

Agape' MCC Board of Directors Meeting Minutes  
September 14, 2020

Establish Quorum – Melisa Price, Cassy Batts, Leigh Wolfer, EJ Hudzina, Amy Ashton, Lisa Davenport and Rev. David Wynn were present via Zoom. Ward Thulin was absent. Quorum was established. \*

\*Recorded virtual BOD meetings are saved on the BOD Google Drive.

Cassy Batts called the meeting to order at 7:06PM.

Opening Prayer was led by Rev. David Wynn.

A motion to accept the agenda was made by EJ Hudzina. Amy Ashton seconded. Motion passed.

Recognition of Guests: Deb Kassien

Membership Update: Reactivating Deb Kassien's Agape' membership. Motion to reactivate Deb Kassien's membership was made by Leigh Wolfer. Seconded by EJ Hudzina. Motion passed. Cassy Batts will notify Deb.

**Items Approved via email:**

August 6, 2020: Minutes from the BOD August 3, 2020 meeting were approved.

**Reports:**

**1) August 2020 Treasurer Report**

Bills are current. Tithes are still coming in and dividend checks are still being received. The electric bill still seems to be running high with the building not occupied as often during the COVID closure. Amy will check previous bills for usage for comparison and will check with our electric company and Tarrant County for energy audit availability.

Motion to accept the Treasurer's Report was made by EJ Hudzina. The motion was seconded by Melisa Price. Motion passed.

**2) September 2020 Cash Report**

Motion to accept the Cash Report was made by EJ Hudzina. The motion was seconded by Melisa Price. Motion passed.

**3) May Simple Give/Zelle Report:**

Simple Give	\$870.00
Zelle	\$2,515.00
PayPal	\$12.11
Total online	\$3,397.11

**Total for the year \$21,853.94**

## **New Business:**

- 1) Status of St. Anne's rent payments, are they current? Lisa Davenport will verify they are current on their rent payments.
- 2) Congregational Meeting/Forum – MCC has published a video describing what we need to consider if we do a virtual Congregational Meeting. We will discuss this in detail at our September 22<sup>nd</sup> BOD virtual gathering. Our hope is to hold a live event and we will continue discussions for best practice that is in alignment with our local by-laws.
- 3) "Pay it Forward" gift status. July 28<sup>th</sup> a gift of \$500 was sent to the church and received August 3<sup>rd</sup>. \$250 was designated for Transcendence and \$250 donated for benevolence. Lisa Davenport made the \$250 donation to Transcendence online. We will decide at the October 2020 BOD Meeting where to use the \$250 that was donated for benevolence.

## **Old Business:**

- 1) COVID-19 Reopening the Agape' Campus for live worship discussion and review currently planned parking lot events. Target date for re-opening the Agape' facility for live worship is November 1<sup>st</sup>. Cassy suggested we use a reservation system for the number of available seats (approx. 30) so we have an accurate number of who will be attending. There are two parking lot events planned: Outdoor (Parking Lot) Worship Service October 4<sup>th</sup> and Trunk or Treat October 31<sup>th</sup>.
- 2) John Deere Lawnmower repair update. The first time Trey took the lawn tractor to the repair shop, they were too busy so Trey brought it back to the church. The repair shop has since called Trey to bring it over on Wednesday, September 16 and the repairs should be complete by the end of the week.
- 3) The Small Business Administration (SBA) Paycheck Protection Program loan payback/forgiveness update. No word from Chase on when SBA loan forgiveness will begin.
- 4) Simple Give Text Feature for giving. We still need to update our records with accurate phone numbers for our community to use this type of communication technology to the fullest. We will begin updating phone numbers with members as they sign in for the Congregational Meeting.
- 5) Servant Keeper Update: Servant Keeper is offering classes next week that cover text, streaming and other features offered by Simple Give. Melisa suggested that we attend this training to learn more of the technical side.
- 6) Heart to Heart Virtual Town Hall – to keep the community connected. Our virtual participation from the Agape' community has been limited. We will abandon this idea for now.

Leigh Wolfer motioned for adjournment at 9:12PM. Melisa Price seconded. Motion passed.

Respectfully submitted,



Leigh Wolfer, Clerk

Agape' MCC Board of Directors

**Agape' Metropolitan Community Church**  
**Treasurer's Report**  
**8/31/2020**

Attached are the August 2020 Financial Reports

August Attendance	10 Due to COVID 19
July Attendance	10 Due to COVID 19
Variance Up / (Down)	0

<b>Income &amp; Expense Variance:</b>	<b>Actual</b>	<b>Budgeted</b>	<b>Variance</b>
Tithes	32,929.65	42,666.68	(9,737.03)
Other	22,890.67	27,786.72	(4,896.05)
Total Income	55,820.32	70,453.40	(14,633.08)
 Total Expenses	 67,395.76	 70,343.34	 (2,947.58)
 Variance (Over) / Below Budget	 (11,575.44)	 110.06	 (11,685.50)

**Accounts Payable**

M Wilkerson Scholarship Fund	2,778.10
GGGD Fund / Benevolence Fund	3,855.54
Building Fund	1,800.00
PPP SBA Loan	11,640.00

Respectfully Submitted,

Lisa A Davenport  
*Treasurer, Agape' Metropolitan Community Church*

# AGAPE' METROPOLITAN COMMUNITY CHURCH

## BALANCE SHEET

As of August 31, 2020

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
Chase - Debit Card	133.28
Chase - Operating	2,073.21
Chase - Savings	5,163.64
<b>Total Bank Accounts</b>	<b>\$7,370.13</b>
Other Current Assets	
NFS - M Wilkerson Scholarship F	2,778.10
Receivables	0.00
<b>Total Other Current Assets</b>	<b>\$2,778.10</b>
<b>Total Current Assets</b>	<b>\$10,148.23</b>
Fixed Assets	
Building	536,270.00
Land	158,000.00
<b>Total Fixed Assets</b>	<b>\$694,270.00</b>
Other Assets	
Artwork	12,620.00
Books	5,000.00
Electronics	14,305.00
Fixtures	18,575.00
Furniture	38,885.00
Grounds	2,425.00
Kitchen Equipment	2,926.00
Maintenance Equip	5,555.00
Music	26,004.66
Office Equipment/Supplies	8,573.60
<b>Total Other Assets</b>	<b>\$134,869.26</b>
<b>TOTAL ASSETS</b>	<b>\$839,287.49</b>

# AGAPE' METROPOLITAN COMMUNITY CHURCH

## BALANCE SHEET As of August 31, 2020

	TOTAL
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Benevolence / GGGDS Fund	3,855.54
Building Maintenance Fund	1,800.00
Direct Deposit Payable	0.00
MCC	0.00
Payroll Liabilities	448.88
Federal Taxes (941/944)	447.96
<b>Total Payroll Liabilities</b>	<b>896.84</b>
Rev Wynn Christmas Fund	0.00
Scholarship Awards	2,363.46
Special Offerings	0.00
<b>Total Other Current Liabilities</b>	<b>\$8,915.84</b>
<b>Total Current Liabilities</b>	<b>\$8,915.84</b>
Long-Term Liabilities	
Chase PPP SBA Loan	11,640.00
<b>Total Long-Term Liabilities</b>	<b>\$11,640.00</b>
<b>Total Liabilities</b>	<b>\$20,555.84</b>
Equity	
Donations	381,542.62
Opening Bal Donations	448,764.47
Net Revenue	-11,575.44
<b>Total Equity</b>	<b>\$818,731.65</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$839,287.49</b>

# AGAPE' METROPOLITAN COMMUNITY CHURCH

## STATEMENT OF ACTIVITY COMPARISON

August 2020

	TOTAL
Revenue	
Other Income	
Gas Royalty	244.63
Interest Income	1,071.36
Misc Income	1,000.00
<b>Total Other Income</b>	<b>2,315.99</b>
Tithes/Offerings	
Sunday Service	6,175.50
<b>Total Tithes/Offerings</b>	<b>6,175.50</b>
<b>Total Revenue</b>	<b>\$8,491.49</b>
<b>GROSS PROFIT</b>	<b>\$8,491.49</b>
Expenditures	
Administrative Expenses	
Bank Service Charges	42.27
Telephone/Internet	217.88
<b>Total Administrative Expenses</b>	<b>260.15</b>
Payroll Expenses	
Health Insurance	37.56
Housing	1,416.66
Payroll Taxes	293.88
Senior Pastor	3,841.66
<b>Total Payroll Expenses</b>	<b>5,589.76</b>
Property Management	
Dumpster Service	113.84
Electric - Church	536.98
Electric - Security Light	65.23
Gas	57.37
Insurance-Multi Peril	515.02
Security Expense	200.49
Water	159.45
Yard Maintenance	160.00
<b>Total Property Management</b>	<b>1,808.38</b>
Tithes	
UFMCC	210.60
<b>Total Tithes</b>	<b>210.60</b>
<b>Total Expenditures</b>	<b>\$7,868.89</b>
<b>NET OPERATING REVENUE</b>	<b>\$622.60</b>
<b>NET REVENUE</b>	<b>\$622.60</b>

# AGAPE' METROPOLITAN COMMUNITY CHURCH

## STATEMENT OF ACTIVITY COMPARISON

January - August, 2020

	TOTAL
Revenue	
Other Income	
Gas Royalty	609.34
Interest Income	9,284.54
Misc Income	12,996.79
<b>Total Other Income</b>	<b>22,890.67</b>
Tithes/Offerings	
Sunday Service	32,929.65
<b>Total Tithes/Offerings</b>	<b>32,929.65</b>
<b>Total Revenue</b>	<b>\$55,820.32</b>
GROSS PROFIT	<b>\$55,820.32</b>
Expenditures	
Administrative Expenses	
Bank Service Charges	448.24
Office Supplies	335.00
Telephone/Internet	1,313.40
<b>Total Administrative Expenses</b>	<b>2,096.64</b>
Music Program	
Copyrights	235.00
<b>Total Music Program</b>	<b>235.00</b>
Payroll Expenses	
Health Insurance	137.84
Housing	11,333.28
Payroll Taxes	2,351.09
Senior Pastor	30,733.28
<b>Total Payroll Expenses</b>	<b>44,555.49</b>
Property Management	
Building Repair	2,599.50
Dumpster Service	455.36
Electric - Church	2,762.19
Electric - Security Light	527.85
Gas	1,069.19
Insurance-Multi Peril	3,999.63
Security Expense	2,201.47
Taxes - Mineral Rights	230.78
Water	1,297.94
Yard Maintenance	2,253.00
<b>Total Property Management</b>	<b>17,396.91</b>
Tithes	
Pension	980.25
UFMCC	2,031.47
<b>Total Tithes</b>	<b>3,011.72</b>
Worship	
Flower Expense	100.00
<b>Total Worship</b>	<b>100.00</b>
<b>Total Expenditures</b>	<b>\$67,395.76</b>
NET OPERATING REVENUE	<b>\$ -11,575.44</b>
NET REVENUE	<b>\$ -11,575.44</b>

**AGAPE' METROPOLITAN COMMUNITY CHURCH**  
**Actual vs. Budget for August 2020**

	<b>Actual August</b>	<b>Budget August</b>	<b>Difference</b>
<b>Revenue</b>			
Tithes/Offerings			
Sunday Service	6,175.50	5,333.33	842.17
Total Tithes/Offerings	<u>6,175.50</u>	<u>5,333.33</u>	<u>842.17</u>
<b>Other Income</b>			
Gas Royalty	244.63	150.00	94.63
Interest Income	1,071.36	600.00	471.36
Meet and Eat	-	400.00	(400.00)
Janitorial Supplies	-	150.00	(150.00)
Dumpster	-	115.00	(115.00)
Servant Keeper	-	70.83	(70.83)
Simple Give	-	10.00	(10.00)
Constant Contact	-	44.17	(44.17)
Altar Supplies	-	100.00	(100.00)
Misc Income	1,000.00	1,833.33	(833.33)
Total Other Income	<u>2,315.99</u>	<u>3,473.33</u>	<u>(1,157.34)</u>
<b>Fundraising Income</b>			
Grace Gray's Good Deeds	-	-	-
Total Fundraising Income	<u>-</u>	<u>-</u>	<u>-</u>
<b>Total Revenue</b>	<b>8,491.49</b>	<b>8,806.66</b>	<b>(315.17)</b>
<b>Expenditures</b>			
<b>Administrative Expenses</b>			
Altar Supplies	-	100.00	(100.00)
Bank Service Charges	42.27	67.00	(24.73)
Copyrights	-	-	-
Clergy License	-	-	-
Dues & Subscriptions	-	120.00	(120.00)
Grace Gray's Good Deeds	-	-	-
Office Supplies	-	-	-
Other Pastor's	-	-	-
Continuing Education	-	-	-
General Conference	-	-	-
Internet/Computers	217.88	216.25	1.63
Janitorial Supplies	-	150.00	(150.00)
Meet & Eat Supplies	-	400.00	(400.00)
Total Admin Expenses	<u>260.15</u>	<u>1,053.25</u>	<u>(793.10)</u>
<b>Property Management</b>			
Electric - Church	536.98	458.33	78.65
Electric - Security Light	65.23	68.00	(2.77)
Gas	57.37	127.17	(69.80)
Dumpster	113.84	115.00	(1.16)
Insurance - Multi Peril	515.02	396.33	118.69
Repair & Maint - Building	-	24.62	(24.62)
Security Expense	200.49	194.01	6.48
Taxes - Mineral Rights	-	-	-
Water	159.45	220.00	(60.55)
Yard Maintenance	160.00	200.00	(40.00)
Total Property Management	<u>1,808.38</u>	<u>1,803.46</u>	<u>4.92</u>
<b>Payroll Expenses</b>			
Senior Pastor	3,841.66	3,841.67	(0.01)
Housing	1,416.66	1,416.67	(0.01)
Direct Deposit Fees	-	-	-
Payroll Expenses - Other	-	-	-
Health Insurance	37.56	18.78	18.78
Payroll Taxes	293.88	293.87	0.01
Total Payroll Expenses	<u>5,589.76</u>	<u>5,570.99</u>	<u>18.77</u>
<b>Tithes</b>			
Pension	-	-	-
UFMCC	210.60	346.67	(136.07)
Total Tithes	<u>210.60</u>	<u>346.67</u>	<u>(136.07)</u>
<b>Total Expenditures</b>	<b>7,868.89</b>	<b>8,774.37</b>	<b>(905.48)</b>
<b>Net Revenue</b>	<b>622.60</b>	<b>32.29</b>	<b>590.31</b>



# AGAPE' METROPOLITAN COMMUNITY CHURCH

## STATEMENT OF ACTIVITY COMPARISON

January - August, 2020

	TOTAL	
	JAN - AUG, 2020	JAN - AUG, 2019 (PY)
<b>Revenue</b>		
Fundraising Income		
Grace Gray's Good Deeds		500.00
<b>Total Fundraising Income</b>		<b>500.00</b>
Other Income		19,291.06
Gas Royalty	609.34	884.81
Interest Income	9,284.54	3,116.68
Meet and Eat		500.00
Misc Income	12,996.79	-494.88
<b>Total Other Income</b>	<b>22,890.67</b>	<b>23,297.67</b>
Tithes/Offerings		
Sunday Service	32,929.65	42,391.34
<b>Total Tithes/Offerings</b>	<b>32,929.65</b>	<b>42,391.34</b>
<b>Total Revenue</b>	<b>\$55,820.32</b>	<b>\$66,189.01</b>
<b>GROSS PROFIT</b>	<b>\$55,820.32</b>	<b>\$66,189.01</b>
<b>Expenditures</b>		
Administrative Expenses		
Bank Service Charges	448.24	351.40
Office Supplies	335.00	
Telephone		100.48
Telephone/Internet	1,313.40	1,145.18
<b>Total Administrative Expenses</b>	<b>2,096.64</b>	<b>1,597.06</b>
Conferences		
General Conference		499.74
<b>Total Conferences</b>		<b>499.74</b>
Music Program		
Copyrights	235.00	222.00
Repair & Maint - Audio		343.71
<b>Total Music Program</b>	<b>235.00</b>	<b>565.71</b>
Other Expenses		190.00
Payroll Expenses		
Direct Deposit Fees		2.39
Health Insurance	137.84	150.24
Housing	11,333.28	11,333.28
Payroll Taxes	2,351.09	2,351.09
Senior Pastor	30,733.28	30,733.28
<b>Total Payroll Expenses</b>	<b>44,555.49</b>	<b>44,570.28</b>

# AGAPE' METROPOLITAN COMMUNITY CHURCH

## STATEMENT OF ACTIVITY COMPARISON

January - August, 2020

	TOTAL	
	JAN - AUG, 2020	JAN - AUG, 2019 (PY)
Property Management		
Building Repair	2,599.50	5,066.63
Dumpster Service	455.36	
Electric - Church	2,762.19	2,856.73
Electric - Security Light	527.85	531.39
Gas	1,069.19	1,242.84
Insurance-Multi Peril	3,999.63	2,882.64
Security Expense	2,201.47	559.38
Taxes - Mineral Rights	230.78	293.35
Water	1,297.94	1,592.43
Yard Maintenance	2,253.00	730.00
<b>Total Property Management</b>	<b>17,396.91</b>	<b>15,755.39</b>
Tithes		
Pension	980.25	957.06
UFMCC	2,031.47	5,866.57
<b>Total Tithes</b>	<b>3,011.72</b>	<b>6,823.63</b>
Worship		
Altar Supplies		31.74
Flower Expense	100.00	
<b>Total Worship</b>	<b>100.00</b>	<b>31.74</b>
<b>Total Expenditures</b>	<b>\$67,395.76</b>	<b>\$70,033.55</b>
NET OPERATING REVENUE	<b>\$ -11,575.44</b>	<b>\$ -3,844.54</b>
NET REVENUE	<b>\$ -11,575.44</b>	<b>\$ -3,844.54</b>