

Agape' MCC Board of Directors Meeting Minutes

October 11, 2020

Establish Quorum – Melisa Price, Cassy Batts, Leigh Wolfer, EJ Hudzina, Ward Thulin, Amy Ashton, Lisa Davenport and Rev. David Wynn were present via Zoom. Quorum was established. *

*Recorded virtual BOD meetings are saved on the BOD Google Drive.

Cassy Batts called the meeting to order at 7:12 PM.

Opening Prayer was led by Rev. David Wynn.

A motion to accept the agenda was made by Ward Thulin. EJ Hudzina seconded. Motion passed.

Recognition of Guests: No guests present

Items Approved via email:

September 17, 2020: Minutes from the BOD September 14, 2020 meeting were approved.

Reports:

1) September 2020 Treasurer Report

All bills are current. Electric bill was lower. A leaky toilet was identified in Social Hall bathroom which was the cause for the increase water bill last month. This has been repaired and should reduce the water bill back to normal. Motion to approve the Treasurer's Report was made by Melisa Price. Seconded by Amy Ashton. Motion passed.

2) October 2020 Cash Report

Giving was down during September. Motion to approve the Cash Flow Report was made by Amy Ashton. Seconded by Melisa Price. Motion passed.

3) September Simple Give/Zelle Report:

Simple Give	\$520.00
Zelle	\$4,470.00
Total online	\$4,990.11

Total for the year \$26,703.94

New Business:

1) Trunk or Treat – Hours for Trunk or Treat will be 5:30 – 7:00PM. Cars that are to be decorated should arrive between 5:00-5:30. We will kick things off with a Costume Parade at 5:30.

2) Security Team: We need to shift our priority back to the installation of the security cameras. Cassy will coordinate the camera locations with Lisa O'Grady and Rachel Carr. We will schedule a workday to pull in the required cable for connection.

Old Business:

1) COVID-19 Reopening the Agape' Campus for live worship discussion. Target date for re-opening the Agape' facility for live worship is November 1st. Discussion to use a reservation system for the number of available seats (approx. 30) so we have an accurate number of who will be attending. We will ask the community to email us with the number of people who will be attending; this will also assist in contact tracing if needed. In person worship guidelines for masks, seating, etc. will remain in place with one change, we will ask attendees to wear their masks during the entire service. As part of reopening, the outside of the church needs cleanup. Lisa Davenport will take care of having the bushes trimmed and the drainage issue addressed.

2) The Small Business Administration (SBA) Paycheck Protection Program loan payback/forgiveness update. Chase sent an email on October 5, 2020 with a link to download the PPP documents and application. They will send an invitation "in the coming weeks" to request PPP forgiveness.

3) Congregational Meeting: We will use a hybrid of in-person and Zoom Call for the Congregational meeting. We will use the polling feature on the Zoom call for voting and add the results to the in-person vote counts. We will use the registration feature on the Zoom call for member sign in.

Report information is due. The Congregational Meeting Packet completion date is November 4, 2020. November 5, 2020 is the target date to have the packet posted on the Agape' website. An email blast will be sent when the packet is available.

Ward Thulin motioned for adjournment at 8:42PM. Lisa Davenport seconded. Motion passed.

Respectfully submitted,



Leigh Wolfer, Clerk
Agape' MCC Board of Directors

Agape' Metropolitan Community Church
Treasurer's Report
9/30/2020

Attached are the September 2020 Financial Reports

September Attendance	10 Due to COVID 19
August Attendance	10 Due to COVID 19
Variance Up / (Down)	0

Income & Expense Variance:	Actual	Budgeted	Variance
Tithes	35,609.65	48,000.01	(12,390.36)
Other	27,947.45	31,260.05	(3,312.60)
Total Income	63,557.10	79,260.06	(15,702.96)
 Total Expenses	 75,764.79	 78,923.70	 (3,158.91)
 Variance (Over) / Below Budget	 (12,207.69)	 336.36	 (12,544.05)

Accounts Payable	-
M Wilkerson Scholarship Fund	2,778.10
GGGD Fund / Benevolence Fund	3,855.54
Building Fund	1,800.00
PPP SBA Loan	11,640.00

Respectfully Submitted,

Lisa A Davenport
Treasurer, Agape' Metropolitan Community Church

AGAPE' METROPOLITAN COMMUNITY CHURCH

BALANCE SHEET

As of September 30, 2020

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Chase - Debit Card	108.28
Chase - Operating	1,215.91
Chase - Savings	5,413.73
Total Bank Accounts	\$6,737.92
Other Current Assets	
NFS - M Wilkerson Scholarship F	2,778.10
Receivables	0.00
Total Other Current Assets	\$2,778.10
Total Current Assets	\$9,516.02
Fixed Assets	
Building	536,270.00
Land	158,000.00
Total Fixed Assets	\$694,270.00
Other Assets	
Artwork	12,620.00
Books	5,000.00
Electronics	14,305.00
Fixtures	18,575.00
Furniture	38,885.00
Grounds	2,425.00
Kitchen Equipment	2,926.00
Maintenance Equip	5,555.00
Music	26,004.66
Office Equipment/Supplies	8,573.60
Total Other Assets	\$134,869.26
TOTAL ASSETS	\$838,655.28

AGAPE' METROPOLITAN COMMUNITY CHURCH

BALANCE SHEET

As of September 30, 2020

	TOTAL
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Benevolence / GGGDS Fund	3,855.54
Building Maintenance Fund	1,800.00
Direct Deposit Payable	0.00
MCC	0.00
Payroll Liabilities	448.88
Federal Taxes (941/944)	448.00
Total Payroll Liabilities	896.88
Rev Wynn Christmas Fund	0.00
Scholarship Awards	2,363.46
Special Offerings	0.00
Total Other Current Liabilities	\$8,915.88
Total Current Liabilities	\$8,915.88
Long-Term Liabilities	
Chase PPP SBA Loan	11,640.00
Total Long-Term Liabilities	\$11,640.00
Total Liabilities	\$20,555.88
Equity	
Donations	381,542.62
Opening Bal Donations	448,764.47
Net Revenue	-12,207.69
Total Equity	\$818,099.40
TOTAL LIABILITIES AND EQUITY	\$838,655.28

AGAPE' METROPOLITAN COMMUNITY CHURCH

STATEMENT OF ACTIVITY COMPARISON

September 2020

	TOTAL
Revenue	
Other Income	
Interest Income	1,056.78
Misc Income	4,000.00
Total Other Income	5,056.78
Tithes/Offerings	
Sunday Service	2,680.00
Total Tithes/Offerings	2,680.00
Total Revenue	\$7,736.78
GROSS PROFIT	\$7,736.78
Expenditures	
Administrative Expenses	
Bank Service Charges	49.14
Office Supplies	250.00
Telephone/Internet	157.93
Total Administrative Expenses	457.07
Payroll Expenses	
Housing	1,416.66
Payroll Taxes	293.90
Senior Pastor	3,841.66
Total Payroll Expenses	5,552.22
Property Management	
Dumpster Service	113.84
Electric - Church	544.98
Electric - Security Light	66.20
Gas	57.30
Insurance-Multi Peril	515.02
Water	436.87
Yard Maintenance	255.00
Total Property Management	1,989.21
Tithes	
UFMCC	370.53
Total Tithes	370.53
Total Expenditures	\$8,369.03
NET OPERATING REVENUE	\$ -632.25
NET REVENUE	\$ -632.25

AGAPE' METROPOLITAN COMMUNITY CHURCH

STATEMENT OF ACTIVITY COMPARISON

January - September, 2020

	TOTAL
Revenue	
Other Income	
Gas Royalty	609.34
Interest Income	10,341.32
Misc Income	16,996.79
Total Other Income	27,947.45
Tithes/Offerings	
Sunday Service	35,609.65
Total Tithes/Offerings	35,609.65
Total Revenue	\$63,557.10
GROSS PROFIT	\$63,557.10
Expenditures	
Administrative Expenses	
Bank Service Charges	497.38
Office Supplies	585.00
Telephone/Internet	1,471.33
Total Administrative Expenses	2,553.71
Music Program	
Copyrights	235.00
Total Music Program	235.00
Payroll Expenses	
Health Insurance	137.84
Housing	12,749.94
Payroll Taxes	2,644.99
Senior Pastor	34,574.94
Total Payroll Expenses	50,107.71
Property Management	
Building Repair	2,599.50
Dumpster Service	569.20
Electric - Church	3,307.17
Electric - Security Light	594.05
Gas	1,126.49
Insurance-Multi Peril	4,514.65
Security Expense	2,201.47
Taxes - Mineral Rights	230.78
Water	1,734.81
Yard Maintenance	2,508.00
Total Property Management	19,386.12
Tithes	
Pension	980.25
UFMCC	2,402.00
Total Tithes	3,382.25
Worship	
Flower Expense	100.00
Total Worship	100.00
Total Expenditures	\$75,764.79
NET OPERATING REVENUE	\$ -12,207.69
NET REVENUE	\$ -12,207.69

AGAPE' METROPOLITAN COMMUNITY CHURCH
Actual vs. Budget for September 2020

	Actual August	Budget August	Difference
Revenue			
Tithes/Offerings			
Sunday Service	2,680.00	5,333.33	(2,653.33)
Total Tithes/Offerings	<u>2,680.00</u>	<u>5,333.33</u>	<u>(2,653.33)</u>
Other Income			
Gas Royalty	-	150.00	(150.00)
Interest Income	1,056.78	600.00	456.78
Meet and Eat	-	400.00	(400.00)
Janitorial Supplies	-	150.00	(150.00)
Dumpster	-	115.00	(115.00)
Servant Keeper	-	70.83	(70.83)
Simple Give	-	10.00	(10.00)
Constant Contact	-	44.17	(44.17)
Altar Supplies	-	100.00	(100.00)
Misc Income	4,000.00	1,833.33	2,166.67
Total Other Income	<u>5,056.78</u>	<u>3,473.33</u>	<u>1,583.45</u>
Fundraising Income			
Grace Gray's Good Deeds	-	-	-
Total Fundraising Income	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenue	<u>7,736.78</u>	<u>8,806.66</u>	<u>(1,069.88)</u>
Expenditures			
Administrative Expenses			
Altar Supplies	-	100.00	(100.00)
Bank Service Charges	49.14	67.00	(17.86)
Copyrights	-	-	-
Clergy License	-	-	-
Dues & Subscriptions	-	120.00	(120.00)
Grace Gray's Good Deeds	-	-	-
Office Supplies	250.00	-	250.00
Other Pastor's	-	-	-
Continuing Education	-	-	-
General Conference	-	-	-
Internet/Computers	157.93	216.25	(58.32)
Janitorial Supplies	-	150.00	(150.00)
Meet & Eat Supplies	-	400.00	(400.00)
Total Admin Expenses	<u>457.07</u>	<u>1,053.25</u>	<u>(596.18)</u>
Property Management			
Electric - Church	544.98	458.33	86.65
Electric - Security Light	66.20	68.00	(1.80)
Gas	57.30	127.17	(69.87)
Dumpster	113.84	115.00	(1.16)
Insurance - Multi Peril	515.02	396.33	118.69
Repair & Maint - Building	-	24.62	(24.62)
Security Expense	-	-	-
Taxes - Mineral Rights	-	-	-
Water	436.87	220.00	216.87
Yard Maintenance	255.00	200.00	55.00
Total Property Management	<u>1,989.21</u>	<u>1,609.45</u>	<u>379.76</u>
Payroll Expenses			
Senior Pastor	3,841.66	3,841.67	(0.01)
Housing	1,416.66	1,416.67	(0.01)
Direct Deposit Fees	-	-	-
Payroll Expenses - Other	-	-	-
Health Insurance	-	18.78	(18.78)
Payroll Taxes	293.90	293.87	0.03
Total Payroll Expenses	<u>5,552.22</u>	<u>5,570.99</u>	<u>(18.77)</u>
Tithes			
Pension	-	-	-
UFMCC	370.53	346.67	23.86
Total Tithes	<u>370.53</u>	<u>346.67</u>	<u>23.86</u>
Total Expenditures	<u>8,369.03</u>	<u>8,580.36</u>	<u>(211.33)</u>
Net Revenue	<u>(632.25)</u>	<u>226.30</u>	<u>(858.55)</u>

AGAPE' METROPOLITAN COMMUNITY CHURCH

STATEMENT OF ACTIVITY COMPARISON

January - September, 2020

	TOTAL	
	JAN - SEP, 2020	JAN - SEP, 2019 (PY)
Revenue		
Fundraising Income		
Grace Gray's Good Deeds		500.00
Total Fundraising Income		500.00
Other Income		19,166.06
Gas Royalty	609.34	884.81
Interest Income	10,341.32	3,994.66
Meet and Eat		500.00
Misc Income	16,996.79	-494.88
Total Other Income	27,947.45	24,050.65
Tithes/Offerings		
Sunday Service	35,609.65	49,800.34
Total Tithes/Offerings	35,609.65	49,800.34
Total Revenue	\$63,557.10	\$74,350.99
GROSS PROFIT	\$63,557.10	\$74,350.99
Expenditures		
Administrative Expenses		
Advertising Expense		55.00
Bank Service Charges	497.38	471.87
Office Supplies	585.00	
Telephone		155.10
Telephone/Internet	1,471.33	1,240.18
Total Administrative Expenses	2,553.71	1,922.15
Conferences		
General Conference		499.74
Total Conferences		499.74
Music Program		
Copyrights	235.00	222.00
Repair & Maint - Audio		343.71
Total Music Program	235.00	565.71
Other Expenses		190.00
Payroll Expenses		
Direct Deposit Fees		2.39
Health Insurance	137.84	169.02
Housing	12,749.94	12,749.94
Payroll Taxes	2,644.99	2,644.99
Senior Pastor	34,574.94	34,574.94
Total Payroll Expenses	50,107.71	50,141.28

AGAPE' METROPOLITAN COMMUNITY CHURCH

STATEMENT OF ACTIVITY COMPARISON

January - September, 2020

	TOTAL	
	JAN - SEP, 2020	JAN - SEP, 2019 (PY)
Property Management		
Building Repair	2,599.50	5,729.34
Dumpster Service	569.20	
Electric - Church	3,307.17	3,523.77
Electric - Security Light	594.05	596.51
Gas	1,126.49	1,297.17
Insurance-Multi Peril	4,514.65	3,358.23
Security Expense	2,201.47	559.38
Taxes - Mineral Rights	230.78	293.35
Water	1,734.81	2,023.63
Yard Maintenance	2,508.00	730.00
Total Property Management	19,386.12	18,111.38
Tithes		
Pension	980.25	1,242.06
UFMCC	2,402.00	6,122.23
Total Tithes	3,382.25	7,364.29
Worship		
Altar Supplies		31.74
Flower Expense	100.00	
Total Worship	100.00	31.74
Total Expenditures	\$75,764.79	\$78,826.29
NET OPERATING REVENUE	\$ -12,207.69	\$ -4,475.30
NET REVENUE	\$ -12,207.69	\$ -4,475.30