
Yard Maintenance	870.00
<b>Total Property Management</b>	<b>11,807.69</b>
Tithes	
Pension	697.50
UFMCC	1,259.25
<b>Total Tithes</b>	<b>1,956.75</b>
<b>Total Expenditures</b>	<b>\$46,218.02</b>
NET OPERATING REVENUE	<b>\$ -7,275.93</b>
NET REVENUE	<b>\$ -7,275.93</b>

# AGAPE' METROPOLITAN COMMUNITY CHURCH

## Statement of Activity Comparison

January - May, 2022

	TOTAL	
	JAN - MAY, 2022	JAN - MAY, 2021 (PY)
<b>Revenue</b>		
Other Income		
Gas Royalty	1,660.52	761.52
Interest Income	5,175.64	5,560.69
Misc Income	10,661.43	10,521.33
Rent	500.00	
<b>Total Other Income</b>	<b>17,997.59</b>	<b>16,843.54</b>
Tithes/Offerings		
Sunday Service	20,944.50	21,234.00
<b>Total Tithes/Offerings</b>	<b>20,944.50</b>	<b>21,234.00</b>
<b>Total Revenue</b>	<b>\$38,942.09</b>	<b>\$38,077.54</b>
<b>GROSS PROFIT</b>	<b>\$38,942.09</b>	<b>\$38,077.54</b>
<b>Expenditures</b>		
Administrative Expenses		
Bank Service Charges	324.15	416.68
Meals & Entertainment	2,201.98	
Telephone/Internet	854.84	811.52
<b>Total Administrative Expenses</b>	<b>3,380.97</b>	<b>1,228.20</b>
Conferences		
General Conference	421.98	
<b>Total Conferences</b>	<b>421.98</b>	
Music Program		
Guest Musicians	300.00	
Repair & Maint - Audio		125.00
<b>Total Music Program</b>	<b>300.00</b>	<b>125.00</b>
Payroll Expenses		
Health Insurance	589.60	515.90
Housing	7,083.30	7,083.30
Payroll Taxes	1,469.43	1,469.43
Senior Pastor	19,208.30	19,208.30
<b>Total Payroll Expenses</b>	<b>28,350.63</b>	<b>28,276.93</b>
Property Management		
Building Repair	2,925.00	1,636.00
Dumpster Service	614.85	580.60
Electric - Church	1,362.22	1,192.21
Electric - Security Light	378.10	340.58
Gas	1,215.45	1,327.63
Insurance-Multi Peril	2,949.66	2,648.86
Security Expense	423.06	400.98

# AGAPE' METROPOLITAN COMMUNITY CHURCH

## Statement of Activity Comparison

January - May, 2022

	TOTAL	
	JAN - MAY, 2022	JAN - MAY, 2021 (PY)
Taxes - Mineral Rights	165.78	
Water	903.57	885.85
Yard Maintenance	870.00	610.00
<b>Total Property Management</b>	<b>11,807.69</b>	<b>9,622.71</b>
Tithes		
Pension	697.50	1,083.00
UFMCC	1,259.25	1,239.28
<b>Total Tithes</b>	<b>1,956.75</b>	<b>2,322.28</b>
<b>Total Expenditures</b>	<b>\$46,218.02</b>	<b>\$41,575.12</b>
NET OPERATING REVENUE	<b>\$ -7,275.93</b>	<b>\$ -3,497.58</b>
NET REVENUE	<b>\$ -7,275.93</b>	<b>\$ -3,497.58</b>