

Agape' MCC Board of Director Meeting Minutes
September 11, 2023

Establish Quorum: Amy Ashton, Cassy Batts, Rev. David Wynn, Ward Thulin, Leigh Wolfer and Lisa Davenport were in attendance. EJ Hudzina joined the meeting remotely.

Call the Meeting to Order: The meeting was called to order at 7:15PM.

Recognition of guests: No guests were in attendance.

The approval of the agenda: Cassy Batts motioned for approval of the agenda. Lida Davenport seconded. Motion passed.

Opening Prayer: Rev. Wynn led the opening prayer.

Items Approved via email:

August 16, 2023 – The BOD approved the August 14, 2023 BOD Meeting Minutes.

Reports:

1) August 2023 Treasurer Report:

- We owe \$606.48 in assessments to MCC.
- All bills are current.

Cassy Batts motioned to approve the Treasurer Report. Amy Ashton seconded. Motion passed.

2) September 2023 Cash Report (and Financial Discussion):

Cassy Batts motioned to approve the Cash Flow Report. Ward Thulin seconded. Motion passed.

The BOD had a conversation regarding converting the gas lease checks and agreed to submit the paperwork to have the checks sent direct deposit. Amy will process the paperwork.

Cassy Batts motioned to approve the Cash Flow Report. Ward Thulin seconded. Motion passed.

3) Online Giving Report – August 2023

	August 23	YTD
SimpleGive	\$ 2075.00	\$ 7,450.01
Zelle	\$ 2075.00	\$ 9,085.00
Facebook	\$ 0.00	\$ 150.00
Totals	\$ 4,150.00	\$16,775.01

New Business:

- 1) Congregational Meeting: Set due date for reports, notification to congregation and posting packet online. Forum date is tentatively 11/5/23 and the meeting is 11/12/23 following worship service. After discussion, the BOD agreed the forum no longer “fits” who we are as a community. The BOD further agreed to post the Congregational packet, including current financials and applications for BOD candidate, no later than October 8, 2023. All reports are due to Leigh by Wednesday, October 4. We will invite the congregation to attend the BOD Meeting on October 16, either live or Zoom if they have any questions regarding the packet.

Old Business:

- 1) The Web Domain transfer of ownership to Agape has been completed.
- 2) The heater on the west side of the sanctuary needs to be replaced. The BOD agreed that both the AC and Heater need to be replaced. The AC Unit on the right side has been repaired; the cost was \$400. Quote is pending the end of summer rush. There has been no bid as of this date and repair is tabled until the weather cools down some.
- 3) SmatWeb calendar module using google calendar link update. This item has no update since the website was experienced an outage due to domain issues.
- 4) Discuss new logo design. Have the artist change the red heart to purple and review with the community. David will request a design mark up with name and without name. Will schedule a work day to address this item.
- 5) Update from CapRock regarding quote for insurance. Cassy will reach out to CapRock for an update.
- 6) Update on installation of security cameras. The first phase to work on cameras is scheduled to start in the next week or two. Jane will be getting with Leigh to begin the initial update.
- 7) Miscellaneous building items: There is no update on the Soffit work due to the extreme heat and we will discuss again towards fall once it cools down. Cassy has spoken with the contractor to close up the soffits now that the weather has cooled down.

Calendar – Review upcoming events

- Wine Tasting – Ward and Trish will schedule a meeting to plan a Wine/Charcuterie/Art Auction for a date in October.
- October 08, 2023 Tailgate Football Party sponsored by National Faith in Blue and Agape MCC. Amy will provide the live streaming for the football game in both the sanctuary and social hall. Community is to provide potluck food and snacks in addition to what the “Faith in Blue” committee will provide.
- October 28th Forest Hill Fall Festival “Spooktober”
- November 7th Voting Day – Forest Hill will be using the Social Hall as a polling location.
- Thanksgiving Give Basket distribution day with Bimbo Bakery. Date TBD. Rev. David will contact Mayor Stephanie to find out the details, date, times, etc. and get back with the information.
- Church Holiday Dinner December 3, 2023 at Bellavita II.

Agape' Metropolitan Community Church
Treasurer's Report
August 31, 2023

August Attendance	43
July Attendance	43
Variance Up / (Down)	<u><u>-</u></u>

Monthly

Income & Expense Variance:	Actual	Budgeted	Variance
Tithes	4,742.00	4,416.67	325.33
Other	1,858.93	3,524.29	(1,665.36)
Total Income	<u>6,600.93</u>	<u>7,940.96</u>	<u>(1,340.03)</u>
Total Expenses	<u>9,005.34</u>	<u>7,940.96</u>	<u>1,064.38</u>
Variance (Over) / Below Budget	<u><u>(2,404.41)</u></u>	-	<u><u>(2,404.41)</u></u>

Yearly

Income & Expense Variance:	Actual	Budgeted	Variance
Tithes	36,105.00	35,333.36	771.64
Other	33,318.02	28,194.32	5,123.70
Total Income	<u>69,423.02</u>	<u>63,527.68</u>	<u>5,895.34</u>
Total Expenses	<u>72,704.31</u>	<u>63,527.68</u>	<u>9,176.63</u>
Variance (Over) / Below Budget	<u><u>(3,281.29)</u></u>	-	<u><u>(3,281.29)</u></u>

M Wilkerson Scholarship Fund	3,191.66
GGGDs	1,272.24
Building Repair	1,439.00
Caprock - Line of Credit	10,191.15

Respectfully Submitted,

Lisa A Davenport / Amy Ashton
Treasurer, Agape MCC Board

AGAPE' METROPOLITAN COMMUNITY CHURCH

Balance Sheet

As of August 31, 2023

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Chase - Debit Card	51.04
Chase - Operating	3,160.54
Chase - Savings	1,499.51
Total Bank Accounts	\$4,711.09
Other Current Assets	
NFS - M Wilkerson Scholarship F	3,191.66
Receivables	0.00
Uncategorized Asset	-480.00
Total Other Current Assets	\$2,711.66
Total Current Assets	\$7,422.75
Fixed Assets	
Building	536,270.00
Land	158,000.00
Total Fixed Assets	\$694,270.00
Other Assets	
Artwork	12,620.00
Books	5,000.00
Electronics	14,305.00
Fixtures	18,575.00
Furniture	38,885.00
Grounds	2,425.00
Kitchen Equipment	2,926.00
Maintenance Equip	5,555.00
Music	26,004.66
Office Equipment/Supplies	8,573.60
Total Other Assets	\$134,869.26
TOTAL ASSETS	\$836,562.01

AGAPE' METROPOLITAN COMMUNITY CHURCH

Balance Sheet

As of August 31, 2023

	TOTAL
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Benevolence / GGGDS Fund	1,272.24
Building Maintenance Fund	1,439.00
Direct Deposit Payable	0.00
MCC	0.00
Payroll Liabilities	448.88
Federal Taxes (941/944)	415.24
Total Payroll Liabilities	864.12
Rev Wynn Christmas Fund	0.00
Scholarship Awards	2,000.00
Special Offerings	0.00
Total Other Current Liabilities	\$5,575.36
Total Current Liabilities	\$5,575.36
Long-Term Liabilities	
Caprock - Line of Credit	10,191.15
Chase PPP SBA Loan	0.00
Total Long-Term Liabilities	\$10,191.15
Total Liabilities	\$15,766.51
Equity	
Donations	375,312.32
Opening Bal Donations	448,764.47
Net Revenue	-3,281.29
Total Equity	\$820,795.50
TOTAL LIABILITIES AND EQUITY	\$836,562.01

AGAPE' METROPOLITAN COMMUNITY CHURCH

Statement of Activity Comparison

August 2023

	TOTAL
Revenue	
Other Income	
Interest Income	468.93
Misc Income	1,390.00
Total Other Income	1,858.93
Tithes/Offerings	
Sunday Service	4,742.00
Total Tithes/Offerings	4,742.00
Total Revenue	\$6,600.93
GROSS PROFIT	\$6,600.93
Expenditures	
Administrative Expenses	
Bank Service Charges	429.11
Office Supplies	59.95
Telephone/Internet	195.07
Total Administrative Expenses	684.13
Music Program	
Copyrights	158.00
Total Music Program	158.00
Payroll Expenses	
Health Insurance	251.08
Housing	1,416.66
Payroll Taxes	293.88
Senior Pastor	3,841.66
Total Payroll Expenses	5,803.28
Property Management	
Dumpster Service	205.51
Electric - Church	796.93
Electric - Security Light	62.57
Gas	78.46
Insurance-Multi Peril	698.25
Security Expense	221.04
Water	177.17
Yard Maintenance	120.00
Total Property Management	2,359.93
Total Expenditures	\$9,005.34
NET OPERATING REVENUE	\$ -2,404.41
NET REVENUE	\$ -2,404.41

AGAPE' METROPOLITAN COMMUNITY CHURCH

Statement of Activity Comparison

January - August, 2023

	TOTAL
Revenue	
Other Income	
Gas Royalty	677.05
Interest Income	21,586.81
Misc Income	11,054.16
Total Other Income	33,318.02
Tithes/Offerings	
Sunday Service	36,105.00
Total Tithes/Offerings	36,105.00
Total Revenue	\$69,423.02
GROSS PROFIT	\$69,423.02
Expenditures	
Administrative Expenses	
Bank Service Charges	1,488.70
Grace Gray's Good Deeds	82.00
Meals & Entertainment	80.00
Office Supplies	358.95
Telephone/Internet	1,668.80
Total Administrative Expenses	3,678.45
Music Program	
Copyrights	158.00
Total Music Program	158.00
Payroll Expenses	
Health Insurance	1,947.99
Housing	11,333.28
Payroll Taxes	2,351.09
Senior Pastor	30,733.28
Total Payroll Expenses	46,365.64
Property Management	
Building Repair	3,035.00
Dumpster Service	1,589.53
Electric - Church	3,812.81
Electric - Security Light	451.47
Gas	1,615.33
Insurance-Multi Peril	5,427.96
Security Expense	666.44
Water	728.96
Yard Maintenance	2,420.00
Total Property Management	19,747.50

AGAPE' METROPOLITAN COMMUNITY CHURCH

Statement of Activity Comparison

January - August, 2023

	TOTAL
Tithes	
Pension	651.00
UFMCC	2,073.72
Total Tithes	2,724.72
Uncategorized Expense	30.00
Total Expenditures	\$72,704.31
NET OPERATING REVENUE	\$ -3,281.29
NET REVENUE	\$ -3,281.29

AGAPE' METROPOLITAN COMMUNITY CHURCH

Statement of Activity Comparison

January - August, 2023

	TOTAL	
	JAN - AUG, 2023	JAN - AUG, 2022 (PY)
Revenue		
Other Income		
Gas Royalty	677.05	2,690.06
Interest Income	21,586.81	13,001.57
Misc Income	11,054.16	15,089.41
Rent		1,000.00
Total Other Income	33,318.02	31,781.04
Tithes/Offerings		
Sunday Service	36,105.00	37,303.89
Total Tithes/Offerings	36,105.00	37,303.89
Total Revenue	\$69,423.02	\$69,084.93
GROSS PROFIT	\$69,423.02	\$69,084.93
Expenditures		
Administrative Expenses		
Bank Service Charges	1,488.70	583.22
Continuing Education		390.00
Grace Gray's Good Deeds	82.00	
Meals & Entertainment	80.00	1,239.98
Office Supplies	358.95	65.00
Telephone/Internet	1,668.80	1,568.35
Total Administrative Expenses	3,678.45	3,846.55
Conferences		
General Conference		421.98
Total Conferences		421.98
Music Program		
Copyrights	158.00	150.00
Guest Musicians		300.00
Total Music Program	158.00	450.00
Payroll Expenses		
Health Insurance	1,947.99	925.50
Housing	11,333.28	11,333.28
Payroll Taxes	2,351.09	2,351.09
Senior Pastor	30,733.28	30,733.28
Total Payroll Expenses	46,365.64	45,343.15
Property Management		
Building Repair	3,035.00	2,925.00
Dumpster Service	1,589.53	1,009.54
Electric - Church	3,812.81	3,441.28
Electric - Security Light	451.47	574.52
Gas	1,615.33	1,434.98

AGAPE' METROPOLITAN COMMUNITY CHURCH

Statement of Activity Comparison

January - August, 2023

	TOTAL	
	JAN - AUG, 2023	JAN - AUG, 2022 (PY)
Insurance-Multi Peril	5,427.96	4,889.37
Security Expense	666.44	634.59
Taxes - Mineral Rights		165.78
Water	728.96	2,048.42
Yard Maintenance	2,420.00	2,045.00
Total Property Management	19,747.50	19,168.48
Tithes		
Pension	651.00	976.50
UFMCC	2,073.72	2,258.73
Total Tithes	2,724.72	3,235.23
Uncategorized Expense	30.00	
Total Expenditures	\$72,704.31	\$72,465.39
NET OPERATING REVENUE	\$ -3,281.29	\$ -3,380.46
NET REVENUE	\$ -3,281.29	\$ -3,380.46