

Agape' MCC Board of Directors Meeting Minutes  
September 20, 2021

Establish Quorum: Amy Ashton, Cassy Batts, David Wynn, Lisa Davenport, Leigh Wolfer, Melisa Price, Rev. David and EJ Hudzina were in attendance. Ward Thulin was absent. Quorum was established.

Executive Session: 7:00-7:30

Cassy Batts called the BOD meeting to order at 7:30.

The opening prayer was led by Cassy Batts

The approval of the agenda was motioned by Cassy Batts. EJ Hudzina seconded. Motion passed.

Recognition of guests: Deb Kassien

**Items Approved via email:**

August 12, 2021: Minutes from the August 9, 2021 BOD Meeting were approved.

September 9, 2021: Payment to Burke Mechanical for the Social Hall AC repairs was approved in the amount of \$475.

**Reports:**

**1) August 2021 Treasurer Report** – All bills are current. Melisa Price motioned to approve the Treasurer's report. EJ Hudzina seconded. Motion passed.

**2) September 2021 Cash Report (and Financial Discussion)**

We are running about \$2000 behind budget this month to meet expenses. We will need to pull the shortage from the investment account. Cassy made the motion to withdraw \$2000 from the investment account to be deposited in the general fund. Melisa Price seconded. Motion passed.

Cassy Batts motioned to approve the Cash Report. EJ Hudzina seconded. Motion passed.

**3) August 2021 Simple Give/Zelle Report:**

	Aug	YTD
Simple Give	\$150.00	\$3,435.00
<u>Zelle</u>	<u>\$905.00</u>	<u>\$14,930.00</u>
Totals	\$1,055.00	\$18,365.00

**New Business:**

1) 2022 Budget - The BOD will set a Saturday budget workday via email to finalize the 2022 Budget.

2) 2021 Audit Discussion: Per our Bylaws an audit is not required.

3) Create a password policy for all Agape' online accounts. Cassy and Leigh will create a list of the accounts we need to change quarterly and will present it to the BOD next month for approval.

**Old Business:**

## 1) Congregational Meeting Discussion

- Up for re-election: Lisa Davenport, EJ Hudzina and Leigh Wolfer
- Report information is due to Leigh October 10, 2021
- Applications for BOD were due by September 14, 2021. No applications were received.

The BOD reviewed the membership list. Current membership was 73 and is now 62.

2) Update from water department on high \$700 water bill. We have had no response from Forest Hill Water department.

3) Status of Servant Keeper texting app pricing. \$20 a month provides 600 texts messages or 300 emails per month. We agreed to enroll in this plan with donated funds.

4) Status of running new network cable for security cameras. Waiting for cooler weather to access the attic in the sanctuary. Running cable in the Social Hall can be done anytime.

5) 50<sup>th</sup> Anniversary discussion. Next event movie night currently scheduled for September 25 at 6:00PM.

6) Saint Anne's has moved into their new space and, paid their first rent at \$250. They are pricing a new sign and are ready to begin talks regarding the combined fall event.

**Open Discussion:**

Lisa Davenport motioned to adjourn the meeting. Melisa Price seconded. Motion passed. The meeting was adjourned at 9:30PM.

Respectfully submitted,



Leigh Ann Wolfer, Clerk  
Agape' MCC Board of Directors

**Agape' Metropolitan Community Church**  
**Treasurer's Report**  
**8/31/2021**

Attached are the August 2021 Financial Reports

August Attendance	20 Due to COVID 19
July Attendance	20 Due to COVID 19
Variance Up / (Down)	0

<b>Income &amp; Expense Variance:</b>	<b>Actual</b>	<b>Budgeted</b>	<b>Variance</b>
Tithes	33,721.00	42,666.68	(8,945.68)
Other	28,970.79	27,786.72	1,184.07
Total Income	62,691.79	70,453.40	(7,761.61)
 Total Expenses	 68,409.71	 70,343.34	 (1,933.63)
 Variance (Over) / Below Budget	 (5,717.92)	 110.06	 (5,827.98)

**Accounts Payable**

	-
M Wilkerson Scholarship Fund	2,778.10
GGGD Fund / Benevolence Fund	3,504.34
Building Fund	2,314.00
PPP SBA Loan	10,562.00

Respectfully Submitted,

Lisa A Davenport  
*Treasurer, Agape' Metropolitan Community Church*

# AGAPE' METROPOLITAN COMMUNITY CHURCH

## Balance Sheet As of August 31, 2021

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
Chase - Debit Card	58.51
Chase - Operating	4,818.02
Chase - Savings	5,818.73
<b>Total Bank Accounts</b>	<b>\$10,695.26</b>
Other Current Assets	
NFS - M Wilkerson Scholarship F	2,778.10
Receivables	0.00
<b>Total Other Current Assets</b>	<b>\$2,778.10</b>
<b>Total Current Assets</b>	<b>\$13,473.36</b>
Fixed Assets	
Building	536,270.00
Land	158,000.00
<b>Total Fixed Assets</b>	<b>\$694,270.00</b>
Other Assets	
Artwork	12,620.00
Books	5,000.00
Electronics	14,305.00
Fixtures	18,575.00
Furniture	38,885.00
Grounds	2,425.00
Kitchen Equipment	2,926.00
Maintenance Equip	5,555.00
Music	26,004.66
Office Equipment/Supplies	8,573.60
<b>Total Other Assets</b>	<b>\$134,869.26</b>
<b>TOTAL ASSETS</b>	<b>\$842,612.62</b>

# AGAPE' METROPOLITAN COMMUNITY CHURCH

## Balance Sheet As of August 31, 2021

	TOTAL
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Benevolence / GGGDS Fund	3,504.34
Building Maintenance Fund	2,314.00
Direct Deposit Payable	0.00
MCC	0.00
Payroll Liabilities	448.88
Federal Taxes (941/944)	444.74
<b>Total Payroll Liabilities</b>	<b>893.62</b>
Rev Wynn Christmas Fund	0.00
Scholarship Awards	2,363.46
Special Offerings	0.00
<b>Total Other Current Liabilities</b>	<b>\$9,075.42</b>
<b>Total Current Liabilities</b>	<b>\$9,075.42</b>
Long-Term Liabilities	
Chase PPP SBA Loan	10,562.00
<b>Total Long-Term Liabilities</b>	<b>\$10,562.00</b>
<b>Total Liabilities</b>	<b>\$19,637.42</b>
Equity	
Donations	379,928.65
Opening Bal Donations	448,764.47
Net Revenue	-5,717.92
<b>Total Equity</b>	<b>\$822,975.20</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$842,612.62</b>

# AGAPE' METROPOLITAN COMMUNITY CHURCH

## Statement of Activity Comparison

August 2021

	TOTAL
Revenue	
Other Income	
Gas Royalty	297.47
Interest Income	1,502.43
Misc Income	6,036.88
<b>Total Other Income</b>	<b>7,836.78</b>
Tithes/Offerings	
Sunday Service	4,522.00
<b>Total Tithes/Offerings</b>	<b>4,522.00</b>
<b>Total Revenue</b>	<b>\$12,358.78</b>
<b>GROSS PROFIT</b>	<b>\$12,358.78</b>
Expenditures	
Administrative Expenses	
Bank Service Charges	40.06
Telephone/Internet	230.23
<b>Total Administrative Expenses</b>	<b>270.29</b>
Payroll Expenses	
Health Insurance	18.78
Housing	1,416.66
Payroll Taxes	293.88
Senior Pastor	3,841.66
<b>Total Payroll Expenses</b>	<b>5,570.98</b>
Property Management	
Dumpster Service	116.12
Electric - Church	604.78
Electric - Security Light	69.39
Gas	72.91
Insurance-Multi Peril	553.12
Security Expense	200.49
Water	177.17
Yard Maintenance	516.00
<b>Total Property Management</b>	<b>2,309.98</b>
Tithes	
UFMCC	206.52
<b>Total Tithes</b>	<b>206.52</b>
<b>Total Expenditures</b>	<b>\$8,357.77</b>
<b>NET OPERATING REVENUE</b>	<b>\$4,001.01</b>
<b>NET REVENUE</b>	<b>\$4,001.01</b>

# AGAPE' METROPOLITAN COMMUNITY CHURCH

## Statement of Activity Comparison

January - August, 2021

	TOTAL
Revenue	
Other Income	
Gas Royalty	1,322.65
Interest Income	9,024.93
Misc Income	18,623.21
<b>Total Other Income</b>	<b>28,970.79</b>
Tithes/Offerings	
Sunday Service	33,721.00
<b>Total Tithes/Offerings</b>	<b>33,721.00</b>
<b>Total Revenue</b>	<b>\$62,691.79</b>
<b>GROSS PROFIT</b>	<b>\$62,691.79</b>
Expenditures	
Administrative Expenses	
Bank Service Charges	528.66
Meals & Entertainment	375.00
Office Supplies	616.87
Telephone/Internet	1,490.71
<b>Total Administrative Expenses</b>	<b>3,011.24</b>
Music Program	
Copyrights	142.00
Repair & Maint - Audio	125.00
<b>Total Music Program</b>	<b>267.00</b>
Payroll Expenses	
Health Insurance	741.04
Housing	11,333.28
Payroll Taxes	2,351.09
Senior Pastor	30,733.28
<b>Total Payroll Expenses</b>	<b>45,158.69</b>
Property Management	
Building Repair	1,636.00
Dumpster Service	928.96
Electric - Church	2,640.48
Electric - Security Light	541.83
Gas	1,542.06
Insurance-Multi Peril	4,308.22
Security Expense	601.47
Taxes - Mineral Rights	207.98
Water	1,435.08
Yard Maintenance	2,331.00
<b>Total Property Management</b>	<b>16,173.08</b>
Tithes	
Pension	1,482.00
UFMCC	2,317.70
<b>Total Tithes</b>	<b>3,799.70</b>
<b>Total Expenditures</b>	<b>\$68,409.71</b>
<b>NET OPERATING REVENUE</b>	<b>\$ -5,717.92</b>
<b>NET REVENUE</b>	<b>\$ -5,717.92</b>

**AGAPE' METROPOLITAN COMMUNITY CHURCH**  
**Actual vs. Budget for August 2021**

	<b>Actual August</b>	<b>Budget August</b>	<b>Difference</b>
<b>Revenue</b>			
Tithes/Offerings			
Sunday Service	4,522.00	5,333.33	(811.33)
Total Tithes/Offerings	<u>4,522.00</u>	<u>5,333.33</u>	<u>(811.33)</u>
<b>Other Income</b>			
Gas Royalty	297.47	150.00	147.47
Interest Income	1,502.43	600.00	902.43
Meet and Eat	-	400.00	(400.00)
Janitorial Supplies	-	150.00	(150.00)
Dumpster	-	115.00	(115.00)
Servant Keeper	-	70.83	(70.83)
Simple Give	-	10.00	(10.00)
Constant Contact	-	44.17	(44.17)
Altar Supplies	-	100.00	(100.00)
Misc Income	6,036.88	1,833.33	4,203.55
Total Other Income	<u>7,836.78</u>	<u>3,473.33</u>	<u>4,363.45</u>
<b>Fundraising Income</b>			
Grace Gray's Good Deeds	-	-	-
Total Fundraising Income	<u>-</u>	<u>-</u>	<u>-</u>
<b>Total Revenue</b>	<b><u>12,358.78</u></b>	<b><u>8,806.66</u></b>	<b><u>3,552.12</u></b>
<b>Expenditures</b>			
<b>Administrative Expenses</b>			
Altar Supplies	-	100.00	(100.00)
Bank Service Charges	40.06	67.00	(26.94)
Copyrights	-	-	-
Clergy License	-	-	-
Dues & Subscriptions	-	120.00	(120.00)
Grace Gray's Good Deeds	-	-	-
Office Supplies	-	-	-
Other Pastor's	-	-	-
Continuing Education	-	-	-
General Conference	-	-	-
Telephone/Internet	230.23	216.25	13.98
Janitorial Supplies	-	150.00	(150.00)
Meet & Eat Supplies	-	400.00	(400.00)
Total Admin Expenses	<u>270.29</u>	<u>1,053.25</u>	<u>(782.96)</u>
<b>Property Management</b>			
Electric - Church	604.78	458.33	146.45
Electric - Security Light	69.39	68.00	1.39
Gas	72.91	127.17	(54.26)
Dumpster	116.12	115.00	1.12
Insurance - Multi Peril	553.12	396.33	156.79
Repair & Maint - Building	-	24.62	(24.62)
Security Expense	200.49	194.01	6.48
Taxes - Mineral Rights	-	-	-
Water	177.17	220.00	(42.83)
Yard Maintenance	516.00	200.00	316.00
Total Property Management	<u>2,309.98</u>	<u>1,803.46</u>	<u>506.52</u>
<b>Payroll Expenses</b>			
Senior Pastor	3,841.66	3,841.67	(0.01)
Housing	1,416.66	1,416.67	(0.01)
Direct Deposit Fees	-	-	-
Payroll Expenses - Other	-	-	-
Health Insurance	18.78	18.78	-
Payroll Taxes	293.88	293.87	0.01
Total Payroll Expenses	<u>5,570.98</u>	<u>5,570.99</u>	<u>(0.01)</u>
<b>Tithes</b>			
Pension	-	-	-
UFMCC	206.52	346.67	(140.15)
Total Tithes	<u>206.52</u>	<u>346.67</u>	<u>(140.15)</u>
<b>Total Expenditures</b>	<b><u>8,357.77</u></b>	<b><u>8,774.37</u></b>	<b><u>(416.60)</u></b>
<b>Net Revenue</b>	<b><u>4,001.01</u></b>	<b><u>32.29</u></b>	<b><u>3,968.72</u></b>



# AGAPE' METROPOLITAN COMMUNITY CHURCH

## Statement of Activity Comparison

January - August, 2021

	TOTAL	
	JAN - AUG, 2021	JAN - AUG, 2020 (PY)
<b>Revenue</b>		
Other Income		
Gas Royalty	1,322.65	609.34
Interest Income	9,024.93	9,284.54
Misc Income	18,623.21	12,996.79
<b>Total Other Income</b>	<b>28,970.79</b>	<b>22,890.67</b>
Tithes/Offerings		
Sunday Service	33,721.00	32,929.65
<b>Total Tithes/Offerings</b>	<b>33,721.00</b>	<b>32,929.65</b>
<b>Total Revenue</b>	<b>\$62,691.79</b>	<b>\$55,820.32</b>
<b>GROSS PROFIT</b>	<b>\$62,691.79</b>	<b>\$55,820.32</b>
<b>Expenditures</b>		
Administrative Expenses		
Bank Service Charges	528.66	448.24
Meals & Entertainment	375.00	
Office Supplies	616.87	335.00
Telephone/Internet	1,490.71	1,313.40
<b>Total Administrative Expenses</b>	<b>3,011.24</b>	<b>2,096.64</b>
Music Program		
Copyrights	142.00	235.00
Repair & Maint - Audio	125.00	
<b>Total Music Program</b>	<b>267.00</b>	<b>235.00</b>
Payroll Expenses		
Health Insurance	741.04	137.84
Housing	11,333.28	11,333.28
Payroll Taxes	2,351.09	2,351.09
Senior Pastor	30,733.28	30,733.28
<b>Total Payroll Expenses</b>	<b>45,158.69</b>	<b>44,555.49</b>
Property Management		
Building Repair	1,636.00	2,599.50
Dumpster Service	928.96	455.36
Electric - Church	2,640.48	2,762.19
Electric - Security Light	541.83	527.85
Gas	1,542.06	1,069.19
Insurance-Multi Peril	4,308.22	3,999.63
Security Expense	601.47	2,201.47
Taxes - Mineral Rights	207.98	230.78
Water	1,435.08	1,297.94

# AGAPE' METROPOLITAN COMMUNITY CHURCH

## Statement of Activity Comparison

January - August, 2021

	TOTAL	
	JAN - AUG, 2021	JAN - AUG, 2020 (PY)
Yard Maintenance	2,331.00	2,253.00
<b>Total Property Management</b>	<b>16,173.08</b>	<b>17,396.91</b>
Tithes		
Pension	1,482.00	980.25
UFMCC	2,317.70	2,031.47
<b>Total Tithes</b>	<b>3,799.70</b>	<b>3,011.72</b>
Worship		
Flower Expense		100.00
<b>Total Worship</b>		<b>100.00</b>
<b>Total Expenditures</b>	<b>\$68,409.71</b>	<b>\$67,395.76</b>
NET OPERATING REVENUE	<b>\$ -5,717.92</b>	<b>\$ -11,575.44</b>
NET REVENUE	<b>\$ -5,717.92</b>	<b>\$ -11,575.44</b>