

Agape' MCC Board of Directors Meeting Minutes  
November 02, 2020

Establish Quorum – Cassy Batts, Leigh Wolfer, EJ Hudzina, Amy Ashton, and Rev. David Wynn met in person. Lisa Davenport, Ward Thulin, Melisa Price, were present via Zoom. Quorum was established. \*

\*Recorded virtual BOD meetings are saved on the BOD Google Drive.

Cassy Batts called the meeting to order at 7:06 PM

Opening Prayer was led by Rev. David Wynn.

A motion to accept the agenda was made by EJ Hudzina. Amy Ashton seconded. Motion passed.

Recognition of Guests: Rachel Carr

**Items Approved via email:**

October 13, 2020: Minutes from the BOD October 11, 2020 were approved.

October 28, 2020 – Facebook Donation button was approved. Amy activated the button 11/01/2020.

**Reports:**

**1) October 2020 Treasurer Report**

All bills are current.

Motion to approve the Treasurer's Report was made by Melisa Price. Seconded by Amy Ashton.

Motion passed.

**2) November 2020 Cash Report**

Overall giving was down during October. We received designated gifts which helped cover expenses.

Motion to approve the Cash Flow Report was made by Leigh Wolfer. Seconded by Amy Ashton.

Motion passed

**3) October Simple Give/Zelle Report:**

Zelle	\$2,320.00
<u>Simple Give</u>	<u>\$625.00</u>
Total	<b>\$2,945.00</b>

2020 Total on line      **\$29,898.94**

Sunday service Oct 2020    **\$3,273.99**

**Total collections for Oct    \$6,218.99**

We will shift to all giving via Zelle January 2020. Simple Give only has one remaining user who we will contact and help change over to Zelle.

## **New Business:**

### 1) Congregational Meeting Discussion.

Cassy, Amy, Leigh, Rev David and Rachel tested a Zoom call to verify the using the Media PC for audio and video in the sanctuary would work. The test worked. There was a bit of an impedance issue with the audio however we feel that if no one is logged into the Zoom while seated in the sanctuary, this issue can be resolved. We will use the chat feature as the number one option to submit questions. Audio will only be used for follow-up questions or detailed clarification.

The BOD agreed that the youth who grew up in the church, have turned 16 years old should be eligible to become members and vote in meetings. We will begin January 2021 contacting the youth. Those who are interested in becoming members, David will speak with regarding the responsibility of membership.

The time for the Congregational Forum and Congregational meeting was set at 11:45AM. We will use the Zoom waiting room feature in lieu of a password to control access.

Membership is 79 members which requires 15 members to be present at the Congregational Meeting for a quorum.

Melisa Price and Jim Simmons will count election votes at the Congregational Meeting including the results from the Zoom election poll.

Meeting links and the Congregational Packet link will be added to the Weekly Update. Cassy will publish the Update to Facebook. Amy will create a Facebook event for the meetings.

With the completion of the agenda, the Board moved into Executive Session at 7:47 ending at 8:46.

Cassy Batts motioned to adjourn the meeting at 8:47PM. Amy Ashton seconded. Motion passed.

Respectfully submitted,



Leigh Wolfer, Clerk  
Agape' MCC Board of Directors

**Agape' Metropolitan Community Church**  
**Treasurer's Report**  
**10/31/2020**

Attached are the October 2020 Financial Reports

September Attendance	10 Due to COVID 19
August Attendance	10 Due to COVID 19
Variance Up / (Down)	0

<b>Income &amp; Expense Variance:</b>	<b>Actual</b>	<b>Budgeted</b>	<b>Variance</b>
Tithes	39,425.56	53,333.34	(13,907.78)
Other	31,249.99	34,733.38	(3,483.39)
Total Income	70,675.55	88,066.72	(17,391.17)
 Total Expenses	 83,342.12	 87,800.31	 (4,458.19)
 Variance (Over) / Below Budget	 (12,666.57)	 266.41	 (12,932.98)

<b>Accounts Payable</b>	-
M Wilkerson Scholarship Fund	2,778.10
GGGD Fund / Benevolence Fund	3,855.54
Building Fund	1,800.00
PPP SBA Loan	11,640.00

Respectfully Submitted,

Lisa A Davenport  
*Treasurer, Agape' Metropolitan Community Church*

# AGAPE' METROPOLITAN COMMUNITY CHURCH

## BALANCE SHEET

As of October 31, 2020

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
Chase - Debit Card	64.50
Chase - Operating	1,060.48
Chase - Savings	5,413.82
<b>Total Bank Accounts</b>	<b>\$6,538.80</b>
Other Current Assets	
NFS - M Wilkerson Scholarship F	2,778.10
Receivables	0.00
<b>Total Other Current Assets</b>	<b>\$2,778.10</b>
<b>Total Current Assets</b>	<b>\$9,316.90</b>
Fixed Assets	
Building	536,270.00
Land	158,000.00
<b>Total Fixed Assets</b>	<b>\$694,270.00</b>
Other Assets	
Artwork	12,620.00
Books	5,000.00
Electronics	14,305.00
Fixtures	18,575.00
Furniture	38,885.00
Grounds	2,425.00
Kitchen Equipment	2,926.00
Maintenance Equip	5,555.00
Music	26,004.66
Office Equipment/Supplies	8,573.60
<b>Total Other Assets</b>	<b>\$134,869.26</b>
<b>TOTAL ASSETS</b>	<b>\$838,456.16</b>

# AGAPE' METROPOLITAN COMMUNITY CHURCH

## BALANCE SHEET

As of October 31, 2020

	TOTAL
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Benevolence / GGGDS Fund	3,855.54
Building Maintenance Fund	1,800.00
Direct Deposit Payable	0.00
MCC	0.00
Payroll Liabilities	448.88
Federal Taxes (941/944)	447.98
<b>Total Payroll Liabilities</b>	<b>896.86</b>
Rev Wynn Christmas Fund	0.00
Scholarship Awards	2,363.46
Special Offerings	0.00
<b>Total Other Current Liabilities</b>	<b>\$8,915.86</b>
<b>Total Current Liabilities</b>	<b>\$8,915.86</b>
Long-Term Liabilities	
Chase PPP SBA Loan	11,640.00
<b>Total Long-Term Liabilities</b>	<b>\$11,640.00</b>
<b>Total Liabilities</b>	<b>\$20,555.86</b>
Equity	
Donations	381,542.62
Opening Bal Donations	448,764.47
Net Revenue	-12,406.79
<b>Total Equity</b>	<b>\$817,900.30</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$838,456.16</b>

# AGAPE' METROPOLITAN COMMUNITY CHURCH

## STATEMENT OF ACTIVITY COMPARISON

October 2020

	TOTAL
Revenue	
Other Income	
Gas Royalty	155.99
Interest Income	1,149.54
Misc Income	2,000.00
<b>Total Other Income</b>	<b>3,305.53</b>
Tithes/Offerings	
Sunday Service	3,813.00
<b>Total Tithes/Offerings</b>	<b>3,813.00</b>
<b>Total Revenue</b>	<b>\$7,118.53</b>
<b>GROSS PROFIT</b>	<b>\$7,118.53</b>
Expenditures	
Administrative Expenses	
Bank Service Charges	37.15
Telephone/Internet	158.46
<b>Total Administrative Expenses</b>	<b>195.61</b>
Payroll Expenses	
Health Insurance	18.78
Housing	1,416.66
Payroll Taxes	293.88
Senior Pastor	3,841.66
<b>Total Payroll Expenses</b>	<b>5,570.98</b>
Property Management	
Dumpster Service	113.84
Electric - Church	371.84
Electric - Security Light	69.51
Gas	58.93
Insurance-Multi Peril	515.02
Water	481.60
Yard Maintenance	200.00
<b>Total Property Management</b>	<b>1,810.74</b>
<b>Total Expenditures</b>	<b>\$7,577.33</b>
<b>NET OPERATING REVENUE</b>	<b>\$ -458.80</b>
<b>NET REVENUE</b>	<b>\$ -458.80</b>

# AGAPE' METROPOLITAN COMMUNITY CHURCH

## STATEMENT OF ACTIVITY COMPARISON

January - October, 2020

	TOTAL
Revenue	
Other Income	
Gas Royalty	765.33
Interest Income	11,490.86
Misc Income	18,996.79
<b>Total Other Income</b>	<b>31,252.98</b>
Tithes/Offerings	
Sunday Service	39,422.65
<b>Total Tithes/Offerings</b>	<b>39,422.65</b>
<b>Total Revenue</b>	<b>\$70,675.63</b>
<b>GROSS PROFIT</b>	<b>\$70,675.63</b>
Expenditures	
Administrative Expenses	
Bank Service Charges	534.53
Office Supplies	585.00
Telephone/Internet	1,629.79
<b>Total Administrative Expenses</b>	<b>2,749.32</b>
Music Program	
Copyrights	235.00
<b>Total Music Program</b>	<b>235.00</b>
Payroll Expenses	
Health Insurance	156.62
Housing	14,166.60
Payroll Taxes	2,938.87
Senior Pastor	38,416.60
<b>Total Payroll Expenses</b>	<b>55,678.69</b>
Property Management	
Building Repair	2,599.50
Dumpster Service	683.04
Electric - Church	3,679.01
Electric - Security Light	663.56
Gas	1,185.42
Insurance-Multi Peril	5,029.67
Security Expense	2,201.47
Taxes - Mineral Rights	230.78
Water	1,956.71
Yard Maintenance	2,708.00
<b>Total Property Management</b>	<b>20,937.16</b>
Tithes	
Pension	980.25
UFMCC	2,402.00
<b>Total Tithes</b>	<b>3,382.25</b>
Worship	
Flower Expense	100.00
<b>Total Worship</b>	<b>100.00</b>
<b>Total Expenditures</b>	<b>\$83,082.42</b>
<b>NET OPERATING REVENUE</b>	<b>\$ -12,406.79</b>
<b>NET REVENUE</b>	<b>\$ -12,406.79</b>

**AGAPE' METROPOLITAN COMMUNITY CHURCH**  
**Actual vs. Budget for October 2020**

	<b>Actual October</b>	<b>Budget October</b>	<b>Difference</b>
<b>Revenue</b>			
Tithes/Offerings			
Sunday Service	3,813.00	5,333.33	(1,520.33)
Total Tithes/Offerings	<u>3,813.00</u>	<u>5,333.33</u>	<u>(1,520.33)</u>
<b>Other Income</b>			
Gas Royalty	155.99	150.00	5.99
Interest Income	1,149.54	600.00	549.54
Meet and Eat	-	400.00	(400.00)
Janitorial Supplies	-	150.00	(150.00)
Dumpster	-	115.00	(115.00)
Servant Keeper	-	70.83	(70.83)
Simple Give	-	10.00	(10.00)
Constant Contact	-	44.17	(44.17)
Altar Supplies	-	100.00	(100.00)
Misc Income	2,000.00	1,833.33	166.67
Total Other Income	<u>3,305.53</u>	<u>3,473.33</u>	<u>(167.80)</u>
<b>Fundraising Income</b>			
Grace Gray's Good Deeds	-	-	-
Total Fundraising Income	<u>-</u>	<u>-</u>	<u>-</u>
<b>Total Revenue</b>	<b><u>7,118.53</u></b>	<b><u>8,806.66</u></b>	<b><u>(1,688.13)</u></b>
<b>Expenditures</b>			
<b>Administrative Expenses</b>			
Altar Supplies	-	100.00	(100.00)
Bank Service Charges	37.15	67.00	(29.85)
Copyrights	-	-	-
Clergy License	-	-	-
Dues & Subscriptions	-	120.00	(120.00)
Grace Gray's Good Deeds	-	-	-
Office Supplies	-	-	-
Other Pastor's	-	-	-
Continuing Education	-	-	-
General Conference	-	-	-
Internet/Computers	158.46	216.25	(57.79)
Janitorial Supplies	-	150.00	(150.00)
Meet & Eat Supplies	-	400.00	(400.00)
Total Admin Expenses	<u>195.61</u>	<u>1,053.25</u>	<u>(857.64)</u>
<b>Property Management</b>			
Electric - Church	371.84	458.33	(86.49)
Electric - Security Light	69.51	68.00	1.51
Gas	58.93	127.17	(68.24)
Dumpster	113.84	115.00	(1.16)
Insurance - Multi Peril	515.02	396.33	118.69
Repair & Maint - Building	-	24.62	(24.62)
Security Expense	-	-	-
Taxes - Mineral Rights	-	-	-
Water	481.60	220.00	261.60
Yard Maintenance	200.00	200.00	-
Total Property Management	<u>1,810.74</u>	<u>1,609.45</u>	<u>201.29</u>
<b>Payroll Expenses</b>			
Senior Pastor	3,841.66	3,841.67	(0.01)
Housing	1,416.66	1,416.67	(0.01)
Direct Deposit Fees	-	-	-
Payroll Expenses - Other	-	-	-
Health Insurance	18.78	18.78	-
Payroll Taxes	293.88	293.87	0.01
Total Payroll Expenses	<u>5,570.98</u>	<u>5,570.99</u>	<u>(0.01)</u>
<b>Tithes</b>			
Pension	-	296.25	(296.25)
UFMCC	-	346.67	(346.67)
Total Tithes	<u>-</u>	<u>642.92</u>	<u>(642.92)</u>
<b>Total Expenditures</b>	<b><u>7,577.33</u></b>	<b><u>8,876.61</u></b>	<b><u>(1,299.28)</u></b>
<b>Net Revenue</b>	<b><u>(458.80)</u></b>	<b><u>(69.95)</u></b>	<b><u>(388.85)</u></b>



# AGAPE' METROPOLITAN COMMUNITY CHURCH

## STATEMENT OF ACTIVITY COMPARISON

January - October, 2020

	TOTAL	
	JAN - OCT, 2020	JAN - OCT, 2019 (PY)
<b>Revenue</b>		
Fundraising Income		
Grace Gray's Good Deeds		500.00
<b>Total Fundraising Income</b>		<b>500.00</b>
Other Income		19,166.06
Gas Royalty	765.33	884.81
Interest Income	11,490.86	5,259.19
Meet and Eat		500.00
Misc Income	18,996.79	-494.88
<b>Total Other Income</b>	<b>31,252.98</b>	<b>25,315.18</b>
Tithes/Offerings		
Sunday Service	39,422.65	56,578.29
<b>Total Tithes/Offerings</b>	<b>39,422.65</b>	<b>56,578.29</b>
<b>Total Revenue</b>	<b>\$70,675.63</b>	<b>\$82,393.47</b>
<b>GROSS PROFIT</b>	<b>\$70,675.63</b>	<b>\$82,393.47</b>
<b>Expenditures</b>		
Administrative Expenses		
Advertising Expense		55.00
Bank Service Charges	534.53	540.67
Continuing Education		59.95
Office Supplies	585.00	
Telephone		155.10
Telephone/Internet	1,629.79	1,399.85
<b>Total Administrative Expenses</b>	<b>2,749.32</b>	<b>2,210.57</b>
Conferences		
General Conference		694.74
<b>Total Conferences</b>		<b>694.74</b>
Music Program		
Copyrights	235.00	222.00
Repair & Maint - Audio		343.71
<b>Total Music Program</b>	<b>235.00</b>	<b>565.71</b>
Other Expenses		190.00
Payroll Expenses		
Direct Deposit Fees		2.39
Health Insurance	156.62	187.80
Housing	14,166.60	14,166.60
Payroll Taxes	2,938.87	2,938.87
Senior Pastor	38,416.60	38,416.60
<b>Total Payroll Expenses</b>	<b>55,678.69</b>	<b>55,712.26</b>

# AGAPE' METROPOLITAN COMMUNITY CHURCH

## STATEMENT OF ACTIVITY COMPARISON

January - October, 2020

	TOTAL	
	JAN - OCT, 2020	JAN - OCT, 2019 (PY)
Property Management		
Building Repair	2,599.50	5,729.34
Dumpster Service	683.04	
Electric - Church	3,679.01	4,122.79
Electric - Security Light	663.56	664.82
Gas	1,185.42	1,351.74
Insurance-Multi Peril	5,029.67	3,833.82
Security Expense	2,201.47	559.38
Taxes - Mineral Rights	230.78	293.35
Water	1,956.71	2,023.63
Yard Maintenance	2,708.00	730.00
<b>Total Property Management</b>	<b>20,937.16</b>	<b>19,308.87</b>
Tithes		
Pension	980.25	1,527.06
UFMCC	2,402.00	6,122.23
<b>Total Tithes</b>	<b>3,382.25</b>	<b>7,649.29</b>
Worship		
Altar Supplies		31.74
Flower Expense	100.00	
<b>Total Worship</b>	<b>100.00</b>	<b>31.74</b>
<b>Total Expenditures</b>	<b>\$83,082.42</b>	<b>\$86,363.18</b>
NET OPERATING REVENUE	<b>\$ -12,406.79</b>	<b>\$ -3,969.71</b>
NET REVENUE	<b>\$ -12,406.79</b>	<b>\$ -3,969.71</b>