

Agape' MCC Board of Directors Minutes
July 8, 2019

Establish Quorum –Cassy Batts, EJ Hudzina, Lisa Davenport, Melisa Price, Amy Ashton and Rev. David Wynn were present at the meeting. Ward Thulin and Leigh Wolfer were absent. Quorum was established.

The Meeting was called to Order at 7:55 by Vice Moderator Cassy Batts.

The **Opening Prayer** was led by Rev. David Wynn.

Approval of Agenda was motioned by Lisa Davenport and seconded by EJ Hudzina. Motion passed with one addition to new business.

Recognition of Guests: No guests or visitors were present at the meeting.

Items approved/resolved by Email:

June 12, 2019 – The BOD approved the minutes from the June 10, 2019 BOD Meeting.

Reports:

1) **Security Team Report** – None available.

2) **June 2019 Treasurer Report**

With the pride event over, we made a profit of \$850.00. The board approved for Trish to spend up to \$500.00 to restock the inventory of our pride product.

The money received for Jimmie Penland will be moved to savings and a request for donations to the program will be presented and continue for a 30-day period. After completion, GGGD will match the amount received up to \$500.00 for a special kid project that Trish will help over see in her mother's name.

Motion to approve the Treasurer's Report was made by Amy Ashton, seconded by Melisa Price.
Motion passed.

3) **July 2019 Cash Flow Report**

Bills are current.

Motion to approve the Cash Flow Report was made by Melisa Price. Seconded by EJ Hudzina.
Motion passed.

4) **Servant Keeper/Simple Give:** During the month of June we received \$3025.00 of which \$70.00 was earmarked for Jimmie Penland. The YTD total is \$12,655.00.

Old Business:

1) **Favored Hospitality Update** – Deadline to finish inspection punch list has been pushed to August, 2019. Gas Line pressure test was completed. HfCo inspected the system and performed a smoke detector sensitivity test June 27, 2019. David has contacted HfCo to arrange smoke detector installation and obtain a copy of the Fire Alarm Certification Certificate FML009. A new inspection date is scheduled for August 5, 2019. Cassy will lead the inspection and Amy will back her up at the inspection if needed.

2) **Agape' Website** (Smat Web Designs) Update. The website is down and Cassy is working to get the website up and working as soon as possible. She has figured out why the website continues to fail and how to change the settings to prevent this until we can get a new website up and running.

3) **Kathy Munn Estate** Update. Offer has been accepted on the house.

4) **Dream List Progress** (created at the BOD Retreat). The budget for property repairs is \$20,000.

1. Repairing the eaves and soffits. Completed
2. Parking lot repair. Bid resurfacing parking lot and restripe. Need to set time to review all bids and decide on repairs or replace of lot. We will have the sanctuary foundation checked before making decision on the parking lot repairs.
3. Painting front of sanctuary including wood trim.
4. Scrape, re-texture and paint Narthex ceiling and update space. (Leigh, Melisa and Jim have volunteered to scrape) We have someone that has offered to donate their time and supplies to redo our lighting in the narthex when redoing the ceiling as well as someone volunteering to help with the wood wall.
5. Update Narthex women's restroom. Completed.
6. We have had the roof inspection and he suggested either having the steeple resealed/tightened or removed and the steeple spotlights need repaired.
7. Sanctuary Foundation has been inspected and nothing else can be done to change the issues to keep the cracks from happening, etc.
8. Media/Sound – media equipment is aging (computer and projectors) and we are out of space to add new microphones. The snake and sound board are at max capacity. Rachel is working with Lynn to redesign the layout of the sound system and increase the input capacity needed on stage. Rachel has identified system a wireless system to replace our existing system. As soon as Lynne and Rachel have had a chance to diagram the new system installation, work will begin. ETA for work to be done is end of September when we have a 5th Sunday and the sanctuary will not be in use.

5) **GGGD** –In August we will plan a date for the GGGD meeting and invite select people to attend for ideas.

6) **Church Inventory** – the site that hosted the online church inventory is no longer in business and the latest inventory is not accessible. A hard copy of the 2008 inventory was in the BOD safe. Leigh scanned and converted the 2008 document to an excel spreadsheet. Aug. is the target for completing the inventory. We will count at the mid-year retreat on July 13, 2019.

7) **BOD Retreat Port Aransas, TX** – There are currently no dates available so we will wait for off season dates and we will meet this Saturday instead and move the Port Aransas trip to the fall.

8) **St. Anne's**

a. Property Vandalism Resolution Update. Has been cleaned, apologies to the media crew has been done and there are approximately 5 hours of community service left.

b. Update for written formal evaluation of ongoing business arrangement – Cassy has prepared a lease contract for St. Anne's however we have decided to put this on hold pending the outcome of the completion of the community service and then discuss further.

9) Request for **Space Rental** was made by Shalom SDA of Forest Hill. Shalom has decided to not use the Agape' MCC space.

10) **Background Checks** – Current status. Amy will hand out forms and email a copy to the BOD to fill out.

New Business:

1) **Review** of YTD Budget and Attendance-Move to August unless Melisa and Lisa D. can get numbers in by Thursday of this week to discuss at mid-year retreat on Saturday.

2) **Update on 3 stolen outdoor security cameras** – Officer: C. Stokes / Case #: 1900018315
2016 [ZMD-CBH-BBS23NM] Zmodo 700TVL Ultra-High-Resolution Day/Night Weatherproof Security Bullet Camera – White were reported stolen. Both storage buildings were found with doors open. The Board will discuss replacement of cameras and addition of new cameras. Cost of cameras was \$20 each and \$5 of wiring per camera for a total loss of \$105. Looking to install 5 new cameras and possibly move to wireless.

3) **David's Sabbatical:** Because of some personal changes for David and his family, he has decided to shorten his sabbatical to 2 weeks in August. He will let us know of dates as soon as he can.

4) Calendar Review

Judy Art Class dates:

July 09-July 12 (Tue-Fri 9-4)

July 15-July 19 (Mon-Fri 9-4)

July	Monday	1-Jul	Judy Hudson Art Class - Social Hall 9-4
	Tuesday	2-Jul	St. Anne Reformation Class- Sanctuary 6:30-7:30
	Wednesday	3-Jul	General MCC Conference
	Saturday	6-Jul	St. Anne Baptism 3PM/TG Ladies 6:30pm
	Sunday	7-Jul	Worship 10:30 AM
	Monday	8-Jul	BOD Meeting 7PM
	Tuesday	9-Jul	Judy Hudson Art Class - Social Hall 9-4
	Tuesday	9-Jul	St. Anne Reformation Class- Sanctuary 6:30-7:30
	Wednesday	10-Jul	Judy Hudson Art Class - Social Hall 9-4
	Thursday	11-Jul	Judy Hudson Art Class - Social Hall 9-4
	Friday	12-Jul	Judy Hudson Art Class - Social Hall 9-4
	Saturday	13-Jul	Mid-Year BOD Retreat 9-3
	Sunday	14-Jul	Worship 10:30 AM
	Monday	15-Jul	Judy Hudson Art Class - Social Hall 9-4
	Tuesday	16-Jul	St. Anne Reformation Class- Sanctuary 6:30-7:30
	Tuesday	16-Jul	Judy Hudson Art Class - Social Hall 9-4
	Wednesday	17-Jul	Judy Hudson Art Class - Social Hall 9-4
	Thursday	18-Jul	Judy Hudson Art Class - Social Hall 9-4
	Friday	19-Jul	Judy Hudson Art Class - Social Hall 9-4
	Sunday	21-Jul	Worship 10:30AM
	Tuesday	23-Jul	St. Anne Reformation Class- Sanctuary 6:30-7:30
	Sunday	28-Jul	Worship 10:30 AM / Meet and Eat
	Tuesday	30-Jul	St. Anne Reformation Class- Sanctuary 6:30-7:30

August	Sunday	4-Aug	Worship 10:30 AM-Birthday Sunday
	Wednesday	7-Aug	Spirit Café - 7PM
	Sunday	11-Aug	Worship 10:30 AM
	Monday	12-Aug	WP 6PM / BOD Meeting 7PM
	Wednesday	14-Aug	Spirit Café - 7PM
	Sunday	18-Aug	Worship 10:30 AM
	Wednesday	21-Aug	Spirit Café - 7PM
	Sunday	25-Aug	Worship 10:30AM / Meet and Eat
	Wednesday	28-Aug	Spirit Café - 7PM
September	Saturday	1-Sep	Worship 10:30 AM (Labor Day Weekend)
	Monday	2-Sep	Church Office Closed (No Worship Planning)
	Tuesday	3-Sep	Worship Planning - 6PM
	Wednesday	4-Sep	Meditation and Study - 7PM
	Sunday	8-Sep	Worship 10:30 AM - Grandparent's Day / Birthday Sunday
	Monday	9-Sep	BOD Meeting - 7PM <i>(Review Membership List)</i>
	Wednesday	12-Sep	Spirit Café - 7PM
	Sunday	15-Sep	Worship 10:30 AM
	Wednesday	18-Sep	Spirit Café - 7PM
	Sunday	22-Sep	Worship 10:30 AM
	Wednesday	25-Sep	Spirit Café - 7PM
	Sunday	29-Sep	Communion Breakfast 10:30AM / Heart to Heart

Lisa D. motioned for adjournment at 10:00PM. EJ Hudzina seconded. Motion passed.

Respectfully submitted,

Amy Ashton

Amy Ashton

Agape' MCC Board of Directors

Agape' Metropolitan Community Church
Treasurer's Report
June 30, 2019

Attached are the June 2019 Financial Reports

June Attendance	50
May Attendance	49
Variance Up / (Down)	<u>1</u>

Income & Expense Variance:	Actual	Budgeted	Variance
Tithes	30,302.48	35,250.02	(4,947.54)
Other	17,052.90	14,456.00	2,596.90
Total Income	<u>47,355.38</u>	<u>49,706.02</u>	<u>(2,350.64)</u>
 Total Expenses	 <u>54,084.76</u>	 <u>47,863.60</u>	 <u>(6,221.16)</u>
 Variance (Over) / Below Budget	 <u>(6,729.38)</u>	 <u>1,842.42</u>	 <u>(4,886.96)</u>

M Wilkerson Scholarship Fund	2,368.58
Benevolence Fund	4,129.88

Respectfully Submitted,

Lisa A Davenport
Treasurer, Agape MCC Board

AGAPE' METROPOLITAN COMMUNITY CHURCH

BALANCE SHEET

As of June 30, 2019

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Chase - Debit Card	112.48
Chase - Operating	-284.26
Chase - Savings	2,805.44
Total Bank Accounts	\$2,633.66
Other Current Assets	
NFS - M Wilkerson Scholarship F	2,368.58
Receivables	0.00
Total Other Current Assets	\$2,368.58
Total Current Assets	\$5,002.24
Fixed Assets	
Building	536,270.00
Land	158,000.00
Total Fixed Assets	\$694,270.00
Other Assets	
Artwork	12,620.00
Books	5,000.00
Electronics	14,305.00
Fixtures	18,575.00
Furniture	38,885.00
Grounds	2,425.00
Kitchen Equipment	2,926.00
Maintenance Equip	5,555.00
Music	26,004.66
Office Equipment/Supplies	8,573.60
Total Other Assets	\$134,869.26
TOTAL ASSETS	\$834,141.50
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Benevolence / GGGDS Fund	4,129.88
Building Maintenance Fund	0.00
Direct Deposit Payable	0.00
MCC	0.00
Payroll Liabilities	448.88
Federal Taxes (941/944)	449.56
Total Payroll Liabilities	898.44
Rev Wynn Christmas Fund	0.00
Scholarship Awards	2,363.46
Special Offerings	0.00

	TOTAL
Total Other Current Liabilities	\$7,391.78
Total Current Liabilities	\$7,391.78
Total Liabilities	\$7,391.78
Equity	
Donations	384,714.63
Opening Bal Donations	448,764.47
Net Revenue	-6,729.38
Total Equity	\$826,749.72
TOTAL LIABILITIES AND EQUITY	\$834,141.50

AGAPE' METROPOLITAN COMMUNITY CHURCH

STATEMENT OF ACTIVITY COMPARISON

June 2019

	TOTAL
Revenue	
Other Income	1,760.13
Gas Royalty	176.06
Interest Income	584.10
Misc Income	-399.99
Total Other Income	2,120.30
Tithes/Offerings	
Sunday Service	4,645.00
Total Tithes/Offerings	4,645.00
Total Revenue	\$6,765.30
GROSS PROFIT	\$6,765.30
Expenditures	
Administrative Expenses	
Bank Service Charges	76.33
Internet/Computers	150.04
Total Administrative Expenses	226.37
Music Program	
Copyrights	222.00
Total Music Program	222.00
Other Expenses	340.00
Payroll Expenses	
Housing	1,416.66
Payroll Taxes	293.89
Senior Pastor	3,841.66
Total Payroll Expenses	5,552.21
Property Management	
Electric - Church	353.52
Electric - Security Light	65.77
Gas	53.47
Insurance-Multi Peril	475.59
Water	380.38
Total Property Management	1,328.73
Tithes	
UFMCC	257.70
Total Tithes	257.70
Total Expenditures	\$7,927.01
NET OPERATING REVENUE	\$ -1,161.71
NET REVENUE	\$ -1,161.71

AGAPE' METROPOLITAN COMMUNITY CHURCH

STATEMENT OF ACTIVITY COMPARISON

January - June, 2019

	TOTAL
Revenue	
Fundraising Income	
Grace Gray's Good Deeds	500.00
Total Fundraising Income	500.00
Other Income	13,649.63
Gas Royalty	884.81
Interest Income	1,938.34
Meet and Eat	450.00
Misc Income	-369.88
Total Other Income	16,552.90
Tithes/Offerings	
Sunday Service	30,302.48
Total Tithes/Offerings	30,302.48
Total Revenue	\$47,355.38
GROSS PROFIT	\$47,355.38
Expenditures	
Administrative Expenses	
Bank Service Charges	225.81
Internet/Computers	844.23
Telephone	100.48
Total Administrative Expenses	1,170.52
Conferences	
General Conference	499.74
Total Conferences	499.74
Music Program	
Copyrights	222.00
Repair & Maint - Audio	343.71
Total Music Program	565.71
Other Expenses	340.00
Payroll Expenses	
Direct Deposit Fees	2.39
Health Insurance	93.90
Housing	8,499.96
Payroll Taxes	1,763.32
Senior Pastor	23,049.96
Total Payroll Expenses	33,409.53
Property Management	
Building Repair	4,377.63
Electric - Church	1,731.20
Electric - Security Light	401.36
Gas	1,134.42
Insurance-Multi Peril	1,931.46

	TOTAL
Security Expense	366.30
Taxes - Mineral Rights	293.35
Water	1,395.73
Yard Maintenance	190.00
Total Property Management	11,821.45
Tithes	
Pension	957.06
UFMCC	5,289.01
Total Tithes	6,246.07
Worship	
Altar Supplies	31.74
Total Worship	31.74
Total Expenditures	\$54,084.76
NET OPERATING REVENUE	\$ -6,729.38
NET REVENUE	\$ -6,729.38