

Agape' MCC Board of Directors Minutes
January 7, 2019

Establish Quorum – Leigh Wolfer, Cassy Batts, Melisa Price, Rev. David Wynn, Amy Ashton, E.J. Hudzina and Lisa Davenport were present at the meeting. Ward Thulin conferenced in from a remote location. The quorum was established.

The Meeting was called to Order at 7:20pm by Vice Moderator Cassy Batts.

The **Opening Prayer** was led by Rev. David Wynn.

Approval of Agenda with addition of QuickBooks. Motioned by Amy Ashton and seconded by Melisa Price. Motion passed.

Recognition of Guests: Lisa O'Grady

Items approved/resolved by Email:

November 27, 2018 – The BOD approved the November 12, 2018 Meeting Minutes.

December 11, 2018 – The BOD approved the BOD retreat dates of January 18-20, 2019.

Reports:

1) **Security Team Report** – Lisa O'Grady presented a power point to the board and laid out the expectations and plans for the security team as well as giving us statistics on real life situations.

2) * **October, November and December Treasurer Report** – All were sent out via email. Motioned by Leigh Wolfer and seconded by Melisa Price. Motion passes.

3) * **December Cash Flow Report/QuickBooks** – End of year report was sent out via email and discussed. We are current on bills and have a positive balance in our checking account. We have an upcoming expense of \$450.00 on February 4, 2019 for our yearly subscription to QuickBooks that will be automatically deducted from our checking account.

++We also discussed that we collected approximately \$20,000.00 in 2018 from simple give and felt that that was a huge accomplishment++

** Beginning June 2018, the current financial status and the previous month's financial statements will be separated. The current month will be discussed as Cash Flow and the previous month financials will be listed as Treasurer's Report.*

Old Business:

1) **Favored Hospitality** – Progress halted during the holidays. We need to schedule 2 work days to complete all tasks. Goal for completion is January 31, 2019. First workday scheduled for January 12, 2019. We have about 5 people confirmed to work on "to do" items to get us up to code for Favored Hospitality.

2) **Agape' Website** (Smat Web Designs) Update. We have a donation of \$1,000.00 to cover expenses of converting our website. This amount should cover approximately 98% of cost. Upgrades are not anticipated but would be the only charge beyond what has been paid. Next steps are pictures of altar to use as cover photo (Trish), font for name logo in addition to tree (Cassy & Leigh), and submit color palate (Judy & Cassy). All choices and options will be emailed to BOD prior to submission.

New Business:

1) Assessment review, discussion and next steps. Response to UFMCC regarding offer and ongoing payments. After much conversation we have agreed to take the offer from UFMCC with the revised dates. We will reassess with UFMCC in June 2019 on our ability to continue or if we need a change. Motioned by Leigh Wolfer and seconded by Amy Ashton. Motion passed.

2) Lay Delegate Conference Expenses – Delegate Kevin Harkins and/or David Wynn – Beginning discussion to be continued at Retreat or February BOD meeting. MOVE TO FEBRUARY MEETING

3) Meeting with John Luft will be set by Jan 31st to discuss his request to use space during the week.

4) Retreat goals, dreams, topic suggestions, food, supplies needed, time etc...
Membership review, food and details to be decided via email.

5.) Shirley Sowers Estate. Investment Account Setup complete and first statement provided. Ongoing discussion with CapRock needed to determine details.

6) Kathy Munn Estate has finally made it to Probate court. Garage Sale Prep to begin 1/26/19 Garage Sale late Feb or early March. Home repairs completed by mid - March and on the market for sale by April 1, 2019
Kathy Munn's estate proceeds to be invested with CapRock Financial in new Agape Account.

Cassy Batts motioned to adjourn the meeting at 10:25PM. Lisa Davenport seconded. Motion passed.

Respectfully submitted,

Amy Ashton

Amy Ashton
Agape' MCC Board of Directors

January	Saturday	5-Jan	Judy Hudson Art Class - "Fun with Clay" (parents/kids) 5PM-7PM
	Sunday	6-Jan	Worship 10:30 AM - Birthday Sunday
	Wednesday	8-Jan	Wed Gathering 7:00PM
	Sunday	13-Jan	Worship 10:30 AM
	Monday	14-Jan	WP 6PM / BOD Meeting 7PM
	Wednesday	16-Jan	Wed Gathering 7:00PM
	Friday	18-Jan	BOD Retreat
	Saturday	19-Jan	BOD Retreat
	Sunday	20-Jan	BOD Retreat
	Sunday	20-Jan	Worship 10:30 AM
	Wednesday	23-Jan	Wed Gathering 7:00PM
	Sunday	27-Jan	Worship 10:30 AM (Meet and Eat - Soup)
	Wednesday	30-Jan	Wed Gathering 7:00PM

**Agape' Metropolitan Community Church
Treasurer's Report
December 31, 2018**

Attached are the December 2018 Financial Reports

December Attendance	51
November Attendance	50
Variance Up / (Down)	<u>1</u>

Income & Expense Variance:	Actual	Dec-18 Budgeted	Variance
Tithes	78,964.44	67,045.90	11,918.54
Other	22,698.44	25,551.95	(2,853.51)
Total Income	<u>101,662.88</u>	<u>92,597.85</u>	<u>9,065.03</u>
Total Expenses	<u>93,567.47</u>	<u>92,944.03</u>	<u>623.44</u>
Variance (Over) / Below Budget	<u>8,095.41</u>	<u>(346.18)</u>	<u>8,441.59</u>

Accounts Payable	418.58
Payroll Liabilities	888.14
M Wilkerson Scholarship Fund	2,363.46
Benevolence Fund	4,194.80

Respectfully Submitted,

Lisa A Davenport
Treasurer, Agape MCC Board

Agape' Metropolitan Community Church

Profit & Loss Budget vs. Actual

December 2018

01/01/19

Accrual Basis

	Dec 18	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
Gas Royalty	395.02	511.35	-116.33
Other Income	-2,880.95	1,977.60	-4,858.55
Interest Income	0.12	0.00	0.12
Tithes/Offerings			
Sunday AM Service	10,764.00	5,990.00	4,774.00
Total Tithes/Offerings	10,764.00	5,990.00	4,774.00
Miscellaneous Income			
Fund Raising	0.00	0.00	0.00
Meet and Eat	25.00	71.00	-46.00
Total Miscellaneous Income	25.00	71.00	-46.00
Total Income	8,303.19	8,549.95	-246.76
Expense			
Bank Service Charges	43.40	115.66	-72.26
Pride	0.00	0.00	0.00
Conferences			
Training Conf.	0.00	0.00	0.00
Total Conferences	0.00	0.00	0.00
Music Program			
Equipment Repairs - Music	0.00	0.00	0.00
Copyrights	0.00	0.00	0.00
Total Music Program	0.00	0.00	0.00
Worship			
Other Pastor's	0.00	150.00	-150.00
Total Worship	0.00	150.00	-150.00
Administrative Expenses			
Clergy License	0.00	0.00	0.00
Recognition	1,000.00	300.00	700.00
Internet/Computers	95.00	95.00	0.00
Telephone	55.23	54.51	0.72
Office Supplies	0.00	66.21	-66.21
Advertising Expense	0.00	0.00	0.00
Total Administrative Expenses	1,150.23	515.72	634.51
Property Management			
Taxes - Mineral Rights	0.00	0.00	0.00
Building Repair	0.00	1,700.00	-1,700.00
Security Expense	0.00	0.00	0.00
Dumpster Service	0.00	106.06	-106.06
Utilities			
Gas	0.00	80.90	-80.90
Water	0.00	177.17	-177.17
Electric - Security Light	60.21	0.00	60.21
Electric - Church	220.87	0.00	220.87
Total Utilities	281.08	258.07	23.01
Insurance-Multi Peril	506.77	570.14	-63.37
Total Property Management	787.85	2,634.27	-1,846.42
Tithes			
Pension	0.00	0.00	0.00
UFMCC	0.00	192.17	-192.17
Total Tithes	0.00	192.17	-192.17
Other Expenses			

Agape' Metropolitan Community Church
Profit & Loss Budget vs. Actual
December 2018

01/01/19

Accrual Basis

	Dec 18	Budget	\$ Over Budget
Miscellaneous	0.00	0.00	0.00
Total Other Expenses	0.00	0.00	0.00
Payroll Expenses			
Payroll Taxes	290.07	290.07	0.00
Senior Pastor	3,791.66	3,791.66	0.00
Direct Deposit Fees	2.17	2.17	0.00
Housing	1,300.00	1,300.00	0.00
Health Insurance	18.78	72.89	-54.11
Payroll Expenses - Other	0.00	0.00	0.00
Total Payroll Expenses	5,402.68	5,456.79	-54.11
Total Expense	7,384.16	9,064.61	-1,680.45
Net Ordinary Income	919.03	-514.66	1,433.69
Net Income	919.03	-514.66	1,433.69

Agape' Metropolitan Community Church
Profit & Loss Budget vs. Actual
January through December 2018

01/01/19

Accrual Basis

	Jan - Dec 18	Budget
Ordinary Income/Expense		
Income		
Gas Royalty	1,951.88	3,979.91
Other Income	23,022.68	20,930.34
Interest Income	0.83	0.30
Tithes/Offerings		
Sunday AM Service	78,964.44	67,045.90
Total Tithes/Offerings	78,964.44	67,045.90
Miscellaneous Income		
Fund Raising	0.00	327.40
Meet and Eat	604.00	314.00
Total Miscellaneous Income	604.00	641.40
Total Income	104,543.83	92,597.85
Expense		
Bank Service Charges	1,009.36	1,128.37
Pride	0.00	250.00
Conferences		
Training Conf.	150.00	0.00
Total Conferences	150.00	0.00
Music Program		
Equipment Repairs - Music	0.00	145.00
Copyrights	216.00	208.00
Total Music Program	216.00	353.00
Worship		
Other Pastor's	0.00	150.00
Total Worship	0.00	150.00
Administrative Expenses		
Clergy License	175.00	175.00
Recognition	0.00	300.00
Internet/Computers	2,070.00	1,070.00
Telephone	603.34	583.17
Office Supplies	0.00	586.88
Advertising Expense	25.00	0.00
Total Administrative Expenses	2,873.34	2,715.05
Property Management		
Taxes - Mineral Rights	293.35	284.71
Building Repair	6,557.00	2,767.00
Security Expense	714.00	676.80
Dumpster Service	0.00	1,270.69
Utilities		
Gas	1,727.87	1,337.99
Water	2,159.12	2,271.93
Electric - Security Light	817.37	614.71
Electric - Church	5,948.23	4,324.87
Total Utilities	10,652.59	8,549.50
Insurance-Multi Peril	5,427.37	5,787.87
Yard Maintenance	229.95	
Total Property Management	23,874.26	19,336.57
Tithes		
Pension	769.50	634.50
UFMCC	-3,684.91	1,800.77
Total Tithes	-2,915.41	2,435.27

Agape' Metropolitan Community Church
Profit & Loss Budget vs. Actual
 January through December 2018

	Jan - Dec 18	Budget
Other Expenses		
Miscellaneous	697.85	0.00
Total Other Expenses	697.85	0.00
Payroll Expenses		
Payroll Taxes	3,480.75	3,480.75
Senior Pastor	45,499.92	45,499.93
Direct Deposit Fees	23.87	21.70
Housing	15,600.00	15,600.00
Health Insurance	1,641.17	1,967.78
Payroll Expenses - Other	416.36	5.61
Total Payroll Expenses	66,662.07	66,575.77
Total Expense	92,567.47	92,944.03
Net Ordinary Income	11,976.36	-346.18
Net Income	11,976.36	-346.18

	<u>\$ Over Budget</u>
Ordinary Income/Expense	
Income	
Gas Royalty	-2,028.03
Other Income	2,092.34
Interest Income	0.53
Tithes/Offerings	
Sunday AM Service	11,918.54
Total Tithes/Offerings	11,918.54
Miscellaneous Income	
Fund Raising	-327.40
Meet and Eat	290.00
Total Miscellaneous Income	-37.40
Total Income	11,945.98
Expense	
Bank Service Charges	-119.01
Pride	-250.00
Conferences	
Training Conf.	150.00
Total Conferences	150.00
Music Program	
Equipment Repairs - Music	-145.00
Copyrights	8.00
Total Music Program	-137.00
Worship	
Other Pastor's	-150.00
Total Worship	-150.00
Administrative Expenses	
Clergy License	0.00
Recognition	-300.00
Internet/Computers	1,000.00
Telephone	20.17
Office Supplies	-586.88
Advertising Expense	25.00
Total Administrative Expenses	158.29
Property Management	
Taxes - Mineral Rights	8.64
Building Repair	3,790.00
Security Expense	37.20
Dumpster Service	-1,270.69
Utilities	
Gas	389.88
Water	-112.81
Electric - Security Light	202.66
Electric - Church	1,623.36
Total Utilities	2,103.09
Insurance-Multi Peril	-360.50
Yard Maintenance	
Total Property Management	4,537.69
Tithes	
Pension	135.00
UFMCC	-5,485.68
Total Tithes	-5,350.68

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01/01/19

Accrual Basis

Agape' Metropolitan Community Church

Profit & Loss Budget vs. Actual

January through December 2018

	<u>\$ Over Budget</u>
Other Expenses	
Miscellaneous	697.85
Total Other Expenses	697.85
Payroll Expenses	
Payroll Taxes	0.00
Senior Pastor	-0.01
Direct Deposit Fees	2.17
Housing	0.00
Health Insurance	-326.61
Payroll Expenses - Other	410.75
Total Payroll Expenses	86.30
Total Expense	-376.56
Net Ordinary Income	12,322.54
Net Income	<u><u>12,322.54</u></u>

Agape' Metropolitan Community Church
Balance Sheet
As of December 31, 2018

	Dec 31, 18
ASSETS	
Current Assets	
Checking/Savings	
Chase - Savings	4,194.80
Chase - Debit Card	26.68
Chase - Operating	5,173.44
Total Checking/Savings	9,394.92
Other Current Assets	
NFS - M Wilkerson Scholarship F	2,363.46
Total Other Current Assets	2,363.46
Total Current Assets	11,758.38
Fixed Assets	
Land	158,000.00
Building	536,270.00
Total Fixed Assets	694,270.00
Other Assets	
Grounds	2,425.00
Electronics	14,305.00
Artwork	12,620.00
Books	5,000.00
Fixtures	18,575.00
Furniture	38,885.00
Kitchen Equipment	2,926.00
Maintenance Equip	5,555.00
Office Equipment/Supplies	8,536.46
Music	26,004.66
Total Other Assets	134,832.12
TOTAL ASSETS	840,860.50
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	418.58
Total Accounts Payable	418.58
Other Current Liabilities	
Scholarship Awards	2,363.46
Benevolence / GGGDS Fund	4,194.80
Payroll Liabilities	888.14
Total Other Current Liabilities	7,446.40
Total Current Liabilities	7,864.98
Total Liabilities	7,864.98
Equity	
Opening Bal Donations	448,764.47
Donations	376,135.64
Net Income	8,095.41
Total Equity	832,995.52
TOTAL LIABILITIES & EQUITY	840,860.50



Formal Assessment Agreement between Agape Metropolitan Community Church, and Universal Fellowship of Metropolitan Community Churches

1st Day of Jan. 2019

This agreement is entered into this ~~23rd Day of October 2018~~, between Universal Fellowship of Metropolitan Community Churches; hereinafter "UFMCC" and Agape Metropolitan Community Church

1st Jan. 2019

- Commencing ~~1st December 2018~~, Agape MCC tithe assessment offering, will be approximately 7% of tithable income, paid monthly.

1st Feb. 2019

- Agape MCC will also pay a one off lump sum of \$4,000, by ~~31st December 2018~~, for outstanding tithes for 2018.
- UFMCC will agree to write off outstanding tithe balances for 2016 and 2017. Agape MCC agrees to provide back tithe reports for 2017 and 2018, to MCC for records purposes
- UFMCC & Agape MCC will establish review dates of 1st June 2019 and 1st November 2019 to re-assess the agreed to rate (determine and agree to have it remain the same or increase percentage rate) and to ensure that we are all on the same page.
- Agape MCC also agrees to receive 2 UFMCC denominational offerings in 2019 (and subsequent years while this agreement is executed and in place): the Easter season offering and the October Fellowship offering.
- Agape MCC agrees to make all assessment payments by the 10th of each calendar month. Completed tithe forms and checks should be mailed to: PO Box 50488, Sarasota, Florida 34232

1st Jan 2019

31st Dec. 2019

- The period covered by this agreement is from ~~1st December 2018~~ through ~~30th November 2019~~ with built in reviews every 6 months of the life of this agreement.

Agape MCC Representative Signature

UFMCC Treasurer Signature

Printed Name, Title

Printed Name, Title

Date

Date

Questions: Call Dr. David Williams, Treasurer: +1-732-801-5530 or Marina Laws: +1-484-885-8842
Email both at: agreement@mccchurch.net