

**Agape' MCC Board of Directors Minutes**  
**February 11, 2019**

**Establish Quorum** – Leigh Wolfer, Cassy Batts, Melisa Price, EJ Hudzina, Amy Ashton and Rev. David Wynn, were present at the meeting. Ward Thulin and Lisa Davenport were absent. The quorum was established.

**The Meeting was called to Order** at 7:15 by Vice Moderator Cassy Batts

The **Opening Prayer** was led by Melisa Price.

**Approval of Agenda** with addition to new business was motioned by Melisa Price and seconded by Amy Ashton. Motion passed.

**Recognition of Guests:** No guests or visitors were present at the meeting.

**Items approved/resolved by Email:**

January 9, 2019 – The BOD approved the January 07, 2019 Meeting Minutes.

January 24, 2019 – The BOD approved a \$75 Benevolence request.

February 10, 2019 – The BOD approved the Board Retreat Minutes.

**Reports:**

1) **Security Team Report:** Lisa O'Grady will have a presentation for the congregation 02/17/2019.

2) **January 2019 Treasurer Report:** Motion to approve was made by Amy Ashton. Seconded by EJ Hudzina. Motion passed.

3) **February 2019 Cash Flow Report:** Motion to approve was made by Amy Ashton. Seconded by EJ Hudzina. Motion passed.

- MCC Assessment Settlement has been paid.
- MCC Assessment payment for January has been paid.
- 3<sup>rd</sup> quarter 2018 MCC Pension has not been paid. Lisa Davenport will have this paid by Monday 02/18/2019.

**Old Business:**

1) **Favored Hospitality** – Progress on inspection report items. Exhaust Fans are installed in the Social Hall bathrooms. The fence has been started, poles are set. The fence for the outdoor space has been started. The curtain rod and curtain are installed in the medical room. FH is having to resubmit their application to the state; the inspection deadline passed and their case was closed by the state. David will call for heating inspection.

2) **Agape' Website** (Smat Web Designs) Update. Laurie Smat is working on resolving the issue with the Simple Give pay button. Cassy has set a deadline of February 28 to provide Smat Web Designs with what they are needing to get started on the new website.

3) **Kathy Munn** Estate update/Garage Sale March 15 and 16, 2019. Will has been probated.

4) **Lay Delegate** and **Pastor** Conference Expenses. David will not be attending the General Conference. We will need \$930 for the Delegate's expenses: airfare \$160 hotel \$250, per diem \$90 and conference registration \$425. Amy Ashton made the motion to approve the delegate expenses, Melisa Price seconded. Motion approved.

5) **Fish City Grill Fundraiser Dates**- Amy called Fish City Grill to set dates for our fundraisers in May and October. She has a meeting via phone scheduled with Deb Robinson on Tuesday February 12, 2019 at 9:00AM to decide on the fundraiser dates.

6) **Church Mutual** – Amy has forwarded our current declaration page on January 30, 2019, to Christian Bridges with CapRock, for review to decide if our current policy and coverage is what is in the best interest of the church. As of today, Amy has not heard back from him and will contact him again on February 18, 2019, if she has not heard back from him by then. Amy also contacted Derek Brown, our representative with Church Mutual, to inform him that we are currently having our policy reviewed and that as soon as we have a decision about our coverage and if any changes need to be made, she will contact him.

### **New Business:**

1) Open discussion regarding the Dream List (created at the BOD Retreat) and item priority. The BOD reviewed the wish list to set a realistic priority. The budget for property repairs is \$20,000.

1. Repairing the eaves and soffits. Need to have flat roof inspected where it connects to original building.
2. Parking lot repair. Bid resurfacing parking lot and restripe.
3. Painting front of sanctuary including wood trim.
4. Repair Narthex ceiling and paint.
5. Update Narthex women's restroom. Replace toilets, replace sink plumbing, vanity, lighting and paint.
6. Need to have steeple resealed and tightened. Also need to have steeple spot lights repaired.

2) Kitchen Rotation – The BOD discussed finding additional volunteers to create a kitchen rotation for Sunday mornings to work with Amy and Melisa. For 5<sup>th</sup> Sunday Breakfast, Leigh will help in the kitchen.

3) Congregational Care: Melisa will continue to provide David with requests marked on the attendance sheets and he will in turn provide information to EJ so he can follow up.

4) GGGD – will need to schedule 2<sup>nd</sup> quarter GGGD meeting at March BOD Meeting.

5) Calendar Review.

Cassy Batts motioned for adjournment at 10:18PM. Leigh Wolfer seconded. Motion passed.

Respectfully submitted,



Leigh Wolfer, Clerk  
Agape' MCC Board of Directors

<b>February</b>	Monday	11-Feb	WP 6PM / BOD Meeting 7PM
	Wednesday	13-Feb	Wed Gathering 7:00PM - Blankets
	Sunday	17-Feb	Worship 10:30 AM / Lisa O'Grady Security Talk / Shel and Mary wedding reception
	Wednesday	21-Feb	Wed Gathering 7:00PM
	Sunday	24-Feb	Worship 10:30 AM - Meet and Eat Chili Cook-off / St. Anne 6:30PM Social Hall
	Wednesday	27-Feb	Wed Gathering 7:00PM
<b>March</b>	<b>Sunday</b>	<b>3-Mar</b>	Worship 10:30 AM - Birthday Sunday / St. Anne 6:30PM Social Hall
	Wednesday	6-Mar	Ash Wednesday 7:00PM / Melisa's Birthday
	Sunday	10-Mar	Worship 10:30 AM-Daylight Savings Begins / St. Anne 6:30PM Social Hall
	Monday	11-Mar	WP 6PM / BOD Meeting 7PM
	Wednesday	14-Mar	Game Night 7PM
	Friday	15-Mar	Garage Sale (Munn's House) 7:00AM - 2:00PM
	Saturday	16-Mar	Garage Sale (Munn's House) 7:00AM - 2:00PM
	Sunday	17-Mar	Worship 10:30 AM / Meet and Eat "Green" Theme / St. Anne 6:30PM Social Hall
	Monday	18-Mar	Grace Gray Fund Raiser Quarterly Meeting 7:00-8:30PM - Open Meeting
	Wednesday	20-Mar	Arts and Crafts 7PM
	Sunday	24-Mar	Worship 10:30 AM / St. Anne 6:30PM Social Hall
	Wednesday	27-Mar	Care Night 7:00PM
	Sunday	31-Mar	Breakfast Communion Service 10:30AM / Heart to Heart / St. Anne 6:30PM Social Hall
<b>April</b>	Monday	1-Apr	WP 6:00PM
	Wednesday	3-Apr	Game Night 7PM
	Saturday	6-Apr	Work Day 9AM-1PM
	Sunday	7-Apr	Worship 10:30 AM / Birthday Sunday / St. Anne 6:30PM Social Hall
	Monday	8-Apr	WP 6PM / BOD Meeting 7PM
	Sunday	14-Apr	Palm Sunday Worship 10:30 AM / St. Anne 6:30PM Social Hall
	Wednesday	17-Apr	Care Night - Easter Egg Prep 7:00PM
	Thursday	18-Apr	Seder Dinner 7:00
	Friday	19-Apr	Good Friday Service 7PM
	Saturday	20-Apr	Easter Egg Hunt-11:00AM (Workers arrive 9:00 / Building opens at 10:00)
	Sunday	21-Apr	Easter Sunrise 7:30AM / Easter Worship 10:30 AM
	Monday	22-Apr	No Worship Planning (Earth Day)
	Wednesday	24-Apr	Wed Night Gathering 7PM
	Sunday	28-Apr	Worship 10:30 AM / Meet and Eat "Waffles?"
	Monday	29-Apr	WP 6PM

**Agape' Metropolitan Community Church  
Treasurer's Report  
January 31, 2019**

Attached are the January 2019 Financial Reports

January Attendance	53
December Attendance	51
Variance Up / (Down)	<u>2</u>

<b>Income &amp; Expense Variance:</b>	<b>Actual</b>	<b>Jan-19 Budgeted</b>	<b>Variance</b>
Tithes	5,514.00	-	5,514.00
Other	860.18	-	860.18
Total Income	<u>6,374.18</u>	-	<u>6,374.18</u>
 Total Expenses	 <u>7,889.31</u>	 -	 <u>7,889.31</u>
 Variance (Over) / Below Budget	 <u>(1,515.13)</u>	 -	 <u>(1,515.13)</u>

M Wilkerson Scholarship Fund	2,363.46
Benevolence Fund	4,129.88

*Respectfully Submitted,*

**Lisa A Davenport**  
*Treasurer, Agape MCC Board*

# AGAPE' METROPOLITAN COMMUNITY CHURCH

## BALANCE SHEET

As of January 31, 2019

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
Chase - Debit Card	82.90
Chase - Operating	3,047.01
Chase - Savings	4,694.91
<b>Total Bank Accounts</b>	<b>\$7,824.82</b>
Other Current Assets	
NFS - M Wilkerson Scholarship F	2,363.46
Receivables	0.00
<b>Total Other Current Assets</b>	<b>\$2,363.46</b>
<b>Total Current Assets</b>	<b>\$10,188.28</b>
Fixed Assets	
Building	536,270.00
Land	158,000.00
<b>Total Fixed Assets</b>	<b>\$694,270.00</b>
Other Assets	
Artwork	12,620.00
Books	5,000.00
Electronics	14,305.00
Fixtures	18,575.00
Furniture	38,885.00
Grounds	2,425.00
Kitchen Equipment	2,926.00
Maintenance Equip	5,555.00
Music	26,004.66
Office Equipment/Supplies	8,536.46
<b>Total Other Assets</b>	<b>\$134,832.12</b>
<b>TOTAL ASSETS</b>	<b>\$839,290.40</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Benevolence / GGGDS Fund	4,129.88
Building Maintenance Fund	0.00
Direct Deposit Payable	0.00
MCC	0.00
Payroll Liabilities	448.88
Federal Taxes (941/944)	449.21
<b>Total Payroll Liabilities</b>	<b>898.09</b>
Rev Wynn Christmas Fund	0.00
Scholarship Awards	2,363.46
Special Offerings	0.00

	TOTAL
<b>Total Other Current Liabilities</b>	<b>\$7,391.43</b>
<b>Total Current Liabilities</b>	<b>\$7,391.43</b>
<b>Total Liabilities</b>	<b>\$7,391.43</b>
Equity	
Donations	384,649.63
Opening Bal Donations	448,764.47
Net Revenue	-1,515.13
<b>Total Equity</b>	<b>\$831,898.97</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$839,290.40</b>

# AGAPE' METROPOLITAN COMMUNITY CHURCH

## INCOME STATEMENT

January 2019

	TOTAL
Revenue	
Fundraising Income	
Grace Gray's Good Deeds	500.00
<b>Total Fundraising Income</b>	<b>500.00</b>
Other Income	360.07
Interest Income	0.11
<b>Total Other Income</b>	<b>360.18</b>
Tithes/Offerings	
Sunday Service	5,514.00
<b>Total Tithes/Offerings</b>	<b>5,514.00</b>
<b>Total Revenue</b>	<b>\$6,374.18</b>
<b>GROSS PROFIT</b>	<b>\$6,374.18</b>
Expenditures	
Administrative Expenses	
Bank Service Charges	89.55
Internet/Computers	169.99
Telephone	105.47
<b>Total Administrative Expenses</b>	<b>365.01</b>
Payroll Expenses	
Direct Deposit Fees	2.39
Health Insurance	18.78
Housing	1,416.66
Payroll Taxes	293.88
Senior Pastor	3,841.66
<b>Total Payroll Expenses</b>	<b>5,573.37</b>
Property Management	
Electric - Church	260.28
Electric - Security Light	65.83
Gas	249.97
Insurance-Multi Peril	506.77
Taxes - Mineral Rights	293.35
Water	177.17
<b>Total Property Management</b>	<b>1,553.37</b>
Tithes	
Pension	397.56
<b>Total Tithes</b>	<b>397.56</b>
<b>Total Expenditures</b>	<b>\$7,889.31</b>
<b>NET OPERATING REVENUE</b>	<b>\$ -1,515.13</b>
<b>NET REVENUE</b>	<b>\$ -1,515.13</b>