

Agape' MCC Board of Directors Minutes
August 11, 2019

Establish Quorum – Leigh Wolfer, Cassy Batts, EJ Hudzina, Lisa Davenport, Ward Thulin, Melisa Price, Amy Ashton and Rev. David Wynn were present at the meeting. Quorum was established.

The Meeting was called to Order at 7:20 by Vice Moderator Cassy Batts.

The **Opening Prayer** was led by Rev. David Wynn.

Approval of Agenda was motioned by Lisa Davenport and seconded by Melisa Price. Motion passed with two additions to new business.

Recognition of Guests: No guests or visitors were present at the meeting.

Items approved/resolved by Email:

July 09, 2019 – The BOD approved the minutes from the July 08, 2019 BOD Meeting.

Reports:

- 1) **Security Team Report** – Have a couple radios with issues but working on it. Hopping cameras are fixed soon but status quo other than that. All is well.
- 2) **July 2019 Treasurer Report and Budget Discussion YTD Projected** – We are \$5600 over on budgeted expenses but however the items responsible were primarily General Conference expenses and building repair expenses. Leigh Wolfer motioned to approve the Treasurer's Report. EJ Hudzina seconded. Motion passed.
- 3) **August 2019 Cash Flow Report** – All bills are current. Lisa Davenport motioned to approve the Cash Flow Report. Ward Thulin seconded. Motion passed.
- 4) **Simple Give:** The contributions for July was \$2,290.00. YTD = \$14,945.00

Old Business:

- 1) **Favored Hospitality Update** – Favored Hospitality passed their Life and Safety State Inspection and is now eligible to take in 3 clients until they pass their health inspection which will increase their capacity to 30 clients. Waiting for update on timing and rent.
- 2) **Agape' Website** (Smat Web Designs) Update in September.
- 3) **Kathy Munn Estate** Update – Estate Home has been sold, estate to be closed within 60-90 days. Meeting 08/13/2019 with financial advisor at CapRock to discuss investment of Munn Estate.
- 4) **Dream List Progress** (created at the 2019 BOD Retreat). The budget for property repairs is \$20,000.
 1. Repairing the eaves and soffits. Completed
 2. Parking lot repair. Bid resurfacing parking lot and restripe. Need to set time to review all bids and decide on repairs or replace of lot. We will have the sanctuary foundation checked before making decision on the parking lot repairs.

3. Painting front of sanctuary including wood trim.
4. Scrape, re-texture and paint Narthex ceiling and update space. (Leigh, Melisa and Jim have volunteered to scrape) We have someone that has offered to donate their time and supplies to redo our lighting in the narthex when redoing the ceiling as well as someone volunteering to help with the wood wall.
5. Update Narthex women's restroom. Completed.
6. We have had the roof inspection and he suggested either having the steeple resealed/tightened or removed and the steeple spotlights need repaired.
7. Sanctuary Foundation has been inspected and nothing else can be done to change the issues to keep the cracks from happening, etc.
8. Media/Sound – media equipment is aging (computer and projectors) and we are out of space to add new microphones. The snake and sound board are at max capacity. Rachel is working with Lynn to redesign the layout of the sound system and increase the input capacity needed on stage. Rachel has identified system a wireless system to replace our existing system. As soon as Lynne and Rachel have had a chance to diagram the new system installation, work will begin. ETA for work to be done is end of September when we have a 5th Sunday and the sanctuary will not be in use.

5) **GGGD** – Plan a date for the GGGD meeting and invite select people to attend for ideas.

6) **Church Inventory** – the site that hosted the online church inventory is no longer in business and the latest inventory is not accessible. A hard copy of the 2008 inventory was in the BOD safe. Leigh scanned and converted the 2008 document to an excel spreadsheet. August 2019 is the target for completing the inventory. Counting was started at the mid-year retreat July 13, 2019. Inventory lists are in the Google Drive account and Amy will compile them prior to 2019-year end.

7) **BOD Retreat Port Aransas, TX** – There are currently no dates available so we will wait for off season dates.

8) **St. Anne's**

- a. Property Vandalism Resolution Update. Has been cleaned, apologies to the media crew has been done and he has completed his community service.
- b. Update for written formal evaluation of ongoing business arrangement – Cassy has prepared a lease contract for St. Anne's however we have decided to put this on hold pending the outcome of the completion of the community service and then discuss further. Meeting scheduled 8/19/2019 to discuss the lease, schedule and responsibilities.

10) **Background Checks** – Current status and discussion regarding moving the background check responsibility to Lisa O'Grady, current security team leader and reviewing options for company used to run checks. The BOD will continue to do Lisa O'Grady (or whoever is Security Team Leader) and Rev. Wynn's background checks. Public data is our current system and is updated once a year. We currently check criminal, TDL and sex offenders for all states. Cassy Batts with check with FHPD Sgt. Stokes to see if there is a better site for background checks that updates more frequently.

11) **Update on 3 stolen outdoor security cameras** – Officer: C. Stokes / Case #: 1900018315
2016 [ZMD-CBH-BBS23NM] Zmodo 700TVL Ultra-High-Resolution Day/Night Weatherproof Security Bullet Camera – White were reported stolen. Both storage buildings were found with doors open. The Board will discuss replacement of cameras and addition of new cameras. Cost of cameras was \$20 each and \$5 of wiring per camera for a total loss of \$105. Looking to install 5 new cameras and possibly move to wireless. Billy is pricing and reviewing scheduled time to complete the repairs.

New Business:

- 1) **iPads** – Crowley ISD is selling newer iPads for \$50 per unit and mini iPads for \$25.
The current iPads for the Security Team are 3rd Generation and will not support the current camera apps. Security team only interested if the updated cameras support such devices. Cassy suggested we also look at creating a kiosk for giving with one and order new square if needed.
Amy will purchase what pads they have left and let us know how many. The cost is drafted out of her paycheck so the BOD will ensure she has the funds for the total of iPads prior to her payroll date.
- 2) **Password list** on Google Drive – we need to update/review the password list and post it on the Google drive.
- 3) **Discussion:** ADT Alarm app. Need to set up codes for the Favored Hospitality Team. Lisa D. will take care of this.
- 4) **Program advertisement** for Taylor Stephens, Eaton High School “newsies” production. Ward Thulin motioned to approve the \$55 for a quarter page ad. EH Hudzina seconded. Motion passed. Leigh and EJ will work up the ad and submit it by the August 18th deadline.
- 5) **The Mary Wilkerson Fund.** Motion was made to move the funds from Allstate to CapRock investments. EJ motioned to approve the transfer of funds. Melisa Price seconded the motion. Motion Passed. Cassy will begin the process with CapRock.
- 6) The BOD voted to not participate in the Tarrant County Pride activities in October. Cassy Batts motioned. Leigh Wolfer seconded. Motion passed. We will continue support Trinity Pride activities during June.
- 7) **Calendar review.**

Leigh wolfer motioned for adjournment at 10:00 PM. EJ Hudzina seconded. Motion passed.

Respectfully submitted,



Leigh Wolfer, Clerk
Agape' MCC Board of Directors

August			
	Sunday	11-Aug	Worship 10:30 AM
	Monday	12-Aug	WP 6PM / BOD Meeting 7PM
	Wednesday	14-Aug	Spirit Café 7PM
	Sunday	18-Aug	Worship 10:30 AM
	Wednesday	21-Aug	Spirit Café 7PM
	Sunday	25-Aug	Worship 10:30AM / Meet and Eat
	Wednesday	28-Aug	Spirit Café 7PM
September	Saturday	1-Sep	Worship 10:30 AM (Labor Day Weekend)
	Monday	2-Sep	Church Office Closed (No Worship Planning)
	Tuesday	3-Sep	Worship Planning 6PM
	Wednesday	4-Sep	Spirit Café'
	Sunday	8-Sep	Worship 10:30 AM-Grandparent's Day / Birthday Sunday
	Monday	9-Sep	BOD Meeting 7PM <i>(Review Membership List)</i>
	Wednesday	12-Sep	Spirit Café 7PM
	Sunday	15-Sep	Worship 10:30 AM
	Wednesday	18-Sep	Spirit Café 7PM
	Sunday	22-Sep	Worship 10:30 AM
	Wednesday	25-Sep	Spirit Café 7PM
	Sunday	29-Sep	Communion Breakfast 10:30AM / Heart to Heart
October	Wednesday	2-Oct	Pet Blessing 7:00 / Need to call Fish City Grill to set up FunRaiser
	Sunday	6-Oct	Worship 10:30 AM / BOD Budget Review after church
	Monday	7-Oct	WP 6:00PM
	Wednesday	9-Oct	Spirit Café 7PM
	Sunday	13-Oct	Worship 10:30 AM / Birthday Sunday / <i>(Reports Due for Cong Packet)</i>
	Monday	14-Oct	WP 6:00PM / Board Meeting 7:00PM
	Wednesday	16-Oct	Spirit Café 7PM
	Saturday	19-Oct	Work Day 9AM-1PM
	Sunday	20-Oct	Worship 10:30 AM <i>(Budget Due for Packet)</i>
	Wednesday	23-Oct	Spirit Café 7PM
	Saturday	26-Oct	Trunk or Treat - 6:00PM - 8:00PM
	Sunday	27-Oct	Worship 10:30AM / Meet and Eat
November	Sunday	3-Nov	Worship 10:30AM / Congregational Forum (DST Ends-Spring Forward!) B-day
	Wednesday	6-Nov	Spirit Café 7PM
	Sunday	10-Nov	Worship 10:30 AM - Congregational Meeting
	Monday	11-Nov	BOD Meeting 7PM (Christmas Cards)
	Wednesday	13-Nov	Spirit Café 7PM
	Sunday	17-Nov	Worship 10:30 AM
	Wednesday	20-Nov	No Wednesday Night Gathering
	Sunday	24-Nov	Worship 10:30 AM - Decorate for Advent
	Wednesday	27-Nov	Spirit Café 7PM

December	Sunday	1-Dec	Worship 10:30 AM-Birthday Sunday
	Wednesday	4-Dec	Meditation and Study 7PM
	Sunday	8-Dec	Worship 10:30 AM / Holiday Potluck
	Monday	9-Dec	BOD Meeting 7PM
	Wednesday	11-Dec	Game Night 7PM
	Sunday	15-Dec	Worship 10:30 AM
	Wednesday	18-Dec	Spirit Café 7PM
	Sunday	22-Dec	Worship Service 10:30AM
	Tuesday	24-Dec	Christmas Eve Service 7PM
	Wednesday	25-Dec	No Wednesday Night Gathering / Christmas Day
	Sunday	29-Dec	Communion Breakfast 10:30AM
	Wednesday	1-Jan	No Wednesday Gathering

Agape' Metropolitan Community Church
Treasurer's Report
July 31, 2019

Attached are the July 2019 Financial Reports

July Attendance	53
June Attendance	50
Variance Up / (Down)	<u>3</u>

Income & Expense Variance:	Actual	Budgeted	Variance
Tithes	37,322.39	41,083.35	(3,760.96)
Other	20,281.81	16,581.00	3,700.81
Total Income	<u>57,604.20</u>	<u>57,664.35</u>	<u>(60.15)</u>
Total Expenses	<u>61,407.58</u>	<u>55,799.90</u>	<u>(5,607.68)</u>
Variance (Over) / Below Budget	<u>(3,803.38)</u>	<u>1,864.45</u>	<u>(5,667.83)</u>

M Wilkerson Scholarship Fund	2,517.41
Benevolence Fund	3,855.54

Respectfully Submitted,

Lisa A Davenport
Treasurer, Agape MCC Board

AGAPE' METROPOLITAN COMMUNITY CHURCH

BALANCE SHEET

As of July 31, 2019

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Chase - Debit Card	49.92
Chase - Operating	1,231.03
Chase - Savings	3,855.54
Total Bank Accounts	\$5,136.49
Other Current Assets	
NFS - M Wilkerson Scholarship F	2,517.41
Receivables	0.00
Total Other Current Assets	\$2,517.41
Total Current Assets	\$7,653.90
Fixed Assets	
Building	536,270.00
Land	158,000.00
Total Fixed Assets	\$694,270.00
Other Assets	
Artwork	12,620.00
Books	5,000.00
Electronics	14,305.00
Fixtures	18,575.00
Furniture	38,885.00
Grounds	2,425.00
Kitchen Equipment	2,926.00
Maintenance Equip	5,555.00
Music	26,004.66
Office Equipment/Supplies	8,573.60
Total Other Assets	\$134,869.26
TOTAL ASSETS	\$836,793.16
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Benevolence / GGGDS Fund	3,855.54
Building Maintenance Fund	0.00
Direct Deposit Payable	0.00
MCC	0.00
Payroll Liabilities	448.88
Federal Taxes (941/944)	449.56
Total Payroll Liabilities	898.44
Rev Wynn Christmas Fund	0.00
Scholarship Awards	2,363.46
Special Offerings	0.00

	TOTAL
Total Other Current Liabilities	\$7,117.44
Total Current Liabilities	\$7,117.44
Total Liabilities	\$7,117.44
Equity	
Donations	384,714.63
Opening Bal Donations	448,764.47
Net Revenue	-3,803.38
Total Equity	\$829,675.72
TOTAL LIABILITIES AND EQUITY	\$836,793.16

AGAPE' METROPOLITAN COMMUNITY CHURCH

STATEMENT OF ACTIVITY COMPARISON

July 2019

	TOTAL
Revenue	
Other Income	1,973.17
Interest Income	601.74
Total Other Income	2,574.91
Tithes/Offerings	
Sunday Service	7,673.91
Total Tithes/Offerings	7,673.91
Total Revenue	\$10,248.82
GROSS PROFIT	\$10,248.82
Expenditures	
Administrative Expenses	
Bank Service Charges	67.98
Internet/Computers	151.91
Total Administrative Expenses	219.89
Payroll Expenses	
Health Insurance	37.56
Housing	1,416.66
Payroll Taxes	293.89
Senior Pastor	3,841.66
Total Payroll Expenses	5,589.77
Property Management	
Building Repair	427.00
Gas	53.87
Insurance-Multi Peril	475.59
Water	196.70
Yard Maintenance	360.00
Total Property Management	1,513.16
Total Expenditures	\$7,322.82
NET OPERATING REVENUE	\$2,926.00
NET REVENUE	\$2,926.00

AGAPE' METROPOLITAN COMMUNITY CHURCH

STATEMENT OF ACTIVITY COMPARISON

January - July, 2019

	TOTAL
Revenue	
Fundraising Income	
Grace Gray's Good Deeds	500.00
Total Fundraising Income	500.00
Other Income	16,276.80
Gas Royalty	884.81
Interest Income	2,540.08
Meet and Eat	450.00
Misc Income	-369.88
Total Other Income	19,781.81
Tithes/Offerings	
Sunday Service	37,322.39
Total Tithes/Offerings	37,322.39
Total Revenue	\$57,604.20
GROSS PROFIT	\$57,604.20
Expenditures	
Administrative Expenses	
Bank Service Charges	293.79
Internet/Computers	996.14
Telephone	100.48
Total Administrative Expenses	1,390.41
Conferences	
General Conference	499.74
Total Conferences	499.74
Music Program	
Copyrights	222.00
Repair & Maint - Audio	343.71
Total Music Program	565.71
Other Expenses	340.00
Payroll Expenses	
Direct Deposit Fees	2.39
Health Insurance	131.46
Housing	9,916.62
Payroll Taxes	2,057.21
Senior Pastor	26,891.62
Total Payroll Expenses	38,999.30
Property Management	
Building Repair	4,804.63
Electric - Church	1,731.20
Electric - Security Light	401.36
Gas	1,188.29
Insurance-Multi Peril	2,407.05

	TOTAL
Security Expense	366.30
Taxes - Mineral Rights	293.35
Water	1,592.43
Yard Maintenance	550.00
Total Property Management	13,334.61
Tithes	
Pension	957.06
UFMCC	5,289.01
Total Tithes	6,246.07
Worship	
Altar Supplies	31.74
Total Worship	31.74
Total Expenditures	\$61,407.58
NET OPERATING REVENUE	\$ -3,803.38
NET REVENUE	\$ -3,803.38

AGAPE' METROPOLITAN COMMUNITY CHURCH

STATEMENT OF ACTIVITY COMPARISON

January - July, 2019

	TOTAL	
	JAN - JUL, 2019	JAN - JUL, 2018 (PY)
Revenue		
Fundraising Income		
Grace Gray's Good Deeds	500.00	
Total Fundraising Income	500.00	
Other Income	16,276.80	204.00
Gas Royalty	884.81	1,121.44
Interest Income	2,540.08	0.29
Meet and Eat	450.00	539.00
Misc Income	-369.88	1,985.97
Total Other Income	19,781.81	3,850.70
Tithes/Offerings		
Sunday Service	37,322.39	44,415.42
Total Tithes/Offerings	37,322.39	44,415.42
Total Revenue	\$57,604.20	\$48,266.12
GROSS PROFIT	\$57,604.20	\$48,266.12
Expenditures		
Administrative Expenses		
Bank Service Charges	293.79	628.31
Internet/Computers	996.14	665.00
Telephone	100.48	383.41
Total Administrative Expenses	1,390.41	1,676.72
Conferences		
General Conference	499.74	
Total Conferences	499.74	
Music Program		
Copyrights	222.00	
Repair & Maint - Audio	343.71	
Total Music Program	565.71	
Other Expenses	340.00	
Payroll Expenses		416.36
Direct Deposit Fees	2.39	13.02
Health Insurance	131.46	977.88
Housing	9,916.62	9,100.00
Payroll Taxes	2,057.21	2,030.43
Senior Pastor	26,891.62	26,541.62
Total Payroll Expenses	38,999.30	39,079.31
Property Management		
Building Repair	4,804.63	307.00
Electric - Church	1,731.20	2,286.20
Electric - Security Light	401.36	405.59
Gas	1,188.29	1,394.46

	TOTAL	
	JAN - JUL, 2019	JAN - JUL, 2018 (PY)
Insurance-Multi Peril	2,407.05	2,386.75
Security Expense	366.30	347.70
Taxes - Mineral Rights	293.35	
Water	1,592.43	1,069.53
Yard Maintenance	550.00	
Total Property Management	13,334.61	8,197.23
Tithes		
Pension	957.06	
UFMCC	5,289.01	0.00
Total Tithes	6,246.07	0.00
Worship		
Altar Supplies	31.74	
Total Worship	31.74	
Total Expenditures	\$61,407.58	\$48,953.26
NET OPERATING REVENUE	\$ -3,803.38	\$ -687.14
NET REVENUE	\$ -3,803.38	\$ -687.14