Agape' MCC Board of Directors Minutes
October 14, 2019

The **Opening Prayer** was led by Rev. David Wynn.

Establish Quorum – Leigh Wolfer, Cassy Batts, EJ Hudzina, Melisa Price, Amy Ashton, Lisa Davenport and Rev. David Wynn were present at the meeting. Ward Thulin was absent. Quorum was established.

The Meeting was called to Order at 7:15 by Vice Moderator Cassy Batts.

Approval of Agenda was motioned by Amy Ashton and seconded by Melisa Price. Motion passed.

Recognition of Guests: No guests or visitors were present at the meeting.

Items approved/resolved by Email:
September 12, 2019 – The BOD approved the minutes from the September 09, 2019 BOD Meeting.

Reports:

1) **Security Team Report** – Need additional volunteers. All background checks, except for 5, have been completed. Cassy, Amy and David will be following up with the 5 individuals.

2) **September 2019 Treasurer Report** - All bills are current.

3) **October 2019 Cash Flow Report** – current balance $3855.73

   Melisa Price motioned to approve the Treasurer Report and Cash Flow Report. EJ Hudzina seconded. Motion passed.

4) **Simple Give**: Tithe contributions for September: $2875 ($250 for building fund) YTD: $22,041

Congregational Meeting Items:

1) 2020 Budget Review The Board reviewed the 2020 Budget and agreed it was ready to present to the congregation for approval.

2) Election Applications: We have received 1 BOD application and 1 Lay Delegate application.

3) Church Inventory status: To be completed by year end. The inventory will be posted on the Agape' BOD Google Drive and a hard copy in the BOD safe.

4) Membership Review: Completed

5) Reports – This year the BOD and Rev. Wynn agreed that we should author one report for the congregational package that will include a full account of how our year went. Leigh will consolidate the reports in a draft for Cassy and David to review and edit. We believe that one report versus several reports will be easier for the community to read and allow us to weave together a story about how our year flowed. The Treasurer's Report will remain a standalone report.

Old Business:

1) Favored Hospitality Update – Looking for first clients and finalizing their business plan. We will wait on next inspection before any further building updates will be started. We will get a bid for relocating the washer and dryer, which was flagged by the health inspector, into the storage room.

2) Agape' Website (Smat Web Designs) Update. Website launched Thursday September 27, 2019. Cassy, Tonya and Leigh attended website training Tuesday October 01, 2019 with Laurie Smat. We will continue to tweak the website over the next few weeks.

3) Agape' MCC being utilized as polling place. (David has the details). Status of repairs. Parking lot holes have been filled in by volunteers and the front building handicap spots have been restriped to designate 2 van spaces.

4) Dream List Progress (created at the 2019 BOD Retreat). The budget for property repairs is $20,000.

1. Repairing the eaves and soffits. Completed
2. Parking lot repair. Bid resurfacing parking lot and restripe. Need to set time to review all bids and decide on repairs or replace of lot. We will have the sanctuary foundation checked before making decision on the parking lot repairs. **Will discuss during the October BOD Meeting.**
3. Painting front of sanctuary including wood trim. **Cassy will get an estimate before the end of the month.**
4. Scrape, re-texture, sheetrock and paint Narthex ceiling and update space. Completed! During the renovation, termite damage was discovered in the walls and the smaller Narthex AC Unit was replaced.
5. Update Narthex women's restroom. Completed.
6. We have had the roof inspection and he suggested either having the steeple resealed/tightened or removed and the steeple spotlights need repaired.
7. Sanctuary Foundation has been inspected and nothing else can be done to change the issues to keep the cracks from happening, etc. **We will have another inspection for the Social Hall October 30, 2019**.
8. Media/Sound

   Media Equipment is aging (computer and projectors). Billy replaced the two ceiling projectors with newer refurbished models. Rachel Carr has donated a new tower PC for the media software to run on that meets or exceeds recommended requirements.

   Our current version of Media Shout, 4.5, is no longer supported. Cassy and Leigh ordered the newly released Media Shout v7.0 and a dedicated video card for the new PC. Leigh will coordinate with Rachel and Billy to set up the new Media PC.

   Sound Equipment:
   We are out of space to add new microphones. The snake and sound board are at max capacity. Rachel is working with Lynn to redesign the layout of the sound system and increase the input capacity needed on stage. Rachel has identified system a wireless system to replace our existing system. As soon as Lynne and Rachel have had a chance to diagram the new system installation, work will begin. ETA for work to be done is end of September when we have a 5th Sunday and the sanctuary will not be in use. **Rachel Carr reported that we are on track for end of year completion.**

5) GGGD – Plan a date for the GGGD meeting and invite select people to attend for ideas. Pushed to March 2020

6) BOD Retreat Port Aransas, TX – There are currently no dates available so we will wait for off season dates. We will ask Ward to follow up on this now that we are closer to the off season.

7) Background Checks – Current status and discussion regarding reassigning background check responsibility to Lisa O'Grady, current security team leader. Review options for company used to run checks. Public data is our current system and is updated once a year. We currently check criminal, TDL and sex offender for all states. Cassy Batts with check with FHPD Sgt. Stokes to see if there is a better site for background checks that updates more frequently. This item will be discussed in January when the Board reassigns roles.

8) New Security Camera Installation: A member of St. Annes, Chris, will be donating his time to install our new security camera system. We will be responsible for the purchase of the cameras and cable. The original estimate for material is $1500. Cassy and David are working with Chris on this project.

New Business:

1) Service Dog/Emotional Support Dog: Discussion regarding what the ADA Guidelines are for each type and whether or not we need to develop and SOP to address emotional support animals. We will follow ADA guidelines in respect to Service Animals, Emotional Support Animals and Psychiatric. We will ask for the animal's ADA service number to keep on file should there be any unexpected issues.

2) Reproductive Freedom survey results. We received 20 surveys back from the congregation. All 20 were marked as yes to becoming a Reproductive Freedom Congregation.

2) Calendar Review:

Upcoming events: Reports due for Congregational Packet – Sunday 10/13/2019
Workday – Sat 10/19/2019 (Cancelled)
Budget, Audit Review and Applications due for Congregational Packet – Sun 10/20/2019
5th Sunday/Membership Class/New Membership Class – Sun Sept 29, 2019
Halloween Bash – Sat Oct 26, 2019 4PM-7:30PM
Congregational Forum – Sun 11/03/2019 **(DST Ends)**
Congregational Meeting – Sun Nov 10, 2019
Holiday Potluck – Sun December 07
Christmas Eve Svc – Tues December 24

The Board cancelled the October 19 workday which was scheduled to repair the parking lot.

Cassy Batts motioned for adjournment at 10:10PM. Leigh Wolfer seconded. Motion passed.

Respectfully submitted,

Leigh Ann Wolfer

Leigh Wolfer, Clerk
Agape' MCC Board of Directors

October	Monday	14-Oct	WP 6:00PM / Board Meeting 7:00PM
	Wednesday	16-Oct	Spirit Café 7PM
	Saturday	19-Oct	Work Day 9AM-1PM
	Sunday	20-Oct	Worship 10:30 AM ***(Budget Due for Packet)***
	Wednesday	23-Oct	Spirit Café 7PM
	Saturday	26-Oct	Halloween Bash - 4:00PM - 7:30PM
	Sunday	27-Oct	Worship 10:30AM / Meet and Eat
	Wednesday	30-Oct	Spirit Café 7PM
November	**Sunday**	**3-Nov**	Worship 10:30AM / **Congregational Forum** (DST Ends-Spring Forward!) B-day
	Wednesday	6-Nov	Meditation and Study 7PM
	Sunday	10-Nov	Worship 10:30 AM - **Congregational Meeting**
	Monday	11-Nov	BOD Meeting 7PM (Christmas Cards)
	Wednesday	13-Nov	Spirit Café 7PM
	Friday	15-Nov	Judy Hudson Art Class - Narthex 8AM-5PM
	Saturday	16-Nov	Judy Hudson Art Class - Narthex 8AM-5PM
	Sunday	17-Nov	Worship 10:30 AM
	Wednesday	20-Nov	**No** Wednesday Night Gathering
	Sunday	24-Nov	Worship 10:30 AM - Decorate for Advent
	Wednesday	27-Nov	Spirit Café 7PM
December	**Sunday**	**1-Dec**	Worship 10:30 AM-Birthday Sunday
	Wednesday	4-Dec	Meditation and Study 7PM
	Sunday	8-Dec	Worship 10:30 AM / Holiday Potluck
	Monday	9-Dec	BOD Meeting 7PM
	Wednesday	11-Dec	Game Night 7PM
	Sunday	15-Dec	Worship 10:30 AM
	Wednesday	18-Dec	Spirit Café 7PM
	Sunday	22-Dec	Worship Service 10:30AM
	Tuesday	24-Dec	Christmas Eve Service 7PM
	Wednesday	25-Dec	**No Wednesday Night Gathering / Christmas Day**
	Sunday	29-Dec	Communion Breakfast 10:30AM
	Wednesday	1-Jan	No Wednesday Gathering